

Miscellaneous Fees Committee Report FY19 Review

On Thursday, October 31, 2019, the Miscellaneous Fees Committee met to review the use and amount charged for miscellaneous fees. Corlis Cummings was present to facilitate the meeting and orient the committee chair –Akwai Agoons- who is new.

Committee Members: Todd Birchfield, Brandi Alkire, Marcia Jones, Latoya Nelson, Akwai Agoons, Scott McElroy, Lou Orchard, and Trinelle Gillespie.

Fee Owner Presenters: Rebecca Gmeiner, Will Brown, Alveta Jones, and Avaneil Pugh.

The committee considered eight (8) Miscellaneous Fee Reports. No one on campus submitted a request for a new miscellaneous fee. After review and consideration, the committee’s initial recommendations to the President and Vice President are below. The Vice President concurs with the recommendations and transmitted them to the president on 12/10/2019.

Fee	Amount	Fee Owner	Committee Recommendation 11/07/2019	Notes & Comments	Final
Graduate School Application Fee	\$50	Will Brown	Continue as is.	None.	As is.
Graduation Fee	\$35	Becky Gmeiner	Continue as is.	None.	As is.
Transcript Fee	Charge \$7.50 per electronic transcript. Charge \$10.00 per paper transcript (delivered by Credential Solutions). Charge \$20.00 rush service in Registrar’s Office *Students would still have access to their unofficial transcript via the DUCK.	Becky Gmeiner	Continue as is.	None.	As is.
Late Registration	\$100	Alveta Jones	General fund	None.	As is.
Return Check Fee	\$30	Avaneil Pugh	Continue as is.	Reimburse \$30 bank charge to CSU.	As is.
Bateman Loan Administration Fee	\$20 (50% split with Foundation for admin fee)	Avaneil Pugh	Continue as is.	Amount collected is small but provides needed items. \$100 to \$300	As is.
Undergraduate Admissions	\$40	Will Brown	Continue as is.	None.	As is.
Orientation Fee	\$100	Will Brown	Continue as is after email discussion.	1 st year of review by Committee.	As is.

After due consideration, the above-referenced miscellaneous fees are approved for the upcoming year.


 President

12-24-19
 Date


 Vice President/CBO

12/19/2019
 Date

Corlis Cummings

From: Corlis Cummings
Sent: Tuesday, December 10, 2019 6:35 PM
To: Tim Hynes
Cc: Corlis Cummings
Subject: FY 19 Misc Fees Committee Report 11_4_19
Attachments: FY 19 Misc Fees Committee Report 11_4_19.pdf

Good evening:

I solicited requests for new Miscellaneous Fees from Sept 11 to October 2 and no proposals were submitted.

On October 31, the Miscellaneous Fee Committee met to review the current fees. The committee has completed its work and makes the following recommendations:

All 8 fees, which are listed below, continue as is.

I concur with their recommendation.

If these meet with your approval, please let me know. Thanks.

Corlis

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