

CLAYTON STATE UNIVERSITY
Professional Qualification Statement for Degree/Concentration/Certificate

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| Date: | November 11, 2009 |
| College/School/Department: | College of Arts & Sciences, Department of Social Sciences |
| Degree/Concentration/Certificate: | B.S. in Criminal Justice |
| Coordinator: | Emran Wasim Khan |
| Coordinator Responsibilities: | Assist the Chair of the Department of Social Sciences in the administration of the B.S. in Criminal Justice including the development of program curriculum. Work with faculty in revising existing set of courses and proposing/developing Criminal Justice degree curriculum. Work on developing new curriculum for proposed criminal justice graduate program. With other members of the department, develop learning outcomes and assessment mechanisms for criminal justice curriculum. |
| Degrees: | Ed.D.; Human Resources Development; M.A. in Criminal Justice Management & Administration; MBA with emphasis in Management & Marketing; MSS in International Relations; BSS (Honors) In International Relations; completed LL.B. (first part); |
| Experience: | Eight years of university teaching; six years of coordinating state-wide correctional training program; participation in the National Institute of Corrections Advanced Training for Trainers program; service on departmental and college level curriculum committees; coordinating hundreds of training sessions; auditing correctional facilities in-service training programs; writing proposals for new courses; revising existing curriculum. |
| Certifications: | Certified Training for Trainers (ODOC); Certified/Commissioned Peace Officer; Certified Correctional Executive (currently not renewed) |
| Courses taught at CSU: | Corrections; Criminal Justice Ethics; Probation & Parole |

Narrative Statement of Qualifications (to be completed by chair or dean):

1. What evidence exists that the coordinator has the qualifications and credentials for leadership in the development and review of the curriculum?

The coordinator has a doctorate in education with an emphasis in human resource development; his doctoral dissertation was an analysis of correctional training in the USA. He has taken several curriculum development courses at the doctoral level. He has a total of 14 years of university and state-wide teaching and training experiences; he has been trained by the National Institute of Corrections Advanced Training for Trainers which included curriculum development. He has served on curriculum committees; has been responsible for coordinating and auditing training programs; and has been in charge for coordinating curriculum change and its delivery at a variety of organizational levels.

2. What evidence exists that the coordinator provides oversight for assessing the quality of the curriculum for the program and for ensuring that the curriculum and its delivery are educationally sound?

The curriculum for the BS in Criminal Justice program has been in existence for several years at Clayton State University. Curriculum changes include addition of courses related to Homeland Security,

Terrorism, Diversity, Ethics, Cybercrime Law & Investigations, and Professionalism. Because of CSU geographical location, week-end, evenings, and on-line courses being offered there is a range of students in the program with no-experience to several years of experiences with varying parts of the criminal justice system. When opportunity arises the coordinator is or will be actively involved in reviewing student evaluations of instructors for faculty teaching criminal justice courses in the program. The coordinator has also been tasked with the development of a graduate criminal justice degree program with the eventual potential of coordinating the graduate program.