

Clayton State University Library

Policy Name: Library Patron Food and Beverage Policy

Effective Date: May 2005

Review Date: October 8, 2019

Policy

The Clayton State Library strives to provide a comfortable and conducive environment to study for our students, staff, faculty, and visitors. Food and beverages are allowed in most public areas with the following exceptions:

- Food is not permitted at any computer or equipment station
- Food/beverages are not permitted in the Archives Reading Room or Exhibit Space
- Food/beverages are not permitted in the book shelves
- Food may not be delivered to the library
- Group and/or party foods (pizza, cake, etc.) are not permitted
- Beverages must be covered

Examples of acceptable foods include: apples, bananas, cheese sticks, bagels or packaged or vending machine items – crackers, granola bars, chips, etc.

Examples of prohibited foods include: food delivery, hot meals, salad, french fries, etc. Foods that create excessive mess, noise, or smell pose a potential risk to furnishings, library materials, and equipment or could be distracting to patrons.

If you have food and beverages in the library, you are responsible for disposing of the items.

- Please leave space clean for the next user
- Dispose of trash and recyclables in the appropriate containers
- Alert library staff of any spills or accidents

Please note that this policy may be stopped or changed at any time under extenuating circumstances. Changes will be communicated in writing.