

CLAYTON STATE UNIVERSITY
Professional Qualification Statement for Degree/Concentration/Certificate

Date:	November 11, 2009
College/School/Department:	Department of English, College of Arts and Sciences
Degree/Concentration/Certificate:	B.A. English (concentrations in literature, writing, and secondary education)
Coordinator:	Dr. Barbara Goodman
Coordinator Responsibilities:	Work with faculty to develop courses for the various concentrations in the major and assess current courses and program
Degrees:	B.A. English; M.A. English (Language and Literature before 1525); Ph.D. English
Experience:	18 years in higher education; 10 years as department head/chair
Certifications:	Secondary English Teaching Certification (State of N.J.)
Courses taught at CSU:	CSU: ENGL 2111; ENGL 2131; Elsewhere: Global Perspectives: Europe; Global Perspectives: Africa and Asia; English Literature I, English Literature II, History of English Language, Shakespeare, Drama, Chaucer (elective),

Narrative Statement of Qualifications (to be completed by chair or dean):

1. What evidence exists that the coordinator has the qualifications and credentials for leadership in the development and review of the curriculum?

I have been involved in higher education for 18 years. At my previous institution, I served on the curriculum and assessment committee, as director of General Education, and as program director for English. I guided the complete overhaul of the English program at my former institution, leading to a merger of two separate programs (English and Communication) into one cohesive program. I have served on task forces to establish Masters Programs and led the task force to establish a M.A. in Humanities at my previous institution.

I have been at Clayton State for five months and has already begun completely revising their Department of English's assessment program with the establishment of clear, measurable outcomes and a new mission statement. This assessment program will help develop of the English major and its concentrations in a cohesive and organized fashion.

2. What evidence exists that the coordinator provides oversight for assessing the quality of the curriculum for the program and for ensuring that the curriculum and its delivery are educationally sound?

My first actions at the Clayton State were to begin the overhaul and establishment of a clear and measurable assessment plan for the Department of English. Working collaboratively with the

department's curriculum committee and its assessment committee, we have developed new measurable outcomes and a mission statement. We are now evaluating the material from the earlier assessment plan and also mapping our English courses to their new outcomes.