

CLAYTON STATE UNIVERSITY
Professional Qualification Statement for Degree/Concentration/Certificate

Date:	11/4/09
College/School/Department:	School of Business
Degree/Concentration/Certificate:	Masters of Health Administration - MHA
Coordinator:	Thomas F. McIlwain
Coordinator Responsibilities:	Teach in the program, advise graduate students, chair and serve as member of the Masters' Thesis Committees. Administer the academic operations of the Masters of Health Administration program. Overview course design, and develop curriculum changes and program proposals related to Health Care and Health Administration.
Degrees:	MPH – University of Tennessee, PhD in Administration of Health Services from University of Alabama at Birmingham
Experience:	Taught at University of Southern Mississippi as Associate Professor and Vice Chair of Department of Community Health Sciences (05-09). Assistant Professor and Director of Masters in Health Administration Program at the Medical University of South Carolina in Charleston (97-05). Director of Health Care Management Program and Associate Professor of Management at Appalachian State University (88-96). Currently Director of the MHA program at Clayton State University. He has more than 20 years of teaching experience (Clayton State University, University of Southern Mississippi and Medical University of South Carolina); service on curriculum committees (Clayton State University, Appalachian State University; Medical University of South Carolina); writing proposals for new courses; design and implementation of changes in the MHA Program at Clayton State University, responsible for coordinating curriculum change proposals and program proposals such as the Long Term Care Administrators proposal for the University of Alabama – Birmingham.
Certifications:	
Courses taught at CSU:	Health Administration, Health Policy, Health Care Strategic Management, Thesis Research Methods

Narrative Statement of Qualifications (to be completed by chair or dean):

1. What evidence exists that the coordinator has the qualifications and credentials for leadership in the development and review of the curriculum?

His academic qualifications as well as his more than 20 years of administration and academic work experiences qualify him for leadership and curriculum review. He has served as a Program Director for two previous universities and as a Vice Chair in the department of Community Health Sciences at University of Southern Mississippi. He has served as a chair or committee member for over 30 doctoral and masters' theses. He was selected as the Outstanding Teacher of the Year by the Executive MPH students in May of 2009 for his impact on their graduate educational experience. At the Medical University of South Carolina, he managed the academic operations of the ACEHSA (now CAHME) accredited MHA Program particularly reviewing and modifying the curriculum to be successfully re-accredited for 7 years. Also in his role as Director of the Health Care Management Program at Appalachian State University, Dr. McIlwain worked on development curriculum review and modifications, scheduling classes, advising majors, career planning and placement as well as internship coordination. He developed and coordinated a management development/continuing education

program for Long-Term-Care Administrators as proof of his leadership and vision. At the University of Alabama Birmingham, he developed a new quality assurance program for the academic medical center as well.

2. What evidence exists that the coordinator provides oversight for assessing the quality of the curriculum for the program and for ensuring that the curriculum and its delivery are educationally sound?

Dr. McIlwain developed and coordinated a management development/continuing education program for Long-Term-Care Administrators as proof of his quality of the curriculum development at Appalachian State University. At the University of Alabama Birmingham, he developed a new quality assurance program for the academic medical center as well. Dr. McIlwain serves on the Graduate Council and on the Discipline Committee for the Health Care Management area. As MHA Director at Clayton State, he is working on revising the curriculum in the MHA Program to make it a high quality program and to gain CAHME accreditation through stronger faculty credentialing, faculty research related to their fields, greater concentration of field expertise in the health care disciplines such as Human Resource Management in HC, or Finance in HC or Legal Environment of HC. The MHA Program is under a curriculum review and the BS in HC has just recently completed a program review and been re-accredited under AUPHA. In addition, Dr. McIlwain is also exploring the integration of some core courses for the MHA and MBA to strengthen the educational soundness, faculty credentials and curriculum quality of the program.