

Registrar

Class Schedule

Registration

The DUCK

**Academic Catalog** 

WebCT Vista

Registrar Home

**Academic Calendar** 

**Fees** 

Schedule Adjustment Period

Final Exam Schedule

**Cross Registration** 

CAPP (Curriculum, Advising & Program Planning)

Enrollment/Degree Verification

FERPA Annual Notification

**Forms** 

Graduation

**GPA Calculator** 

International Students

**No Show Information** 

Off Campus Credit Programs

**Programs of Study** 

**Transcript Request** 

Transfer Equivalencies

Readmission

**Readmission Appeal** 

Update Form for Readmission

Withdrawal Information

# Readmission

# Please check your <u>DUCK</u> account for your readmission status.

#### **Former Student**

You must apply for readmission if you have not attended Clayton State University within the last three semesters or if you attended another college or university during your absence from Clayton State University. A Certificate of Immunization is not required.

# **Readmission Online Application**

#### **NEW Student**

If you have never attended credit classes at Clayton State University, do not use this application. You must complete an Application for Admission. You can obtain an application for new students by calling the Admission's Office at (678) 466-4115 or you can visit their web page at <a href="http://www.clayton.edu/futurestudents.htm">http://www.clayton.edu/futurestudents.htm</a>.

## Application Fee.

There is no fee for re-admission to Clayton State University.

## Deadline for submission of this application.

The deadline for submitting your readmission application and supporting documents is on August 1 for fall semester, December 1 for spring semester and May 1 for summer semester. Students who have attended other institutions since they were last enrolled at Clayton State University must supply official transcripts by the application deadline.

If you are an individual with a disability and need to request a document or form in an alternative format contact the Disability Services Coordinator, at 678-466-5445 or by email at <u>DisabilityServices@clayton.edu</u>.

## **Transcripts**

If you have attended another college or university since last attending Clayton State University, you must submit transcripts before your application for readmission can be considered. Transcripts must be "official". That is, the transcript must bear the institution's seal, and must be presented in an unopened envelope bearing the institution's letterhead return address. It is the students' responsibility to obtain his/her own transcripts. Sealed transcripts may be delivered to the Office of the Registrar located in the Student Center, Suite 239.

Acceptance to Clayton State University cannot be determined until all required documents have been received.

Course Schedules are available on the Internet.

**Financial Aid** 

Many students make the mistake of thinking that they can take care of their financial aid during the first week of classes. Since the financial aid process can take eight weeks or longer, you should complete the FAFSA (Free Application for Federal Student Aid) as far in advance as you possibly can. Contact the Financial Aid office in the Student Center, room 102, <u>visit their website</u>, or telephone (678) 466-4185 for an application or additional information.

To receive this document in an alternative format, please contact Disabilities Services at **DisabilityServices@clayton.edu** or call (678) 466-5445

©2008 Clayton State University <u>A Senior Unit of the University System of Georgia</u>
2000 Clayton State Blvd., Morrow, GA 30260 (678) 466-4000
Contact Us