



Third Party Network and VPN Access Agreement

This agreement is between the third party noted below and the University. The purpose of this agreement is to specify the terms and conditions applicable to the use of networks and VPN to gain access to University systems and resources.

Third Party Name: _____
Third Party Sponsor: _____ (CSU Dept. and Employee)
Length of Access: _____ (Specify Beginning and End Date)
Email Address of 3rd party: _____

Address and telephone number:

I agree to the following terms and conditions:

1. The wireless and wired network is the property of the Clayton State University and is for authorized use only.
2. Users have no expectation of privacy in any materials they place on or view while connected to this system. The University complies with state and federal law regarding protection of confidential information, but makes no representation that any use of this system will be kept private or confidential.
3. Any or all uses of this system and all files transmitted to or from the connecting system may be intercepted, monitored, recorded, copied, imaged, audited, inspected, and disclosed to authorized University and law enforcement personnel, as well as authorized individuals of other organizations. By using this system, the user consents to such interception, monitoring, recording, copying, imaging, auditing, inspection, and disclosure at the discretion of authorized Clayton State University personnel.
4. Client system configurations must be configured securely before being granted VPN access. Every Clayton State University remote VPN client must:
 - a. Run an approved up-to-date virus-detection and removal software.
 - b. Have all operating systems patches up to date.
 - c. Use only approved operating systems. Approved operating systems are generally those still supported and receiving updates from the vendors listed below:
 - i. Windows 7, Windows 8, Windows 10
 - ii. MAC OSX Lion 10.7 and greater
 - iii. Linux kernel greater than 2.6
 - d. Have all current software updates and use only supported versions of all installed software.
5. Remote clients must use only approved VPN client software approved by the Clayton State University located at <http://www.clayton.edu/hub/VPN>



6. You agree NOT to share the pre-shared key provided by CSU to configure the VPN connection.
7. You agree NEVER to share your CSU network login credentials.
8. You agree not to leave VPN sessions unattended or let others use your VPN session.
9. Clayton State University reserves the rights to disconnect, without notice, any user or computer which does not comply with this policy.
10. You agree to [Clayton State University's Acceptable Use Policy](#)

I have read and understand this agreement, understand its terms and provisions, and by signing below, agree to be bound by its terms and conditions. By continuing to use the VPN you indicate your continuing awareness of and consent to these terms and conditions of use.

Third Party: _____ Date: _____
(Signature) _____ (Typed
or Printed Name)

CSU Authorization
Supervisor/Director/Sponsor: _____ Date: _____
(Signature) _____
(Typed or Printed Name)

Information Security Officer: _____ Date: _____
(Signature) _____
(Typed or Printed Name)

Please email this agreement with all necessary signatures to IT Security at itsecurity@clayton.edu . Network and VPN access shall not be granted until this form is accepted by the CSU IT Infrastructure Team.