

**Institutional Funds American Rescue Plan (ARP)/HEERF III Funding Requests Clayton State University (Academic Affairs)**

Department/ Division/ Unit	Request	Funding Category (Select from Drop Down)	Brief Statement explaining eligibility for HEERF III Funding	Amount Requested	Financial Implications if not funded	Comments
Academic Affairs	Dedicated teaching assistance for academic roadblock courses (Spring and Summer Semester)	Payroll Costs - teaching assistants	Clayton State has identified 22 undergraduate academic courses and laboratory courses, required to fulfill degree requirements for one or more programs, with failure rates (defined by course DFW rate) above 33.3%. These courses are academic barriers or "roadblocks" for student progression to degree completion. Adding a dedicated, qualified resource (SACSCOC-qualified assistant instructor, qualified graduate Teaching Assistant, or qualified undergraduate teaching aid) to each section of the designated courses over an entire calendar year (fall, spring, and summer semesters) will provide 1) additional academic support for students that instructors can rely on throughout the term for increased learner-subject matter expert interactions, and 2) faculty support for improved course design to increase student engagement and interactions. This request is distinct from existing supplemental instruction resources in that 1) the new resources will be dedicated to specific course sections, and 2) the duration of the request is temporary and designed to allow faculty to study, design, and develop course improvements to increase student success. Between 2017-2021 Clayton State has 22 courses with DFW rates above 33.3%, averaging 82 total sections per term. at an average of \$2,500 per section, a total of \$512,000 will provide a full academic year of support (one each of fall, spring, and summer terms).	\$ 80,000.00	COVID has created gaps in student attainment of concepts that are critical to continued success of students. These funds, focus on courses with Historically High DFW classes, will give students additional academic support. Institutional funds will not be available to acquire and deploy dedicated teaching resources in high-DFW required courses.	
CAS/Academic Affairs	Funds to purchase additional resource materials for instruction	Technology costs associated with transition to online learning	We have identified several online resources that will continue to facilitate instruction of both graduate and undergraduate students. Providing these virtually will support our increased online course presence largely driven by the pandemic.	\$ 2,000.00	Increased support for students who have enrolled in online courses due to COVID related concerns. Due to 10% cut to OS&E the College of A&S will be unable to support this, which will ultimately impact outstanding instruction and student success.	
Dental Hygiene/COH	Midmark Autoclaves (2 units)	Practices to monitor and suppress COVID 19 (mandatory required use)	Both Lisa's (current sterilization equipment) cannot receive parts or filters as model is discontinued and the doors are challenging to open, Tautnauer (current sterilization equipment) has failed Biological Monitoring 2 times and in need of repair	\$ 12,154.00	Reliable sterilization of dental instruments is necessary to prevent any potential spread of COVID.	CODA Standard 4-1 (e): sterilizing equipment and personal protective equipment/supplies that follow current infection and hazard control protocol;
CELT/Academic Affairs	Kaltura Video - Captioning	Technology costs associated with transition to online learning	Due to the increased usage of Kaltura by faculty/students during the pandemic, an add-on to our Kaltura license was needed to ensure we are able to receive professional captioning/transcription services for videos used for instructional purposes.	\$ 5,100.00	Non-compliance with ADA requirements. Increased use of online ADA compliant online videos required additional licenses to be purchased during the 2021-2022 academic year. These funds will cover the additional expense for these licenses.	
CAS/Academic Affairs	ETS Major Field Test Online Proctoring (HEERF III- Funding #1- Practices to suppress COVID 19)	Practices to monitor and suppress COVID 19 (mandatory required use)	Due to rapid increase of online classes plus the need to reduce the likelihood of spread, we would like to administer our program assessment online; ETS charges per-student proctoring fees. This will cover online proctoring of 200 exams at \$25 each.	\$ 5,000.00	Due to 10% cut to OS&E, the College of A&S will be unable to support this, which will ultimately mean that we will have to increase the number of testing dates to reduce the number of students in the testing center at the same time. This will increase the amount of time required by Dept. chairs to proctor exams since the testing center does not have the resources to proctor the Fields Test for all programs at CSU.	
English/CAS/Academic Affairs	Writers' Studio tutoring support (HEERF III -Funding #3 Recoup lost revenue)	Reimbursement for expenses	Tutoring in the Writers' Studio is crucial for students' success, especially in English 1101 and 1102. In FY 21 the university expended \$87,651 (\$60,651 from PBI grant and \$27,000 from College of A&S) to provide tutoring in the Writers' Studio. The Writers' Studio currently has \$27,000 for FY22 and FY23 to provide tutoring and lost \$60,651 in revenue per FY to support this essential service. The College of Arts and Sciences is seeking \$60,651 to recoup this lost revenue for FY22 and 23, such that the Writers' Studio can continue to support academic success in writing intense courses found throughout the curriculum.	\$ 60,651.00	Due to 10% cut to OS&E, the College of A&S will be unable to support this, which will ultimately mean that we will have to increase the number of testing dates to reduce the number of students in the testing center at the same time. This will increase the amount of time required by department chairs to proctor exams since the testing center does not have the resources to proctor the Fields Test for all programs at CSU. This funding will help in increased support for students who have enrolled in online courses due to COVID related concerns.	
Library Services	contactless self-check book machine	Practices to monitor and suppress COVID 19 (mandatory required use)	this contactless technology allows students to check-out library materials on their own without assistance from library staff	\$ 7,500.00	Lack of funds will delay our ability to provide students with a contactless option for checking out materials by themselves. We would like to provide a contactless option for students to check out library books and materials and help mitigate the spread of COVID.	
CAS/Academic Affairs	Support faculty completing the QM Teaching online certificate	Faculty and staff trainings	Our courses continue to have a substantial online component/presence due to scheduling constraints and the shifting expectations of students - providing additional training opportunities to our faculty will support their quality instruction	\$ 15,500.00	Due to 10% cut to OS&E, the College of A&S will be unable to support this, which will ultimately impact outstanding instruction and student success. This funding will help in training in developing quality online courses.	
Dental Hygiene/COH	small desk cart	Practices to monitor and suppress COVID 19 (mandatory required use)	improves work space (distancing related to COVID) for student operator to contain patient information... They are on wheels so can be moved around as needed.	\$ 717.36	A movable cart would allow students to maintain distancing from patients as recommended in current CDC guidance for dental facilities.	CODA standard 4-1 (a): sufficient clinical facility with clinical stations for students including conveniently located hand washing sinks and view boxes and/or computer monitors; a working space for the patient's record adjacent to units; functional, modern equipment; an area that accommodates a full range of operator movement and opportunity for proper instructor supervision;
Library Services	Digital Theatre +	Technology costs associated with transition to online learning	continue to provide faculty requested electronic resource for student use to support visual and performing arts department curriculum	\$ 2,600.00	Resource will not be available for faculty/student use due to lack of library funding.	

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Dental Hygiene/COH	Cabinets for operatory that hang on wall	Practices to monitor and suppress COVID 19 (mandatory required use)	Space saver and more room in operatory, easy to clean; improves infection control for tools utilized in patient care  movement and opportunity for proper instructor supervision;	\$ 3,756.00	Moving dental equipment from on the floor storage cabinets to wall mounted would help increase the available space for practicing distancing guidelines as prescribed by the CDC for dental facilities	CODA standard 4-1 (a): sufficient clinical facility with clinical stations for students including conveniently located hand washing sinks and view boxes and/or computer monitors; a working space for the patient's record adjacent to units; functional, modern equipment; an area that accommodates a full range of operator
CAS/Academic Affairs	Software license expansion to support research (HEERF III- Funding #1- Practices to suppress COVID 19)	Practices to monitor and suppress COVID 19	There are multiple software packages for data analysis and related activities that support faculty mentorship of undergraduate and graduate research projects. Additional licenses of these would allow for better distribution of the tools and will lessen the likelihood of spread by sharing of common lab computers. Rather than use common computers the faculty members can install the applications on their own computers and/or student computers. This will prevent congregation near lab computer stations, sharing of common spaces and preventing bottlenecks that interfere with completion of research projects.	\$ 16,000.00	Due to 10% cut to OS&E, the College of A&S will be unable to adequately support undergraduate research without risking spread of contamination due to sharing of common computers in research labs.	Additional licenses would prevent the sharing of common surfaces to help mitigate the spread of covid
CREST, College of Business	A survey of Clayton, Henry and Fayette County Private Businesses/Employers, Citizens, and Government Agencies on COVID-19 impacts on them and ways to improve their current status or solve their problems/issues	Payroll	COVID-19 Pandemic has undeniably impacted the economy of the United States (and the world). The counties surrounding Clayton State University are no exceptions. To investigate the extent of this impact and ways to improve their status, the CREST team would like to conduct a survey study to identify the challenges faced by different entities within these three counties and find solutions to those challenges. The CREST team will develop a survey on Qualtrics to be distributed among Clayton, Henry and Fayette County Private Businesses, Citizens, and Government Agencies and ask them about different impacts of the COVID-19 pandemic on their activities and businesses and ask them about their solutions/recommendations using both multiple choice and open ended questions in this survey. After collecting the survey responses in electronic and/or paper format, the results will be analyzed and summarized by the CREST team and will become available to the general public in form of research report, article, research paper, etc., which will benefit the policy and decision makers as well as citizens and businesses within these three counties.	\$ 40,000.00	The results of the study will be informational and beneficial to businesses and county level policy makers. Funding for student internships and supervising faculty to research the effects of COVID on the local economy.	The results of the study will be informational and beneficial to businesses and county level policy makers
CREST, College of Business	Reducing building vacancy rates and mitigating agriculture supply chain disruption through vertical farming investments in Clayton County's transportation and warehousing industry	Payroll	The COVID-19 pandemic brought to light vulnerabilities to domestic and global supply chains. The negative supply shock of the pandemic was most impactful nationwide on agriculture supply chains vertically integrated into: grocery, food processing and packaging, beverage, and large retail dining operations. To mitigate unanticipated disruptive events in the future, agribusiness supply chain operations are exploring the employment of available warehouse space for vertical farming investments that would be non-competitive to landscape needed to accommodate population growth. For Clayton County, vertical farming investments would be complimentary to the County's regional strength in transportation and warehousing that constituted 29% of total employment in 2019 and an opportunity to grow new jobs and new business startups in farming and agribusiness technology that is less than 1% of total employment in the County. The CREST Team will perform an inventory analysis of viable warehouse space available to convert into vertical farming operations followed by an impact assessment of vertical farming investments on Clayton County's economy.	\$ 20,000.00	Financial impact to the county will be in multiple millions of dollars, funding for student internships and supervising faculty to research the effects of COVID on the local economy.	The research product of this study and published report will be beneficial to stakeholders making-up County government, community, and business leaders seeking to link a larger "green footprint" for Clayton County to its economic development priorities.
CREST, College of Business	COVID-19's current and future impact on Clayton County's Human Capital and Productivity Growth Profile	Payroll	The unprepared shift of primary school students to remote learning in response to the COVID-19 pandemic during the 2020-2021 academic year has created gaps in student learning that will show-up in form of human capital deficiencies, loss in labor productivity, and impeded technological progress in years to come. The loss will be more felt in low-income counties, like Clayton County, already disadvantaged by a digital divide. During the early months of the pandemic, national data showed that 20% of students in low-income households without reliable internet access did not log-on to attend class meetings and/or to complete class work. Publically available education data and other secondary data sets will be used to identify vulnerabilities to Clayton County's ability to make impactful growth in its human capital and productivity profile necessary to meet its strategic economic development priorities	\$ 20,000.00	Long-term economic impact on the county will be very large and funding for student internships and supervising faculty to research the effects of COVID on the local economy.	The outcomes of this research and published report will be beneficial to stakeholders in the County's public school system and County government seeking to identify and address learning gaps early on with public and private resources complimentary to the County's long-term economic development goals.

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College of Business	Learning Assistants for High DFW Classes (Spring Semester)	Innovative learning methods	Enhancing student success and thus enhance student retention and graduation rates is a key strategic priority of the University and the of the College of Business. A critical part of enhancing student retention and graduation rates is by enhancing student success in their course work. As in every program, there are a few courses within the business curricula where the DFW rates are higher than desirable. These are seen as roadblocks to progression to a considerable percentage of business students. The average class size within the BBA program is over 30 and the MBA is over 35. The class sizes have grown considerably over the last 4 years and with growing class sizes, the DFW rates have gone up in several of these courses. We proposed hiring academically strong students and adjunct faculty members as supplemental instructor for these courses to provide extra tutorials for students who are finding the material difficult. If funded, the proposal would be to have faculty require students who fall below a B to attend the tutorials for their respective course.	\$ 30,000.00	COVID has created gaps in student attainment of concepts that are critical to continued success of students. These funds, focused on courses with historically High DFW classes will give students additional academic support	The proposal is implement this starting this fall for the academic year 2021-22 as a pilot program to gauge its impact on student success.
Social Science/CAS/Academic Affairs	Minor remodel Office of PACE and Community Outreach (HEERF III - Funding #6)	Minor remodel	Prior to the pandemic the director of PACE and Community Outreach met with partners in a small office space that is not suitable for maintaining necessary social distance measures recommended by the CDC. The College of A&S has a larger existing space (Faculty Hall room 133) that requires minor renovation (painting, furniture) to suit the space needed to comply with CDC guidelines. PACE, Coca-Cola Scholars, community service projects, and The Georgia Legislative Internship Program will all be serviced in this new office area.	\$ 30,000.00	College operating funds would be allocated which would drastically reduce funds available for supporting community outreach events, innovative teaching and high impact learning. Minor alterations to allow for meetings and activities that provide physical distancing to help mitigate the spread of COVID.	
CREST, College of Business	Labor Market Impact of the Coronavirus Pandemic in Clayton County.	Payroll	The primary objective of this study is to assess the effects of the COVID-19 pandemic on Clayton County's labor market and offer feasible solutions for alleviating adverse impacts of the pandemic on the local employers and the labor force. The study will focus on the following areas: Analyzing the hiring challenges faced by the local employers, Examining the extent of and the reason for voluntary and involuntary employee turnover, Assessing the shortage of workers by industry and occupation, Exploring projected trends in demand for labor, Addressing workforce development needs.	\$ 20,000.00	College operating funds would be allocated which would drastically reduce funds available for supporting community outreach events, innovative teaching and high impact learning. Minor alterations to allow for meetings and activities that provide physical distancing to help mitigate the spread of COVID. Funding for student internships and supervising faculty to research the effects of COVID on the local economy.	Study findings will serve as a guide for the policymakers and business leaders for making economic decisions aiming to enhance the quality of the County's workforce system, reduce the shortage of qualified labor, and foster economic growth.
Academic Affairs	Faculty Support Community for High-Impact Core and High DFW, Degree-Required Classes	Faculty & Staff Training/Innovative Learning Models	The proposed project seeks to use the proposed funding to provide a facilitated faculty support community for faculty teaching specifically identified high impact core & high DFW, degree-required classes (e.g., BIOL, ENGL, HIST, MATH, POLS, PSYC). The faculty support community will be designed to engage faculty throughout the academic year in facilitated discussions of inclusive and culturally-responsive pedagogy as well as provide a consistent communal space for faculty to learn, support, and aid each other in best practices for teaching their classes and encouraging student success. The faculty support community will interact in-person or via TEAMS a minimum of once monthly, with more frequent interactions during critical time periods during the semester (e.g., first three weeks of classes, midterm exam period, etc.). The faculty facilitator will serve as a meta-mentor for all faculty participants.	\$ 75,000.00	COVID has created gaps in student attainment of concepts that are critical to continued success of students. These funds, focused on courses with Historically High DFW classes will give students additional academic support and this project will not be able to be completed without funding.	
CAS/Academic Affairs	Restore OS&E and Travel in College of A&S (HEERF III-Funding #3)	Faculty and staff trainings	In an effort to prepare for campus reopening during the Covid pandemic, the university was required to reduce allocations to departmental operating supply and equipment budgets and travel budgets in the College of Arts and Sciences. The reduction in OS&E is maintained during FY 2022 and the reduction in travel was partially restored. As the College of A&S returns to normal operations it seeks to restore the original funding allocations for travel (restore to \$1,000 per faculty member; \$19,000) and OS&E (\$49,000) so that it can continue to support outstanding innovative instruction and research.	\$ 68,000.00	Funding to provide faculty travel and registrations for the purpose of professional development. The College of A&S will be unable to fully support innovative teaching and research.	
Dental Hygiene/COH	Vistapure Water filtration system	Practices to monitor and suppress COVID 19 (mandatory required use)	We have no filtration on the water and the waterlines need to be purified or eventually we will have problems with the dental chair units as the tap water in Morrow has many minerals that can effect our units. This would save us long term on water service as we will not need it with having a system in the clinic and one in the sterilization room.	\$ 4,539.00	Proper filtration of water is necessary to remain compliant with CDC and ADA guidance for dental facilities.	CODA 4-1 (f): facilities and materials for students, faculty and staff that provide compliance with accepted infection and hazard control protocols;
Center for Supply Chain Management, College of Business	Supply Chain Workforce Training	innovative learning methods	The successful execution of supply chain operations is largely dependent upon having a capable workforce to fulfill the needs of the industry. The Center lays the groundwork needed to mold successful professionals and funnel talent to help keep the stability of the SC industry. The CSCM hosts six (6) events each academic year geared towards training graduate and undergraduate students for career readiness and professional development. The trainings are held on the third Saturday of each month during the fall and spring semester. Having the assistance of HEERF III funds, would allow the CSCM to make these trainings available to all stakeholders and members of the community. These trainings cover an array of topics from enhancing soft skills, resume writing, interviewing tips, SC and logistics concepts, SC technology, and operations. The trainings would employ individuals with the tools and skills needed to perform various roles with the SC Industry as well as connect them to industry professionals offering employment opportunities. This initiative would promote community engagement as well as serve individuals that were impacted by COVID19 and are reentering into the workforce.	\$ 10,000.00	Funding for student internships and supervising faculty to research the effects of COVID on the local economy.	In addition to being a great learning and development opportunity, this initiative is organized in partnership the supply chain student organization and is a wonderful opportunity to network with industry professionals and develop leadership skills

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Dental Hygiene/COH	Mailboxes for instruments in sterilization	Practices to monitor and suppress COVID 19 (mandatory required use)	Clinic instruments utilized in patient care storage;	\$ 3,614.67	Reliable sterilization of dental instruments is necessary to prevent any potential spread of COVID.	CODA 4-1 (d): a sterilizing area that includes sufficient space for preparing, sterilizing and storing instruments;

\$ 532,132.03