



Clayton State University

Student Government Association

Cabinet Summer Meeting

Thursday, July 25, 2019

10:00 AM | Student Affairs Conference Room

MINUTES

- I. Call to Order – Meeting called to Order by Jamian Watson (Recap)
- II. Roll Call – Present: 7 Absent:1 Trey Bell
- III. Last Meeting Recap
 - a. Brief training for all campus labs and Astra
 - b. Caution with recruitment of senators for fall.
 - c. Fall Retreat
 - d. SGA Week (Found key for display case)
 - e. Social media Revamp (SGA Raffle was held/
 - f. President/Vice president attended RESET MEETING
- IV. Brief Overview of Committee Positions and Duties
 - a. Internal Affairs -Marcon request to update (Website Edit/Website Update) campus website on events
 - b. Internal Affairs- In touch with Marketing/Communications, SGA Thursdays,
 - c. Academic Affairs- Overview of all responsibilities (Understood all)
 - d. Internal Affairs- Overview of all responsibilities (Understood all)

- e. Graduate Affairs- Overview of all responsibilities (Understood all)
- f. Graduate Affairs- Contact with Michael Little (Alumni Engagements) & Dr. Abdula

V. E-board & Committee Goals

- a. President Dani- Win most impactful Event & Host 100-150 of People at the event at once & Have all members with duties or multiple & Genuinely enjoy SGA
- b. Vice-President Carlesha- Improve and Promote Professionalism & Leadership
- c. Secretary Yvette – Enforce and Promote Attendance Policy
- d. Academic Affairs Michael E.- Build a sense of community for professors (SMART GOALS)
- e. Graduate Affairs Dee- Minimize graduate students' problem & Encourage graduate students to join the alumni association [5 Graduate students join SGA]
- f. Internal Affairs Kayla- Form a structure for our Social Media pages & SGA Thursdays needs a pull from other committees & Utilize our social media at other events as well as our own & Work on more effective marketing tactics
- g. Student Affairs Trey- As a committee they want to quickly resolve all student issues such as Dining/Housing/Campus

VI. Fall Semester Run Through

- a. **Fall Elections**- Monday August 12 Applications -Deadline August 23rd (Campaigning Starts) August 30th -Results will be posted
- b. Campus Life Retreat Sept 6-9th
- c. September 13th- New members swearing in
- d. September 14th- **SGA Retreat** (Freshman Rule – If they can't make SGA Retreat, they will not be permitted to join SGA Unless out of control circumstance. If this case were to occur, we will have an SGA workshop.)
- e. **Run through of schedule (REQUEST ROOM SPACE FOR RETREAT)**
 - 1. Icebreaker/Kahoot
 - 2. Presentation by President Dani (Dress code/Goals/Deadlines)
 - 3. Vice President PowerPoint & Activity (Teamwork)
 - 4. Committee Goals
 - 5. Dean Jeff will do presentation
 - 6. LUNCH
 - 7. Treasure Presentation (Breakdown of Budget) & Activity
 - 8. Secretary PowerPoint & Presentation & Attendance Policy

9. Team Builder “On the Bus”
 10. Committee breakout
 11. Mock Meeting to end Retreat
 12. Photoshoot
- f. Potential Weeks of Welcome activities
 1. Survival Kits on Mainstreet (Out of Budget)
 2. Positive Affirmations
 3. Collab with **housing** to get freshman’s planners
 - g. Events & Accomplishments we plan to achieve (**SGA THEME- Lights, Camera, ACTION!**)
 - h. Study Session, Picnic with the Orgs, Book swap, SGA Governors Ball, Give away, Hotspot, Meet & Greet, Grocery shuttle, Salvation Army, Battle of the Bands, Cookout with the President
 - i. SGA Week-Give Away (Graduate Affairs)/Picnic with the Orgs (Student Affairs)/Meet & Greet (Academic Affairs)/Party (Internal Affairs)/ Volunteer Event (Graduate Affairs)
 - j.
- VII. Potential Budget
- a. \$1430 remained out of \$4000 last year
 - b. \$5850 requested for 2019-2020
- VIII. Task to Leave With
- a. VP- Email Jamian/PowerPoint for retreat/Send events to committee chairs
 - b. Kayla-Posting schedule set/Gain 1100 followers on all social media pages
 - c. President Dani- Put in event request/Implement attendance policy starts today for cabinet
 - d. Everybody-Bring in one incoming freshman for upcoming year
 - e. Secretary- Update attendance policy & Powerpoint
 - f. Michael E.- Meeting with Kevin Demmit
 - g. Dee- Coordinate committee
- IX. Adjournment -12:13PM