

Targeted Grant Support Workshop and Awards Initiative

Overview

The purpose of this initiative is to provide faculty and staff an opportunity to hone proposal writing skills while providing grantsmanship recognition for externally funded proposals. Junior faculty members are encouraged to apply. Fiscal Year 2019 has a total available funding of \$5,000. Maximum awards will be \$1,000 per awarded proposal.

This opportunity consists of three, mandatory, targeted grant support sessions—hands-on guidance—for development and submission of a research proposal in the faculty member's area of competency or discipline that will contribute to the university's strategic priority areas:

1. Enrollment, retention, and student success/completion for career and knowledge application;
2. Increase external funding;
3. Branding and integrated marketing through community engagement; and
4. Innovation in teaching styles and methods of delivery...

...undergirded by effectiveness and efficiency. Collaborative and cross-discipline projects to support institutional characteristics highly encouraged.

Hands-on Targeted Grant Support Guidance Sessions

Each of the three mandatory sessions will focus on completion of components of proposal identification, development, and submission process to include:

1. Introduction to Grant Exploration
2. Group Proposal Writing
3. Proposal Checklist and Critique Prior to Submission

Pre-Proposal and Final Submission Process

Proposals will be processed on a first-come, first-serve basis through the office of Sponsored Research and Programs--subject to review by Academic Affairs, Business and Operations and, where applicable, University Advancement.

Award Notification

Up to five (5) projects, receiving notification of an external award will also receive a Targeted Grants Support grantsmanship recognition of \$1,000.

2.b. Targeted External Grant Support - Carter and Furlong

- Increase the number of faculty/staff members engaged in PI or Co-PI participation. The second year will focus on Big Ideas, Recognition Program, and strategy for improving federal award scores.

We already have input from the Provost, see below...

From: Kevin Demmitt

Sent: Monday, March 26, 2018 2:45 PM

To: Melody Carter <MelodyCarter@clayton.edu>

Cc: Jill Lane <JillLane@clayton.edu>; Michelle Furlong <MichelleFurlong@clayton.edu>

Subject: RE: Targeted Grant Support Workshop and Awards Initiative

I like the idea of an incentive, but many well written grants will not be funded. Some that are funded will already include a faculty stipend. **What do you think about having a committee review the grant proposals of all who completed the training and submitted a grant in a given year and then select ones to receive this award?**

Format

Session I: Introduction to Grant Exploration (2 hours)

Objective: This session will focus on finding funding for your investigative research among several non-profit and organizations and agencies that have been pre-selected. The process will include matching your investigative question (one-page outline) with a preselected funding request.

Method:

1. Pre-assign individuals to come with an investigative outline and a laptop,
2. Have colleagues read each of seven requests for proposals (30 minutes),
3. Identify colleagues who intend to submit to the same agency and ask if there are opportunities for collaboration,
4. Have collaborative teams rough out a new project outline to include a Problem Statement, Need or Goal Statement, Project Significance Statement, Contextual Framework, Basic Methodology and Procedures, Anticipated Outcomes, Opportunities for Continued Research and Sustainability, Project Learning Outcomes, Fiscal Accountability, and Reporting, and Budget (one hour),

Brunch Break Plenary Session (1 hour)

What We Look for In a Proposal—panel discussion (three project directors that are part of the RFP). Invited panelist from Department of Education//Lumina/Gates/Atlanta Community Foundation.

Session II: Group Proposal Writing (2 hours)

Objective: This session will focus on a) writing the proposal to include the pre-proposal steps of, following the funding agency guidelines, reading the guidelines three times, highlighting all technical and content requirements; calling the funder; and writing in chronological order. The next part of the session will focus on b) gathering background information, and c) developing a budget.

Method:

1. Writing the preproposal (40 minutes)
2. Background information/theoretical framework (40 minutes)
3. Developing a budget 40 minutes)

Session III: Proposal Checklist and Critique Prior to Submission

Objective: This session will focus on the pre-proposal submission process, securing supporting documents, the routing process, required signatures for approval, and the final approval process.

Method:

1. Review of the online Preliminary Proposal Process, and Checklist
2. Internal budget development
3. Final Proposal Submission Process

Session IV: Wrap-up and Next Steps or What to Do While you Wait

Objective: This session will demystify the proposal review and ranking process, provide timeframes for selection, and explain the awarding structure. Online feedback of your experience will be requested, and our expression of gratitude for your participation.