

CLAYTON STATE UNIVERSITY
Professional Qualification Statement for Degree/Concentration/Certificate

Date:	11/11/09
College/School/Department:	College of Arts & Sciences/Department of Humanities
Degree/Concentration/Certificate:	Minor, French
Coordinator:	E. Joe Johnson
Coordinator Responsibilities:	Work with faculty in proposing curriculum changes to French courses and program. Mentors each faculty member. Collects and maintains evidentiary material related to French program outcomes.
Degrees:	PhD, MA, BA French with 18 graduate hours in Spanish
Experience:	10 years of college and university teaching; service as department chair, French program coordinator, responsible for writing course and program proposals; developed French minor program
Certifications:	
Courses taught at CSU:	Elementary and Intermediate French, French Conversation, French Grammar & Composition

Narrative Statement of Qualifications (to be completed by chair or dean):

1. What evidence exists that the coordinator has the qualifications and credentials for leadership in the development and review of the curriculum?

Dr. Johnson's credentials are well-suited for this role. He holds a PhD in French. He is in his ninth year in the USG and has taught both introductory and upper-level courses in French. He was the primary figure in the development of the French minor, and he served as department head for foreign languages.

2. What evidence exists that the coordinator provides oversight for assessing the quality of the curriculum for the program and for ensuring that the curriculum and its delivery are educationally sound?

Dr. Johnson makes sure that all French faculty members are aware of the content to be taught in the FREN 1001-2002 sequence and provides adjunct faculty members with sample syllabi. To further insure a quality curriculum, he conducts class observations of all part-time and full-time faculty and makes a written evaluation of their classes. He also reviews student evaluations of instructors in the French program each semester.