

Master of Arts in Teaching English, College of Arts & Sciences, Admissions Committee
 2000 Clayton State Boulevard, Morrow, GA 30260-0285
 Phone: (678) 466-4735 ■ Fax: (678) 466-4899
 www.clayton.edu

Application for Master of Arts in Teaching English

1. Complete the **application for Clayton State Graduate Admission** and submit to the Office of Graduate Studies.
2. Type or print clearly and **complete all information** on the Master of Arts in Teaching English (MAT) application form.
3. **Three letters of recommendation.** Three letters of recommendation which comment on the potential for success in an academic program must accompany the application. Letters should be placed in sealed envelopes and contain the signature of the person writing the recommendation across the seal.
4. Write a **statement of purpose**, a brief essay explaining your desire to enter the teaching profession. This essay, no more than two double spaced pages, should describe your interests and goals in pursuing the MAT degree.
5. Samples of **upper division course writings** should be sent with the application package.
6. Mail the completed **MAT English application and application materials** to:
 Dr. Ruth Caillouet
 Clayton State University
 Master of Arts in Teaching English
 College of Arts & Sciences
 2000 Clayton State Boulevard
 Morrow, GA 30260-0285
7. Your failure to provide complete, accurate and truthful information on this application will be grounds to deny or withdraw your admission, or dismiss you after enrollment.

Term entering (circle one) Fall Spring Summer Year _____

Social Security Number

Last Name First Name Middle Name Other Last Name(s)

Current Mailing Address Street Apt. No.

City State Zip County

Home Telephone (____) _____ Work Telephone (____) _____

Message Telephone (____) _____ E-mail Address _____

Male Female Date of Birth ____/____/____ Place of Birth: City _____ State _____

GRE Score _____ Undergraduate GPA _____

Previous Education				
You MUST list ALL colleges / universities you have previously attended or are currently attending. Attach an additional sheet if necessary. Complete disclosure is required of all applicants. You must contact previous colleges and request that official transcripts from each institution be submitted to the Office of Graduate Admissions by the posted deadline.				
Complete Name of College Or University	Location: City & State	Did you Graduate?	Dates Attended From-To	Degree Earned/To Be Earned

Work Experience			
List present or other work experience beginning with most recent position:			
Dates	Organization	Place	Position

Letters of Recommendation		
List three people from whom you have requested letters of recommendation.		
Name	Title	Organization

Additional Information
How did you hear about Clayton State University programs? _____ _____
What other schools are you applying to? _____ _____

"I will be academically honest in all my academic work and will not tolerate academic dishonesty of others." I understand that by signing this Application for Graduate Admission, I am subscribing to the above Honor Code. I further attest that all the information I have supplied on this form is true to the best of my knowledge, that any omission or misrepresentation may invalidate further consideration, and that I have an obligation to update the information submitted to the University until I enroll. I understand that if I do not enroll for the term indicated, I may update for no more than one subsequent term by contacting the Office of Graduate Studies. After this time, a new application and fee are required.

Signature _____ **Date** _____

Clayton State University does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Director of Human Resources (678) 466-4230 and ADA/504 Compliance Office (678) 466-5445 have been designated to handle inquiries regarding nondiscrimination policies. To obtain this document in an alternative format, call the Office of Diversity and Disability Services @ (678)466-5445 or write to Disability Coordinator, 2000 Clayton State Blvd., Morrow, Georgia 30260.