

Sonya S. Gaither, MSLS, EdD
Dean of Libraries
Clayton State University
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I. PURPOSE

Highly energetic, multi-tasker seeking a challenging and rewarding administrative position where teaching, research, computer, and administrative skills and talents can be used to help in students' educational goals; colleagues and upper level administrators with their professional goals; and assist the educational community accomplish the vision and mission of a post-secondary institution of higher learning

II. EDUCATION

A. Degrees

- (1)Ed.D., Educational Administration, Georgia Southern University, 2003
Dissertation Title: *The Relationship Between Computer Skills and the Levels of Technostress Among Faculty and Academic Librarians from Selected Institutions Within the University System of Georgia*, Dr. Michael D. Richardson, Dissertation Chair and Advisor
- (2)M.S., Library Service, Clark-Atlanta University, 1995
- (3)B.S., Computer Science with Minor in Mathematics, LaGrange College, 1993

B. Certificates

- (1)Change Leadership Certificate, eCornell, Cornell University (online) (in-process)
- (2)Training Management Series I and II, Georgia Southern University, October 2007
- (3)Evidence-based Library & Information Practice, May 7-9, 2007, EBLIP4 Conference, 19 contact hours
- (4)Disaster Preparedness and Recovery, July 20-21, 2004, Southeastern Library Network, 8.5 contact hours
- (5)Graduate Student Workshop Series, Georgia Southern University, January 18-April 12, 2001, Division of Continuing Education and Public Services, 24 hours of instruction, 2.4 continuing education hours

III. ADMINISTRATIVE DUTIES

- A. **Director of Library Services** – July 2014 - February 2019
- B. **Internship Site Supervisor** – 2003-2005; 2009; 2011; 2014 - 2019
- C. **Deputy Title IX Coordinator** – August 2017 - February 2019
- D. **Staff Supervisor** – January 2008 – October 2011
- E. **Associate Department Head** – February 2005 –October 2011
- F. **Acting Associate Department Head** – June 2002 – May 2004
- G. **Student Supervisor** – July 1996 – May 2009, August 2013

IV. TENURE STATUS AND RANK

- A. **Non-tenure (Gordon State College)**
 - a. **Full Professor** – August 2014 - February 2019
- B. **Tenure (Georgia Southern University)**
 - a. **Temporary Faculty** – January 1995 – June 1996
 - b. **Tenure Track** – July 1996 – March 2001
 - c. **Tenured** – April 2001 – July 2014
- C. **Promotion & Graduate Faculty Status (Georgia Southern University)**
 - a. **Assistant Professor** – January 1995 – March 2004
 - b. **Associate Professor** – April 2004 – June 2010
 - c. **Full Professor** – July 2010-June 2014
 - d. **Graduate Faculty status** – April 2004 - May 2019

V. WORK EXPERIENCE Academic Library

March 2019 - present

Dean of Libraries (Non-tenured)

Duties: Responsible for effectively managing and coordinating all library operations and activities; directing the planning, development, and on-going activities of the Access and Electronic Services, Reference and Instructional Services, Technical Services, and University Archives units of the library; developing, managing, and maintaining a print, non-print, and electronic collection that will support the academic programs of the University at the appropriate levels; preparing, allocating, and monitoring an annual budget in accordance with the policies of the University and the USG; recruiting, managing, and evaluating library personnel who will effectively carry out the library's mission; implementing a program of effective resource sharing and interlibrary cooperation on a local, statewide, and national level; promoting innovative and traditional methods of information dissemination;

assessing the library's role in an academic community; providing staff development opportunities for library faculty and staff; representing the library with internal groups such as Academic Affairs Council, Administrative Council, and the President's Extended Cabinet; representing the library with external groups such as the Regents Academic Committee on Libraries, the ARCHE Library Council, and other local library/archives programs; formulating policies and procedures for the effective utilization of the library by all segments of the University community; developing and evaluating academic and technological resources that will be used in support of instruction; ensuring that the focus of the library's materials and resources parallels the University's instructional focus by working cooperatively with teaching faculty through the Library Liaison Program; and ensuring effective communication with other relevant University units.

August 2014 - February 2019

Director of Library Services (Non-tenured; Full Professor)

Professor of Library Science (Affiliate Graduate Faculty Status at Georgia Southern University)

Duties: Provide leadership and vision for the library as the center of academic life on the campus and as a resource to community and region; align the strategic directions of the library with the strategic directions of the College and develop resources to accomplish these objectives; administer \$110,000 budget, personnel, schedule, curriculum and general operation of the library; support and engage with the Gordon faculty in teaching, professional development, service, and scholarship; work collaboratively with the faculty to acquire collections and access to electronic resources that will support the growth of academic programs (particularly baccalaureate programs) and that will promote information literacy across the curriculum; oversee and participate in educational outreach to students and the Gordon State College community that includes library orientations, bibliographic instruction and consultation, and the delivery of courses in library science; and develop and maintain productive collaborations with sister institutions in the University System of Georgia.

October 2011-July 2014

Library Assessment Officer (Tenured; Full Professor; Graduate Faculty Status)

Duties: Analyze data from assessment plans and present graphical and written reports, as needed; provide data from assessment plans to library colleagues, as requested; work closely with Library; administration to document and disseminate assessment results; compile and submit ACRL and NCES Statistics, and other statistical reports; apply assessment and performance data to the marketing of the Zach S. Henderson Library, through the Publications and Public Relations Board; engage and interact with all library user communities through formal and informal

channels to determine user needs; work with assigned departments and co-workers to enhance the library's collections and act as a point of contact for assigned departments including actively soliciting, creating and teaching library instruction to support the students and the university's curriculum; positively represent the university in professional, community, and state organizations by actively participating in professional development and continuing education; provide reference services through various communication methods and assist in covering service points as needed; serve on committees and actively participate in professional activities; and other duties as assigned.

July 2010-October 2011

Learning Commons Director (Tenured; Full Professor; Graduate Faculty Status)

Duties: Assist with departmental responsibilities and oversee departmental operations in the absence of Department Head; supervise one full-time staff member and one full-time librarian; plan and oversee the development and daily operations as well as the assessment of the Learning Commons; coordinate and implement Learning Commons services and resources in collaboration with other library departments; provide general reference services and bibliographic instruction; perform collection development; develop the user interface on library computers; develop and coordinate computer workshop schedule offered to University community; identify, recommend, and select new software and technologies to support student computing in the library; serve as technology/software trainer to library faculty and staff, and University community; in conjunction with other, independent labs on campus, design support services for student computing; coordinate computer training and services with the Systems Librarian and Systems Department for library personnel; serve as library liaison to College of Education and Office of Greek Life; and other duties as assigned.

April 2008 – June 2010

Learning Commons Director (Tenured; Associate Professor; Graduate Faculty Status)

Duties: Assist with departmental responsibilities and oversee departmental operations in the absence of Department Head; hire, supervise, and train student assistants to support basic hardware and software use, and library research in the Learning Commons; manage \$30,000 student assistant budget; supervise two full-time staff members; plan and oversee the development and daily operations as well as the assessment of the Learning Commons; coordinate and implement Learning Commons services and resources in collaboration with other library departments; provide general reference services and bibliographic instruction; perform collection development; develop the user interface on library computers; develop and coordinate computer workshop schedule offered to University

community; identify, recommend, and select new software and technologies to support student computing in the library; serve as technology/software trainer to library faculty and staff, and University community; in conjunction with other, independent labs on campus, design support services for student computing; coordinate library training and services with the Systems Librarian and Systems Department; serve as liaison to College of Education and Office of Fraternity and Sorority Relations; and other duties as assigned.

May 2001 – March 2008

Instructional Technology Librarian (Tenured – 2001; Promoted – 2004)

Zach S. Henderson Library, Georgia Southern University

Duties: Assisted with departmental responsibilities and overseeing departmental operations in the absence of Department Head; hired, supervised, and trained student assistants to support basic hardware and software use, and library research on computers; managed \$36,000-\$60,000 student assistant budget; provided general reference services and user education for bibliographic and reference resources (print and electronic) and computer applications; preparing reference and computer guides; participated in reference collection development; in conjunction with the Systems Librarian and Systems Department developed desktop image for public access computers, training, and other related computing services; selected software for use on library computers; organized the basic computer interface; identified software and technologies to support student computing on campus; served as technology/software trainer to library faculty and staff, and University community; in conjunction with other, independent labs on campus, designed support services for student computing; served as liaison to Colleges of Information Technology, Graduate Studies, and Education and the Department of Mathematical Sciences; and other duties as assigned.

June 1996 - May 2001

Information Services Librarian (permanent-Tenure Track; Assistant Professor)

Zach S. Henderson Library, Georgia Southern University

Duties: Provided general reference services; provided assistance with the library's computer network; assisted with computerized database searches; provided user education for bibliographic and reference resources (print and electronic) and computer applications; prepared reference and computer guides; served as liaison to the Departments of Psychology, Sociology, and Public Health; participated in reference collection development; supervised

and trained student assistants; managed \$96, 000 student assistant budget; and related public service activities.

October 1995 - June 1996

Information Services Librarian (temporary-Non-Tenure Track; Assistant Professor)

Zach S. Henderson Library, Georgia Southern University

Duties: Coordinated computer facility resources; taught E-mail, Internet, and other computer applications; supervised and trained student assistants; provided general reference services; and related public service activities.

January 1995 - October 1995

Assistant Government Documents Librarian (temporary-Non-Tenure Track; Assistant Professor)

Zach S. Henderson Library, Georgia Southern University

Duties: Maintained computer hardware and CD-ROM collection; supervised and trained student workers; install CD-ROMs; provided government documents reference services; conducted training sessions; prepared government document guides for CD-ROMs; wrote departmental web page; and other responsibilities as assigned.

College of Education

January 2004 - May 2019

Adjunct Teaching Faculty (Graduate Faculty Status)

College of Education, Georgia Southern University

Duties: Teach graduate level courses in the Leadership, Technology, and Human Development Department as needed, and continue to serve on doctoral dissertation committees.

Dissertation Committee Member:

Bacon, S., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "The Perceptions of Superintendents and Principals In Georgia Regarding The Mandated 65 Percent Rule"

Berggren, K., Dissertation Committee Member, Educational Leadership & Technology, Southeastern University, "Perceptions Administrators and School Librarians in Jefferson Parish Have on the Individual and Collective Roles of School Librarians in Contributing to School Improvement"

Brown, D. Dissertation Committee Member, Leadership, Technology, & Human

Development Department, Georgia Southern University, "A Georgia School District's Grades 3 – 5 Teachers' and Principals' Perceptions Regarding Online Georgia Milestones Testing"

Brown, J., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "An Investigation of Bullying Interventions and Strategies in Georgia Schools"

Bynes, D., Dissertation Committee Member, Leadership, Technology, & Human, Georgia Southern University, "The Examination of Real-Life Implementations of Critical Elements in a Professional Learning Community for High-Performing Middle Schools and Low-Performing Middle Schools"

Collins, I., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Examining the Implementation of School-Wide Positive Discipline Intervention and Its Impact on Teacher Beliefs, Values, and Practices"

Dye, S., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Understanding the Phenomenon of Isolation Among Georgia Elementary Principals"

Gordon, L. Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Evaluation of Discipline Intervention Strategies for High School Principals"

Lewis, M., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Factors that Affect the Dropout Rate in Public Schools in Georgia"

Longman, S., Dissertation Committee Member, Educational Leadership & Technology, Southeastern University, "A Comparison of the Perceptions of Technostress Experienced by Teachers Versus Technology Used by Teachers in Elementary Education in a Southeastern State"

Lowery, L., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "High School Students' Perceptions of Their High School Experience"

Noble, M., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "The Skillset of Traditionally and Alternatively Certified Beginning Teachers in the State of Georgia"

Oakley, F., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Beliefs of Georgia Educators Regarding After-School Programs"

Odum, R., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "The Lived Experiences of Female Superintendents in Alabama, Florida, and Georgia"

Reese, S., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Challenges that

Two Georgia Elementary Principals Face in Raising Achievement of At-Risk Third Grade Students"

Samon, S., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Factors that Influence and Promote the Use of Technology in Georgia's Elementary Schools"

Sapp, J., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Barriers to High School Academic Success"

Smith, J. P., Dissertation Committee Member, Argosy University, "Barriers to Career Advancement for TRIO Professionals"

Tyger, R., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Teacher Candidates' Digital Literacy and Their Technology Integration Efficacy"

Varnado, R., Dissertation Committee Member, Educational Leadership & Technology, Southeastern University, "Technology Utilization: Confidence and Leadership Behavior at Three Elementary Schools"

Vaughn, A., Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "The Obama Effect on African American High School Males"

Williams, V. Dissertation Committee Member, Leadership, Technology, & Human Development Department, Georgia Southern University, "Career Academy Implementation: School Leaders Perceptions"

Internship Site Supervisor

Gordon State College

- Kimbrel, Sarah (9 hours/week, 1 semester)
- McDaniel, Elyse (9 hours/week, 1 semester)
- Twilley, Victoria (9 hours/week, 1 semester)
- Whitelock, Katherine (9 hours/week, 2 semesters)

Coordinated learning activities work assignments for each intern allowing them to utilize their writing skills to update content on the library's web and social media pages, create and update an electronic news blog; and upload and describe pictures online from various library events.

Georgia Southern University

Mitchell, S. (Internship, Fall 2011). Ms. Mitchell learned about reference services, teaching, the Learning Commons, and the importance of conducting assessment and using results for improvement.

Powell, S. (Internship, May - June 2009). Ms. Powell was enrolled in the School of Library and Information Science program at Valdosta State University. She

completed a 120-hour internship with the Information Services Department where I served as Site Supervisor. I coordinated her daily activities as she learned about reference services, teaching, collection development, government documents, and the Learning Commons

Lemons, M. (Business Internship, School of Accountancy, May - June 2005). Ms. Lemons was enrolled in the Master of Accountancy program at Georgia Southern University. She also worked as a Reference Assistant in the Information Services Department at the Zach S Henderson Library. She completed a 135-hour internship where she examined financial records and practices of the Information Services Department, Collection & Resource Services, Access Services, and the Library Administration. I served as her Internship Site Supervisor by organizing and coordinating the work she would do with the various departments with the library.

Freeman, C. (Internship, 2003 - 2004). Mr. Freeman was enrolled in the School of Communication, Information and Library Science Program at Southern Connecticut State University. He completed 150-hours where he worked in the following departments - Information Services, Collections & Resource Services, and Access Services. He spent time meeting the Dean of the Library to learn about the library administration. Additionally, he met with the Systems Librarian for an hour to discuss library computing and networking. I served as Site Supervisor responsible for coordinating and organizing his internship schedule and duties as well as evaluating his internship performance based on input from those who interacted with him.

Strayer University - School of Professional Studies

March 2010 – August 2013

Adjunct Professor

Duties: Taught online graduate Education courses.

Public Library

July 1993 - January 1994

Library Principal Associate (part-time)

South Fulton Branch, Atlanta - Fulton County Public Library System

Duties: Shelved books and periodicals; served on Circulation Desk; maintained periodicals collection; assisted staff in Children's Department; emptied book drop; distributed mail; implemented trial public access catalog training sessions; and other duties assigned by Supervisor.

Undergraduate and Graduate School Employment

January 1994 - December 1994

Computer Lab Assistant

Computer Lab, School of Library & Information Science, Clark-Atlanta University

Duties: Taught WordPerfect; wrote dBASE program for annotated bibliographies; assisted students and faculty with hardware and software; assisted Supervisor with local area network; and other duties as assigned by Supervisor.

August 1989 - June 1993

Student Assistant

William and Evelyn Banks Library, LaGrange College

Duties: checked in/out books and AV/reserve items; assisted students; provided general reference services; searched electronic databases; assisted Catalogers; shelf reading; filing; labeling books; provided clerical assistance; assisted with microfilm/fiche readers; and other duties as assigned by Supervisors.

VI. TEACHING EXPERIENCE

Gordon State College

Undergraduate Level

- **Semester courses**

- LIBR 1001: Methods in Library Research
- COLQ 2991: Foundations in Library Research and Critical Thinking

Georgia Southern University

Graduate Level

- **Semester courses**

- EDLD 8435: Higher Education Politics
- EDLD 8431: Higher Education Law
- EDLD 8839: Directed Research in Educational Leadership
- EDLD 9534: Cognitive Issues in Higher Education

Undergraduate Level

- **Semester courses**

- GSU 230: Introduction to Library Research
- GSU 1210: Introduction to Freshman Orientation
- GSU 1220: Introduction to Computer Applications -Excel, HTML using FrontPage, PhotoShop/Scanning, PowerPoint, Quattro Pro, Windows 95/98/2000, SPSS, Word, WordPerfect, Basic MAC Operating System 9/10
- Introduction to GALILEO- collection of electronic databases containing abstracts and/or full-text articles on many subjects
- Introduction to Georgia Interconnected Libraries (GIL- online library catalog)
- Introduction to GSU WebMail, Eudora and Pine (E-mail)
- Introduction to Government Publications
- Introduction to the Internet, Internet Explorer, and Netscape
- Introduction to Library Services and Resources
- Nova Net (study software for English, Math, Science, and Foreign Language)
- Print Resources specific to course topics - Computer Science, Conference Planning, Copyright, English, Math, Recreation, Psychology, Sociology, Sports Law, Technology
 - Introduction to Freshman Orientation and Leadership
 - IDS 3090: Research Methods for the Ronald McNair Scholars Program
 - IDS 3090: Library Research Skills for the Ronald McNair Scholars Program

Students - Point of Instruction/Hands-On

- Introduction to GALILEO -Academic Search Premier, Dissertation Abstracts, ERIC, eBrary, and other scholarly databases

- Introduction to Georgia Interconnected Libraries (GIL-online library catalog)
- Interlibrary Loan (ILL)/Document Delivery/GIL Express
- Electronic Journals
- Libguides (subject guides to library research)
- GA Educational Law case reviews
- Print Resources specific to course topics – Higher Education, Education Law
- Tests in Print, Mental Measurements Yearbook Series
- Thesis/Specialist/Dissertation literature review and formatting

Faculty/Staff – (Point of Instruction/Hands-On)

- Calendar software – Group Wise, Meeting Maker , LibCal, LibGuides (subject guides to library research)
- Introduction to Computer Applications - WordPerfect, Quattro Pro, Windows 95/98/2000, HTML using FrontPage, Excel, PowerPoint, Word, PhotoShop/Scanning, SPSS
- Business and Information Technology Seminar (“Effective Remote Access to Library Resources and Services for COBA and CIT Faculty” – demonstrate how to access and utilize library resources from off-campus for conducting scholarly research for tenure and promotion requirements)
- Library Tools for Connecting with the Curriculum - demonstrates linking technologies that can be used to connect faculty and students to library resources from WebCT, course syllabi, course assignments, web pages, and tailored research guides. The workshop covers linking to the library catalog and specific entries, GALILEO and other licensed databases, as well as selected journal titles.

Non-Georgia Southern University Constituents

- Introduction to Computer Skills (Excel, Windows 95/98/2000, Word) - Statesboro Regional Public Library (SRPL) for SRPL system employees
- Introduction to Computer Applications
 - CARL Public Access Catalog (South Fulton Branch Library)
 - SIRSI/Unicorn Online Catalog (LaGrange College)

Strayer University [Asynchronous]

EDU 500: Adult Learning Theory - Reviews, analyzes, and evaluates contemporary educational theory and practice as they relate to the teaching and learning process. This is viewed from the different philosophical perspectives of human development, motivational theory, learning theory, and how they affect the educational enterprise as they are applied to varied learning situations. (4.5 hrs, Quarter system)

EDU 520: Education & the Law - Utilizes case law, legal analysis and class discussions to introduce students to the major legal principles and issues affecting education. Reviews legal terminology and diverse legal issues that impact education and educators. Topics include regulation of public and private schools, church-state issues, the authority to make and enforce rules governing student and staff conduct, safety of the educational environment, child abuse and sexual harassment, search and seizure, desegregation, free-speech rights of students, teachers and extracurricular groups and due process. Topics are examined in the context of legislation and statutes, Department of Education regulations, and state and federal court decisions. (4.5 hrs, Quarter system)

EDU 530: Educational Administration and Leadership - Reviews leadership theories and their relationship to effective teacher and school oversight. Examines human dynamics and their impacts on the organization and administration of educational institutions. Specific focus is placed on theories of and best practices in leadership, motivation, management, performance appraisal, and evaluation. Selected strategic planning techniques are included. (4.5 hrs, Quarter system)

VII. PUBLISHED PAPERS/ARTICLES/BOOK CHAPTERS - REFEREED OR EDITED

- Shepherd, S., Lemoine, P., Ennis, W, Richardson, M., & Fulwiler. (2014). *Innovative Technology for 21st Century Education*. Dubuque, IA: Kendall-Hunt.
- Shepherd, S. G. (2014). Techno-stress in the higher education environment. In Shepherd, S. Lemoine, P., Ennis, W, Richardson, M., & Fulwiler (Eds.), *Innovative Technology for 21st Century Education*. Dubuque, IA: Kendall-Hunt.
- Shepherd, S. G, & Richardson, M. D. (2014). The increasing momentum of technological change in higher education. In Shepherd, S. Lemoine, P., Ennis, W, Richardson, M., & Fulwiler (Eds.), *Innovative Technology for 21st Century Education*. Dubuque, IA: Kendall-Hunt.
- Shepherd, S. S (2012). Using library resources and technology to develop global and collaborative workspaces. *Journal on Educational Technology*, 9(1), 1-5.
- Hodges, C., Way, R., & Shepherd, S.S. (2011). *Online Teaching: Recent Perceptions of Faculty at a Doctoral Research University*. In A. Sigal (Ed.), *Advancing Librarian Education: Technological Innovation and Instructional Design*. IGI Global, Hershey, PA and New York, NY.

- Woodard, H. C., Shepherd, S. S., Crain-Dorough, M., & Richardson, M. D. (2011). The Globalization of Higher Education through the Lens of Technology and Accountability. *Journal of Educational Technology*.
- Shepherd, S. S., & Fernekes, R. W. (2008). Teaching the Teacher: How to Incorporate Information into the Teacher Education Curriculum (pp. 19-34). In D.I. Ross (Ed.), *Issues in Librarianship*: Chicago, IL: Paper presented at the ALA 2008 Annual Conference.
- Shepherd, S. (2007). Assisting McNair Scholars Achieve their Academic Goals: Teaching Information Seeking Skills to Help Scholars Complete the Summer Research Institute. *Journal of Educational Opportunity*, 25(1), 21-32.
- Shepherd, S., Skinner, D., & Fernekes, R. (2007). Library Tools for Connecting with the Curriculum: How to Create a Professional Development Workshop for Teaching Faculty. *Georgia Library Quarterly*, 44(1), 14-17.
- Shepherd, S. (2006). Computer Skills, Gender, and Technostress in Higher Education. *Encyclopedia of Gender and Information Technology*. University Park, PA: Idea Group, Inc.
- Fernekes, R., Shepherd, S., & Skinner, D. (June 2004). *Library Tools for Connecting with the Curriculum. Proceedings of the Association of Small Computer Users in Education 2004 Conference*. Available: <http://fits.depauw.edu/ascue/Proceedings/2004/index.asp>.
- Shepherd, S. (June 2004). *Relationships Between Computer Skills and Technostress Levels: How Does This Affect Me? Proceedings of the Association of Small Computer Users in Education 2004 Conference*. Available: <http://fits.depauw.edu/ascue/Proceedings/2004/index.asp>.
- Sanders, D. & Shepherd, S. (May 2000) Ethical Dilemmas of Intellectual Property Policies at SREB Institutions. *CPSR Newsletter* [On-line], 18(2). Available: <http://www.cpsr.org/publications/newsletters/issues/2000/Spring2000/sanders-shepard.html>.

VIII. SCHOLARLY WORKS REVIEWED

- Trauth, E. M. (Ed) (2005). Career Issues for Women: Returns in the UK IT Industry. In *Encyclopedia of Gender and Information Technology*. University Park, PA: Idea Group, Inc.
- Trauth, E. M. (Ed) (2005). IT Work in European Organisations. In *Encyclopedia of Gender and Information Technology*. University Park, PA: Idea Group, Inc.

IX. CONFERENCE and WORKSHOP PRESENTATIONS

- Gaither, S. (2015). *Your Library Resources + Your LMS = Your Students' Success*. Teaching Matters Conference, Gordon State College, Barnesville, GA

[Presenter]

- Shepherd, S. (October 2013). *Working by Committee: Formal and Informal Assessment Collaborations – Assessment Committees and Beyond*. Southeastern Library Assessment Conference, Georgia Terrace Hotel, Atlanta, GA. [Panel Member]
- Shepherd, S. (August 2013). *Lessons Learned While Developing an Effective Culture of Assessment for Library Instruction*. Georgia International Conference on Information Literacy, Hyatt Regency Hotel, Savannah, GA. [Presenter]
- Shepherd, S. (May 2013). *Lessons Learned While Developing an Effective Culture of Assessment for Library Instruction*. Atlanta Area Bibliographic Instruction Group (AABIG) Conference, Mercer University, Atlanta, GA. [Presenter]
- Shepherd, S. (October 2012). *Demonstrating Your Library's Value: The Basics of Library Assessment*. COMO, Macon Centreplex, Macon, GA. [Facilitator]
- Shepherd, S. (May 2012). *Measurements, Metrics, and Methods: Ideas for Meaningful Assessment*. GIL User Group Meeting, Macon State College, Macon, GA. [Facilitator]
- Shepherd, S. (October 2011). *Closing the Gap: An Evolving Professional Development Workshop Bridging K12 & Higher Education*. Georgia Educational Research Conference, Coastal Georgia Center, Savannah, GA. [Presenter]
- Shepherd, S. (September 2011). *Using a Media Technology Showcase to Bridge the Gap Between K12 & Higher Education*. Georgia International Conference on Information Literacy, Coastal Georgia Center, Savannah, GA. [Presenter]
- Shepherd, S. (May 2011). *Using a Media Technology Showcase to Bridge the Gap Between K-12 & Higher Education: Creating a Professional Development Workshop*. [GIL User Group Meeting](#), Macon State College, Macon, GA. [Presenter]
- Shepherd, S. (September 2010). *A New Bag of Galileo Tricks!*, Liberty County Technology Showcase, Liberty County Board of Education, Hinesville, GA. [Presenter]
- Shepherd, S. (January 2010). *Exploring GALILEO: Search Strategies and Teaching Tips for Teachers*, Bulloch County Technology Showcase, Statesboro High School, Statesboro, GA. [Presenter]
- Shepherd, S. (July 2009). *Exploring GALILEO: Search Strategies and Teaching Tips for Teachers*, Bulloch County Technology Showcase, Southeast Bulloch High School, Brooklet, GA. [Presenter]
- Smith, L. P., & Shepherd, S. S. (October 2008). *Georgia Council of Media Organizations, Focus on the Future: Learning about Tomorrow's Students Today*, Georgia Library Association, Athens, GA. [Presenter]

- Shepherd, S. & Fernekes, R. (October 2008). *Teaching the Teacher: Integrating Information Literacy into the Curriculum*. Presentation at Georgia Educational Research Association 2008 Conference, Savannah, Georgia. [Presenter]
- Shepherd, S. S., & Fernekes, R. W. (October 2008). Georgia Conference on Information Literacy, *Teaching the Teacher: How to Integrate Information Literacy into the Curriculum*, Zach S Henderson Library, College of Liberal Arts & Social Sciences, Department of Writing & Linguistics, College of Education, Continuing Education, Georgia Southern University, Statesboro, GA. [Presenter]
- Shepherd, S. S., & Fernekes, R. W. (October 2008). Georgia Educational Research Association Conference, *Teaching the Teacher: Integrating Information Literacy into the Curriculum*, Georgia Educational Research Association, Savannah, GA. [Presenter]
- Shepherd, S. S. (October 2008). In-Service Training, *GALILEO Overview & Research Techniques*, Statesboro High School. [Presenter]
- Shepherd, S. S. & Fernekes, R. W. (June 2008) Annual American Library Association Conference, *Information Literacy for Teachers: Is Reform Necessary and How to Establish a Successful Model Program?*, American Library Association, Anaheim, CA. [Presenter]
- Shepherd, S. S., & Fernekes, R. W. (May 2008). Educational Renewal and School Development in an Era of Cultural Diversity Conference, *Information Literacy for Teachers: Is Reform Necessary and How to Establish a Successful Model Program?*, Georgia Southern University, Huazhong Normal University, Wuhan, China. [Virtual Presenter]
- Shepherd, S. (October 2007). *It Takes a Village: Assisting Ronald E. McNair Scholars Achieve their Academic Goals by Teaching Information Seeking Skills*. Presentation at Georgia International Conference on Information Literacy 2007, Savannah, Georgia. [Presenter]
- Shepherd, S. (April 2007). *Developing Partnerships that Assist McNair & SSS Students Achieve Academically*. Presentation at the Georgia Association of Special Programs Personnel 2007 Spring Conference, Augusta, Georgia. [Presenter]
- Critz, L., Shepherd, S., & Fernekes, R. (October 2006). *Assessing for Learning: Information Literacy Assessment from Accreditation and Practitioner Perspectives*. Presentation at Georgia International Conference on Information Literacy 2006, Savannah, Georgia. [Presenter]
- Shepherd, S (March 2006). *Developing Lifelong Learning Skills*. Presentation at the South Carolina Association of Special Programs Personnel 2006 Spring Conference, Charleston, South Carolina. [Presenter]
- Shepherd, S. (February 2006). *Suffering from On the Job Stress Due to Computers and What to Do About It*. Monroe County Public Library Staff Development Workshop, Forsyth, Georgia. [Presenter]

- Fernekes, R., Critz, L., & Shepherd, S. (October 2005). *If You Build It They Will Come, But Are They Learning? The Role of Library Information Commons in Assessing Student Learning Outcomes*. Presentation at COMO XVII, Columbus, Georgia. [Presenter]
- Skinner, D., Fernekes, R., & Shepherd, S. (October 2005). *Library Tools for Connecting to Online Resources: A Faculty Development Workshop*. Presentation at COMO XVII, Columbus, Georgia. [Presenter]
- Shepherd, S., & Fernekes, R. (October 2005). *Library Resources for Faculty and Information Resources Shortcuts*, New Faculty Orientation. Georgia Southern University, Statesboro, Georgia. [Presenter]
- Goodson, L, Repman, J., Poole, J, & Shepherd, S. (October 2005). *Preventing Student Plagiarism with Online Tools and Guidelines for Intellectual Property*. Presentation at Georgia International Conference on Information Literacy 2005, Statesboro, Georgia [Presenter]
- Critz, L., Fernekes, R., & Shepherd, S. (October 2005). *Assessing Student Learning Outcomes in the Library Information Commons*. Presentation at Georgia International Conference on Information Literacy 2005, Statesboro, Georgia [Presenter]
- Shepherd, S. (March 2005). *It Takes A Village: How Can the Library Support the Academic Development of Your Students?* Presentation at the Georgia Association of Special Programs Personnel 2005 Spring Conference, Savannah, Georgia. [Presenter]
- Robinson, D. W., Mathaney, R. K., Fernekes, R., Shepherd, S., & Skinner, D. (October 2004). *Assessing Information Literacy with Knowledge Surveys: Interim Report from Two Computer Based Trials*. Presentation at Georgia International Conference on Information Literacy 2004, Statesboro, Georgia. [Presenter]
- Fernekes, R., Shepherd, S., & Skinner, D. (October 2004). *Information Literacy Instruction and Assessments, College of Business and College of Education*. Presentation at Georgia International Conference on Information Literacy 2004, Statesboro, Georgia. [Presenter]
- Shepherd, S. (October 2004). *Computers, Computers, Everywhere! How Does the Reference Librarian Find Relief?* Presentation at Georgia Council of Media Organizations 2004 Conference Theme: COMO XVI, Athens, Georgia. [Presenter]
- Fernekes, R., Shepherd, S., & Skinner, D. (June 2004). *Library Tools for Connecting with the Curriculum*. Presentation at Association of Small Computer Users in Education 2004 Conference, Myrtle Beach, South Carolina. [Presenter]
- Shepherd, S. (June 2004). *Relationships Between Computer Skills and Technostress Levels: How Does This Affect Me?* Presentation at Association

- of Small Computer Users in Education 2004 Conference, Myrtle Beach, South Carolina. [Presenter]
- Shepherd, S. (April 2004). *The Relationship of Computer Skills on the Levels of Technostress Among Faculty and Academic Librarians From Selected Institutions from Within the University System of Georgia*. Dissertation and poster presentation at the 2nd Graduate Student Scholarship Day, Georgia Southern University, Statesboro, Georgia. [Presenter]
- Shepherd, S. (October 2003). *Help!!! Using My Computer Has Stressed Me Out. What Should I Do?* Presentation at the Georgia Council of Media Organizations 2003 Conference Connecting, Learning, Changing Lives: COMO XV, Jekyll Island, Georgia. [Presenter]
- Shepherd, S. (April 2003). *The Impact of Computer Skills on the Levels of Technostress Among Faculty and Academic Librarians From Selected Institutions from Within the University System of Georgia*. Dissertation and poster presentation at the 1st Graduate Student Scholarship Day, Georgia Southern University, Statesboro, Georgia. [Presenter]
- Shepherd, S. (April 2003). *The Impact of Computer Skills on the Levels of Technostress Among Faculty and Academic Librarians From Selected Institutions fro Within the University System of Georgia*. Dissertation and poster presentation at the Phi Kappa Phi Research Symposium, Georgia Southern University, Statesboro, Georgia. [Presenter]
- Fernekes, R., & Shepherd, S. (June 2002). *Library Performance Indicators that Assess Student Success*. Paper and presentation at the LOEX of the West Conference, Eugene, Oregon. [Presenter]
- Davidson, L., & Shepherd, S. (June 2001). *GIL/GALILEO Web Usability Testing*. Training/Demonstration, Georgia Southern University, Macon, Georgia. [Presenter]
- Shepherd, S. (May 2001) *Introduction to Library Resources*. Presentation at 1st Annual Doctoral Retreat, Georgia Southern University, Savannah, Georgia. [Presenter]
- Shepherd, S. (April 2001) *Undergraduate Faculty Attitudes Toward Academic Librarians in Higher Education*. Paper and presentation at the Phi Kappa Phi Research Symposium, Georgia Southern University, Statesboro, Georgia. [Presenter]
- Sanders, D. & Shepherd, S. (October 1999) *Ethical Dilemmas of Intellectual Property Policies at SREB Institutions*. Paper and Presentation at the Ethics of Electronic Information in the 21st Century Symposium, U. of Memphis, Memphis, Tennessee. [Presenter]
- Gaither, S. (1998, Fall) *Freshman Orientation to the Library Catalog, GALILEO, and Library Electronic Resources via the Internet*. Demonstration at the First Year Experience Seminar, Georgia Southern University, Statesboro, Georgia. [Presenter]

- Gaither, S. (1998, August) *Students Working at the Reference Desk: How Are They Hired and Trained?* Presentation at the Data Research Associates Conference, Savannah, Georgia. [Presenter]
- Gaither, S. (1997, December) *Windows 3.x vs. Windows 95: Get Your Ring-Side Seat.* Demonstration at the Georgia Southern University Faculty and Staff Technology Conference, Statesboro, Georgia. [Presenter]
- Gaither, S., Johnson, Ryan, & McCrory, A. (1997, November) *The Role of the Library in the Computerized Campus.* Paper and demonstration at the Mid-Atlantic Alliance for Computers and Writing Conference, Reading, Pennsylvania. [Presenter]
- Gaither, S. (1996, December) *Introduction to Eudora (E-mail).* Demonstration at the Georgia Southern University Faculty and Staff Technology Conference, Statesboro, Georgia. [Presenter]
- Claiborne, C. & Gaither, S. (1996, March) *World Wide Web, Netscape, and Simple HTML Coding: What Use Do They Have in the Classroom?* Distance Learning presentation at the Microcomputers Online with Education '96 Conference, Atlanta, Georgia. [Presenter]

X. PROFESSIONAL SERVICE and VOLUNTEER WORK

Gordon State College

1. Academic Council (2014 – 2019)
2. Provost Council (2017 – 2019)
3. Collaborative Learning Center & Library Committee (formerly Library Committee), Chair (2014 – 2019)
4. Budget Advisory Committee (2014 – 2019; Recorder, 2014)
5. Master Plan Advisory Committee (2105)
6. SACSCOC Substantive Change Committee (formerly SACS Compliance Task Force) (2014-2019)
7. African American Male Program Advisory Board (2018 – 2019)
8. Gordon State Challenge Course Facilitator (2018 – 2019)
9. Title IX Deputy Coordinator (2017 – 2019)
10. Textbook Affordability Council, Chair (2017 – 2019)
11. Rotary Club of Barnesville-Lamar County, Public Image Chair (2017 – 2019)
12. Food Advisory Committee (2018 – 2019)
13. LaGrange College Leadership Council (2011 – 2019) (Secretary; President-Elect; President)
14. Regents Academic Committee on Libraries (2014 – 2019) (Secretary; Chair-Elect; Chair; Past Chair)

Zach S. Henderson Library

1. Library Replacement Committee (1995-1996) - recommend the purchase of lost or missing library books
2. Library Systems Council, Secretary (1995-1998)
3. Moderator, ZACH-L (Henderson Library) listserv (1996-present)
4. Library Liaison to Colleges/Departments of Communication Arts, Sociology, Kinesiology (1996-2001); Education, Math and Computer Science, Information Technology (1996-2014); College of Graduate Studies (2004-2014)
5. Library Electronic Menus Committee (1996-1997) - recommend look of computer screens
6. Library (Information Services Department) Electronic Services Committee (1996-2005) - discuss computer and service issues
7. Library Web Usability Group (1999-2014) - test web pages for revision
8. Information Services, Bibliographic Instruction Assessment Committee (2001-2014) - developed assessment tool
9. Library Management Council Task Force (2001) - recommended the implementation of management council and its duties
10. Information Services, Library, Public Relations Committee (2001-2014)
11. Library Advisory/Administrative Council, Department Representative

12. Library Visits to Middle Tennessee State University and Marshall University (September 2001) - provided ideas for library addition project
13. Assist Registrar's Office with organizing library computer use during Southern Orientation and Registration (SOAR) (2001-2005)
14. Created Information Services Bibliographic Instruction Assessment Tool with Bob Fernekes (2002)
15. Library Advisory/Administrative Council
16. Prospective Student Open House and Recruiting Receptions, Library Representative
17. Library Staff Evaluation Task Force (2002-2003) – create annual staff evaluation form
18. Library Public Relations Committee (2004-2014) – promote library services and resources
19. Database Analysis Project Team (2006) – analyzed various databases for use and cost savings
20. Learning Commons Taskforce (2006-2008) – plan implementation of library's Learning Commons
21. Learning Commons Advisory Council and Library Commons Users Council (2008-2011) – plan, implement, assess resources and services provided in library's Learning Commons
22. Distance Learning Work Team (2009-2014) develop and recommend to the library faculty, policies and practices for supporting Georgia Southern's Distance Education Instruction
23. Publicity and Public Relations Board (2010-2014) - Coordinating board that advises library faculty and staff about the board and provide them with a set of guidelines for submitting and receiving approval for publications (e..g, news blog, Facebook group, Twitter, web page news box)
24. Public Services Work Team (2010 - 2014) - This work team will enhance interdepartmental communication and coordination for all aspects of public service. Study rooms, problem patrons, services to 1st, 3rd, and 4th floors, class assignments which affect both service desks, planning for emergencies, how to address technical problems which arise nights and weekends, and scheduling are typical of what this group would discuss.
25. Tenure & Promotion Task Force (2010) – reviewed existing T& P document, investigated and reported on current T&P practices in the field, recommended revisions to existing T&P document.
26. Discovery Tool Task Force (2011) – reviewed possible discovery tool products and recommended which one to purchase and implement

Georgia Southern University

1. Faculty Senate, Library Alternate (1996-2005)
2. Faculty Senate, Library Representative (2005-2007)

3. Faculty Senate Executive Committee, Library Representative (2005-2007)
4. A Day for Southern, Library Representative (1996, 2010, 2011) - distribute and collect forms for annual fundraiser contributions
5. Undergraduate Council, Library Representative (1997-2003; 2005-2007) – review and recommend courses for undergraduate curriculum
6. Faculty Advisor, Georgia Southern University Council of the National Pan-Hellenic Council (1998-2006)
7. Library Leadership Institute @ Snowbird, Utah (July/August 1999)
8. Georgia Southern University Black Greek Task Force (1999-2000) – recommend solutions for African American fraternity issues on campus
9. Judge, Step Shows and Pageants (1999-2014)
10. Georgia Southern University Supervisory Leadership Program (2000) – developed peer evaluation form for departmental use
11. Created Information Services Departmental Peer Evaluation Form (2000) - used for annual peer evaluations
12. Library Search Committee - 2 Information Services Librarians and Head, Government Documents (2000)
13. Participant, Panel Discussion, “What Faculty Expect from New Freshmen” (2000)
14. College of Education Search Committee - 2 Leadership, Technology, and Human Development professors - Doctoral Student Representative (2001)
15. Georgia Southern University Commencement Task Force (February - May 2001) - discussed issues relating to graduation
16. Georgia Southern University Greek Plot Task Force (2001) - investigated the possibility of building an area on campus which supported the existence of African American Greek Lettered Organizations on campus
17. Georgia Southern University Governance Task Force - appointed by Faculty Senate Executive Committee (2001-2003) - recommend consistent ways for faculty in all colleges and the library to participate in governance
18. Georgia Southern University Software Conformity Committee (December 2001-2003) - discuss ramifications of conforming all campus labs by installing like software
19. Georgia Southern University Student Computer Training Committee (December 2001-present) - discuss ways of increasing computer literacy skills on campus
20. Groupware Task Force, Library Representative (May 2002 - 2004) - decide on campus standard for email and calendaring
21. Multicultural Advisory Board (September 2002-2003) - assist with uniting minority student organizations, planning joint activities and other relevant tasks involving minority student organizations
22. Black Awareness Planning Committee (December 2002-February 2003) - devise and plan activities for Black Awareness Month

23. Participant, Panel Discussion, "McNair Program: Graduate School Experiences" (2003-2004)
24. Library Committee, Library Representative (2003-2005; 2006-2007) - review and recommend policy for the library, and address questions related to the library; Chaired 2006-2007 Committee
25. Library Representative, Group Wise Email/Calendar Training and Implementation Team (2003-2005) – provide training to faculty and staff on Novell GroupWise and serve as resource for answering questions on how to perform tasks
26. SACS Reaffirmation Team - evaluate library and other learning resources for University accreditation (2003, 2013)
27. Academic Standards Committee, Library Representative - review and recommend admissions policies, and consider appeals for students on academic probation (2003-2004)
28. GSU 1210 Task Force (April 2004-2005)-review and recommend improvements to GSU 1210: Freshmen Orientation curriculum
29. Graduate Committee, Library Representative – review and recommend courses for graduate curriculum (2004-2007)
30. WebCT Vista Implementation Team – review and recommend policies and procedures for the implementation of the latest version of WebCT (course management program) on campus (2004-2006)
31. First Year Experience Council – review First Year Experience curriculum and programming for all incoming freshmen (2005-2006); Curriculum subcommittee chair (2005-2006)
32. Georgia Southern University's Foundations of Excellence Self-study, Library Representative – review first year experience program and provide feedback for intensive self-study (2005-2006).
33. Digital Measures Task Force, Library Representative - create user screens, data input fields to be used in a campus wide standardized annual report database, and provide input on system functionality, user interface, data entry forms, and other pertinent information (2006-2012)
34. Faculty Advisor for Academic Scholarship, Xi Tau Chapter, Alpha Phi Alpha Sorority, Inc., Faculty Advisor, Elected. (2008 - 2014) - create academic plan and monitor progress.
35. A Day for Southern, Library Representative (2008) -attend breakfast, receive charge, distributed and collected packets soliciting donations from library employees to contribute to the University foundation.
36. Instructional Technology Faculty Search Committee, College of Education, Committee Member (2007-2008) - read applications, provide feedback on best candidates, meet with candidates, recommend candidate for employment.
37. Leadership, Faculty, Technology, and Human Development Faculty Search Committee, College of Education, Committee Member (2008, 2010, 2011, 2012)

- read applications, provide feedback on best candidates, meet with candidates, recommend candidate for employment (2 positions).
- 38. Counseling Faculty Search Committee, College of Education, Committee Member (2008) - read applications; provide feedback on best candidates; meet with candidates; and recommend candidate for employment (multiple positions).
- 39. Training Committee (2008-2011) – plan and implement consolidated web site registration and workshop offerings for the various training opportunities available on campus
- 40. eLearning RFP Review Team (2009-2010) – review RFP proposals for eLearning software package to be used by Human Resources in the expansion of training and development on campus.
- 41. Teaching & Learning Faculty Search Committee, College of Education, Committee Member (2009-2010) – read applications, provide feedback on best candidates, meet with candidates, recommend candidate for employment (1 position).
- 42. Core Curriculum Sub-Committee (2010) - review the feedback received on the SharePoint site related to our area (A-1) and recommend at least one student learning outcome, keeping in mind how it might be assessed.
- 43. President’s Task Force on Program Review (2010-2011) - (a) Develop a framework for making decisions about academic program modification, consolidation, and /or elimination based on protecting the academic core of the University; (b) Review programs that have low enrollments or low graduation rates and make recommendations on possible consolidation, restructuring, elimination of degrees, or reducing majors to minors; (c) Assess the central mission and scope of the University, both now and in the future, to make recommendations regarding programs and degrees central to the University Mission; (d) Review the structure and organization within Academic Affairs departments and colleges and make recommendations to the President to improve efficiency, effectiveness, or to decrease costs; (e) Provide ongoing recommendations to the President on the adequacy of degree program delivery and relevance to the future University Mission and regional economic development needs.
- 44. Information Technology Advisory Committee (2010-2014) – discuss technology-related issues and policies as well as make recommendations regarding technology systems to the University administration.
- 45. Teaching Legacy Review Team (2011-2012) – reviews the current organization and missions of the Center for Teaching, Learning, and Scholarship (CTL), Center for Online Learning (COL), and Center for Academic Technology Support (CATS) and creates the foundation for a long-standing committee to be the representative voice of Georgia Southern’s faculty and their teaching needs.
- 46. Complete College Georgia Task Force (2012-2014) – develop plan to enhance and promote retention and graduation rates for Georgia Southern

graduates

47. Fraternity and Sorority Life Task Force (2013) – develop best practices in an effort to grow and develop fraternity and sorority community as well as make recommendations for strategic planning
48. Students Rating of Instructions Task Force (2013-2014) – develop and implement survey soliciting faculty feedback regarding the use of SRIs and their implementation

National, Regional, State, Local

Clayton State University

1. Regents Academic Council on Libraries (2019-present) (Assessment Working Group) - evaluate the role and relationship of library services on the impact of student success.
2. Atlanta Research Library Council (2019-present)

Gordon State College

1. Regents Academic Council on Libraries (2019-present) (Chair, Assessment Working Group) - evaluate the role and relationship of library services on the impact of student success.
2. GALILEO Interconnected Libraries Alma Implementation Team – (2015-2017) – plan and implement transition to new library management system for entire University System of Georgia
3. Alma Analytics Team Lead – (2015 – 2017) – led team members in determining how Analytics could be used for gathering data to help analyze collection usage at each University System of Georgia
4. Regents Academic Council on Libraries (2014 -2019) (Secretary, Chair-Elect; Chair; Past Chair) – academic advisory body consisting of college and university academic library deans and directors who collaborate with the University System of Georgia and oversee GALILEO and the GIL Library Catalog, and GIL Express
5. GALILEO Steering Committee (2014 – present) (Secretary, Chair-Elect; Chair; Past Chair) - manage GALILEO, recommend strategic direction, prepare budgets, and implement continuing evaluation procedures for GALILEO

Georgia Southern University

6. Bibliographic Instruction Group for Georgia's Eastern Region (BIGGER) (1996-2002) - share instruction techniques
7. Moderator, LIBPER-L listserv (national library personnel issues) (1996-2011)
8. GALILEO/GIL Web Usability Group (1999-2002) - test web pages for revision
9. Library Web Usability Consultant (June 2002) - contact person for those with web usability testing questions

10. American Library Association Office of Accreditation, Accreditation Review Panel (Membership pending - 2001 applied, Trained during ALA June 2002; withdrew from membership consideration 2003)
11. GALILEO Reference Committee (July 2002-2008) - discuss reference issues in relation to GALILEO and represent Zach S. Henderson Library
12. Test Proctor, Macon State College, Dr. Julie Santiago, ITEC 2260 (Fall 2003)
13. Test Proctor, State of Georgia Teacher's Computer Certification Exam, Deborah Lee (Fall 2007)
14. Library Consultant, Niagara University PhD Program Review Committee, Niagara University (May 2009) – review PhD program proposal submitted by Niagara University to New York State Department of Education
15. Georgia Library Association, Assessment Interest Group (2012-present) – serve as 2012, 2013 Chair; exchange ideas and information in the area of library assessment
16. USG RACL Assessment Task Force (2013-2014) – develop and implement survey seeking feedback from USG institutions regarding their library assessment practices in an effort to create a clearinghouse of information to be shared across all institutions
17. Planning Committee Member, Southeastern Library Assessment Conference (2012-2017) – plan, organize, and implement library assessment conference including advertise conference, review program proposals, solicit volunteers for committees, and seek sponsorship

XI. CONFERENCES and WORKSHOPS ATTENDED

1. GALILEO Training (1996)
2. Georgia Southern University Faculty and Staff Technology Conference (1996-1997)
3. Bibliographic Instruction Group for Georgia's Eastern Region (BIGGER) (1996-present)
4. SOLINET's Train the Trainer: Training, Design and Delivery (1997)
5. Mid-Atlantic Alliance for Computers and Writing Conference (1997)
6. Data Research Associates Conference (1998)
7. Ethics of Electronic Information in the 21st Century Symposium (1999)
8. Conflict Management for Women (1999)
9. Library Leadership Institute @ Snowbird, Utah (July/August 1999)
10. Georgia Council of Media Organizations (2001, 2003, 2004, 2012, 2013, 2014)
11. Power of Assertiveness (April 2000)
12. Introduction to WebCT (2000)
13. Graduate Student Workshop Series (January - April 2001)
14. Internet and Higher Education - GSAMS (January 2001)
15. Georgia Association of Education Leaders (February 2001)

16. Introduction to Mediation (May 2001)
17. BANNER Navigational Training (August 2001)
18. Online Teaching (October-November 2001)
19. Technology in Higher Education webcast (October 2001)
20. ADA Compliance and Your WebSite (June 2002)
21. Library Orientation Exchange - LOEX of the West (June 2002)
22. American Library Association Conference (June 2002, June 2008)
23. ALA/BCALA Black Librarians Getting Published (June 2002)
24. ALA/OA Accreditation - External Review Panelist Training (June 2002)
25. Universal Catalog/GIL Express Training (October 2002)
26. Grant Writing (March 2003)
27. Introduction to ICPSR (April 2003)
28. Introduction to Access (April 2003)
29. GALILEO/GIL Users Group Meeting (2003-present)
30. Introduction to MACs (June 2003)
31. Library Customer Service for People with Disabilities webcast (September 2003)
32. Introduction to ListServ Management (March 2004)
33. Association for Small Computer Users Conference (June 2004)
34. Introduction to Knowledge Surveys (July/August 2004)
35. Jumpin' with Jump Drives (August 2004)
36. Maintaining Grades with Excel (September 2004)
37. Georgia Conference on Information Literacy (October 2004, 2005, 2006, 2007, 2008, 2011, 2013)
38. Designing Syllabi that Supports Student Learning (November 2004)
39. Classroom Assessment Techniques (November 2004)
40. Library Administration & Management Association National Leadership Institute (November 2004)
41. PHP training (keep track of web page submission forms) (November 2004)
42. WebCT Vista (May 2004; 2005)
43. Managing Listservs workshop (campus upgraded listserv software) (2004)
44. Disaster Preparedness workshop (June 2004)
45. Putting Handouts Online (April 2005)
46. Frye Leadership Institute (July 2005)
47. Linking Tools Across the Curriculum (taught faculty how to link to electronic resources via web pages and WebCT) (2005, 2006)
48. Customer Service Training (September and December 2006)
49. SOLINET Customer Service Training & Communication Workshop (December 2006)
50. Information Literacy Workshop (Debra Gilchrist, Guest Speaker) (May 2007)
51. Evidence Based Library and Information Practice (May 2007)
52. GALILEO Quick Search/Find It Orientation (August 2007)

53. Management Training Series (October/November 2007)
54. Lexis Nexis Academic Business and Legal Searching (February 2008)
55. Advanced Management Training Series (May 2008)
56. Office 2007 (April/May 2008)
57. PeopleSoft Hiring Procedures (April 2008)
58. Next Generation Information Commons (March 2009)
59. Online Course Development (May/June 2009; January-February 2010)
60. iPad Training (March 2010)
61. Grant Writing and Research Development Workshop series (March/April 2010)
62. Technology, Colleges and Community Online Conference (April 2010)
63. Georgia Educational Research Association (2008, 2011)
64. Gadgets in the Library (online webinar) (April 2011)
65. Echo 360 (April 2011)
66. Android Devices and Apps (April 2011)
67. Effective Presentations using Prezi (May 2011)
68. Library 2.011 Conference (online) (November 2011)
69. Introduction to Desire2Learn (Folio) (September 2012)
70. Library Assessment Conference (October 2012)
71. Service Quality Evaluation Academy (March 2013)
72. Atlanta Area Bibliographic Instruction Group (2012, 2013)
73. Southeastern Library Assessment Conference (2013)
74. Focus Groups for Gathering Data (September 2013)
75. Grant Writing Workshop (February 2014)
76. Assessment in Action Program (July 2014)
77. At a Tipping Point: Education, Learning, and Libraries (August 2014)
78. User Experience Virtual Conference (September 2014)
79. Gordon State College Teaching Matters Conference (October 2015)
80. Creative Leadership for Managers, Leaders, Supervisors and Team Leaders (2017)
81. Gordon State College Student Success Summit (2017, 2018)
82. The 7 Habits for Managers (2018)
83. Gordon State College Highlander Leadership Academy (2019)

XII. MEMBERSHIPS (PAST OR PRESENT)

1. Association for Small Computers in Education
2. American Library Association
 - a. Academic Colleges and Research Libraries
 - b. Library Administration and Management Association
3. Georgia Library Association
 - a. Assessment Interest Group
4. Omicron Delta Kappa

5. Order of Omega
6. Southeastern Library Association
7. Georgia Educational Research Association
8. Alpha Kappa Alpha Sorority, Inc.
9. Rotary Club of Barnesville-Lamar County

XIII. GRANTS, AWARDS and RECOGNITIONS

1. Snowbird Library Leadership Fellow (1999)
2. Outstanding and Dedicated Service to GSU National Pan-Hellenic Council (1998- 1999)
3. Georgia Southern University Student Organization Advisor of the Year (1999-2000)
4. Georgia Southern University Supervisory Leadership Program (2000)
5. Xi Tau, Alpha Phi Alpha Fraternity Appreciation for Service and Dedication (2000)
6. Irene W. McCollum Under 35 Finer Womanhood Award, Alpha Kappa Alpha Sorority (2001)
7. Epsilon Xi, Zeta Phi Beta Sorority Outstanding Service (2002)
8. Evanel R. Terrell Scholarship Award, Alpha Kappa Alpha, Gamma Sigma Omega Chapter (2004)
9. Special Recognition as Faculty Advisor, Oversaw the 1999 chartering of the GSU Undergraduate Council of the National Pan-Hellenic Council (2004)
10. Georgia Southern University, Competitive Travel Grant \$660 (2004)
11. Frye Leadership Fellow (2005)
12. PRISM Grant, Knowledge Survey with Dr. David Robinson (Participant) \$250 (2005)
13. Ronald E. McNair Post baccalaureate Certificate of Appreciation for Serving as Instructor (2007, 2008, 2009)
14. Featured Faculty, Center of Excellence in Teaching (February 2007)
15. Wall of Outstanding Alumni Award for Professional Achievement and Community Service, LaGrange College (October 2007)
16. Training Management Series, Georgia Southern University (October 2007)
17. Georgia Southern University Human Resources Training Program, Certificate of Appreciation for Serving as Instructor (December 2007)
18. Xi Tau Chapter, Alpha Phi Alpha Fraternity, Inc., Award of Appreciation for Serving as Academic Advisor (December 2008)
19. Distinguished Faculty/Staff Award Committed to Diversity and Students (April 2009)
20. Xi Tau Chapter, Alpha Phi Alpha Fraternity, Inc., Advisor of the Year Award (July 2009)
21. 2011 Marquis Who's Who in America (2010)

22. Provost Circle Award, presented to adjunct faculty who have demonstrated an exceptional and long-standing commitment to excellence in instruction, Strayer University (2011)
23. Outstanding Advisor of the Year, Office of Fraternity & Sorority Relations, Georgia Southern University (December 2012)
24. Xi Tau Chapter, Alpha Phi Alpha Fraternity, Inc., Appreciation of Service as Academic Advisor (December 2012)
25. Randolph S. Gunter Outstanding Faculty Service Award (May 2014)
26. Georgia Library Association Team Award (October 2014)
27. Outstanding Alumni, LaGrange College, Leadership Council President (2018)

XIV. Specialized Skills

Leadership and Management; Organizational Skills; Evidence Based Decision Making; Program Assessment; Basic Grant Proposal Writing; Budget Maintenance and Analysis; Team building and collaboration; D2L/WebCT/Desire2Learn/Blackboard; Research skills and techniques; Edit and Format Dissertations/Theses; Web Usability Testing; MS Word, Excel, Power Point, SPSS, Qualtrics, Skype, Adobe Connect, join.me, Instant Messaging; Blogging; Wikis; Libguides.

XV. PROFESSIONAL REFERENCES

Available Upon Request

XVI. SALARY HISTORY

Available Upon Request