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Application Deadlines

Applications received after July 1 will be considered for the Fall Semester. Completed applications should be submitted by November 1 for Spring (January) Semester, and March 1 for Summer Term.

Application Materials

Application for admission includes the following items:

- Completed <u>application for admission to Graduate</u> <u>Studies</u> at Clayton State with a non-refundable \$50 application fee.
- Completed application for admission to the Master of Science in Nursing with a non-refundable \$25 application fee.
- A baccalaureate degree in nursing from an accredited college or university with a minimum 3.0 grade point average on a 4.0 scale.
- Official test scores on either the Graduate Record Examination (GRE) or the Graduate Management Admissions Test (GMAT) are required of all applicants. The GRE and GMAT scores are only considered official when sent directly to the School of Graduate Studies from their respective testing service. Examinee copies are not considered official. Detailed information on the GRE may be obtained from the Educational Testing Service at www.ets.org and information on the GMAT may be obtained from the Graduate Management Admissions Council at <u>www.mba.com</u> . Clayton State University's institution code for the GRE is 5145. Clayton State University's institution code for the GMAT is BD3-SV-70. If you are taking the GRE computer based exam it will take approximately three weeks after your test date for the scores to reach our institution. If you are an international applicant taking a paper-based exam it will take approximately four weeks for your score report to reach our institution. The GRE paper based exam is not offered in the United States.
- A statement of purpose for seeking a Master of Science in Nursing degree. This brief autobiographical essay, no more than 2 typewritten pages single spaced, should describe the applicant's pertinent personal and professional experience and education, as well as his or her interests and goals in pursuing the MSN degree.
- Three letters of recommendation (<u>printable form</u>) which comment on the potential for success in an academic program.
- An interview on campus by members of the area of academic concentration.
- International applicants whose native language is not English must have earned a minimum score of 550 on

the written Test of English as a Foreign Language (TOEFL) or 213 on the computer based TOEFL test. The TOEFL may be waived for any applicant who has graduated from a college or university in the United States accredited in a manner accepted by Clayton State University or who is a U.S. citizen.

Provisional Admission: A student failing to meet one or more of the standards required for admission as a regular student may be eligible for provisional admission, if space in the program is available, of up to one semester under conditions specified at the time of admission by the Admissions' Committee. Students who fail to make progress under provisional admission will be withdrawn from the program.

How to Apply

Complete applications for admission into the Clayton State University Master of Science in Nursing Program include the following:

- Completed Clayton State University <u>Graduate Studies</u> <u>application</u> form and a \$50 application fee. The fee is non-refundable and may not be applied to any other university fees.
- 2. Official transcripts of all undergraduate and graduate work previously undertaken. Two copies of each official transcript containing the university seal must be mailed directly from all institutions where undergraduate and graduate work was previously undertaken. Admission to the MSN program requires the baccalaureate degree from an accredited college or university with a minimum 3.0 grade point average on a 4.0 scale.
- Official test scores on either the Graduate Record Examination (GRE) or the Graduate Management Admissions Test (GMAT) are required of all applicants. The GRE and GMAT scores are only considered official when sent directly to the School of Graduate Studies from their respective testing service. Examinee copies are not considered official. Detailed information on the GRE may be obtained from the Educational Testing Service at www.ets.org and information on the GMAT may be obtained from the Graduate Management Admissions Council at <u>www.mba.com</u> . Clayton State University's institution code for the GRE is 5145. Clayton State University's institution code for the GMAT is BD3-SV-70. If you are taking the GRE computer based exam it will take approximately three weeks after your test date for the scores to reach our institution. If you are an international applicant taking a paper-based exam it will take approximately four weeks for your score report to reach our institution. The GRE paper based exam is not offered in the United States.
- 4. TOEFL scores for international applicants whose native language is not English. International applicants whose native language is not English must have earned a minimum score of 550 on the written Test of English as a Foreign Language (TOEFL) or 213 on the computer based TOEFL test. The TOEFL may be waived for any applicant who has graduated from a college or university in the United States accredited in a manner accepted by Clayton State University or who is a U.S. citizen.

The above items (1-4) should

be mailed to:

Dr. Thomas Eaves, Associate Provost Clayton State University Graduate Studies Office 215 University Center 2000 Clayton State Boulevard Morrow, GA 30260-0285

- Completed <u>MSN application</u> and a \$25 nonrefundable application fee in the form of a money order made payable to Clayton State University School of Nursing-MSN.
- 6. Three <u>letters of recommendation</u> which comment on the potential for success in an academic program must accompany the application. Letters should be placed in sealed envelopes and contain the signature of the person writing the recommendation across the seal.
- 7. A statement of purpose for seeking a Master of Science in Nursing degree. This brief autobiographical essay, no more than 2 typewritten pages single spaced, should describe the applicant's pertinent personal and professional experience and education, as well as his or her interests and goals in pursuing the MSN degree.

The above items (5-7) should be mailed to:

Dr. Katherine Willock Clayton State University Master of Science in Nursing School of Nursing 2000 Clayton State Boulevard Morrow, GA 30260-0285

8. Bachelors of Science in Nursing required and a current unrestricted RN Georgia license.

To complete the application process, applicants who are accepted to Graduate Studies at Clayton State University and who qualify for admission to the Master of Science in Nursing, will be asked for an **interview on campus** with faculty in the area of concentration.

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