

Clayton State University

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Miscellaneous Fee Form

Fiscal Year 2018

Name of Fee: Bateman Processing Fee

Fee Type: Miscellaneous

Office Responsible for Fee: Bursar

Amount of fee: \$20

Basis (per term, one time, etc.): Per loan application

Purpose of the fee (explain need or benefit for operations/student):

This is a processing fee is split 50/50 with the foundation.

Explain use of the fee including major items funded by the fee:

The fee used to help offset office supply cost and purchase of educational aides for students when advising. Purchased stress relievers and calculator through the foundation.

Revenue in FY 17 : \$720

Expenditures in FY \_\_:

Surplus amount and suggested use: \$680 office supplies

Point of Contact for questions:

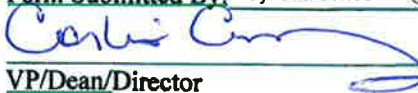
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For more information on how this fee is used and related financial data, please go to:  
Annual Review of Fee Usage (<http://www.clayton.edu/SFAB/Annual-Review>).

Form Submitted By: Cynthia Jones



VP/Dean/Director

Date: 10/13/2017

Date: \_\_\_\_\_

Fiscal Year	Amount	# of loans processed
2014	720.00	36
2015	2,440.00	122
2016	1,560.00	78
2017	720.00	36
2018	280.00	14

Max Loan \$1,500

