

CLAYTON STATE UNIVERSITY
Professional Qualification Statement for Degree/Concentration/Certificate

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| Date: | 11/11/09 |
| College/School/Department: | College of Arts & Sciences/Department of Humanities |
| Degree/Concentration/Certificate: | Minor, Spanish |
| Coordinator: | E. Joe Johnson |
| Coordinator Responsibilities: | Work with faculty in proposing curriculum changes to Spanish courses and program. Mentors each faculty member. Collects and maintains evidentiary material related to Spanish program outcomes. |
| Degrees: | PhD, MA, BA French with 18 graduate hours in Spanish |
| Experience: | 10 years of college and university teaching; service as department chair, Spanish program coordinator, responsible for writing course and program proposals; developed Spanish minor program |
| Certifications: | |
| Courses taught at CSU: | Elementary and Intermediate Spanish |

Narrative Statement of Qualifications (to be completed by chair or dean):

1. What evidence exists that the coordinator has the qualifications and credentials for leadership in the development and review of the curriculum?

The coordinator has 10 years of experience teaching introductory and upper-level courses in Spanish. He developed the Spanish minor, and he served as department head for foreign languages.

2. What evidence exists that the coordinator provides oversight for assessing the quality of the curriculum for the program and for ensuring that the curriculum and its delivery are educationally sound?

Dr. Johnson makes sure that all Spanish faculty members are aware of the content to be taught in the SPAN 1001-2002 sequence and provides adjunct faculty members with sample syllabi. He conducts class observations of all part-time and full-time faculty and makes a written evaluation of their classes. He also reviews student evaluations of instructors in the Spanish program each semester.