



F-1 International Student Financial Verification Form

International Student Services (ISS) at Clayton State University requires each applicant in *current* or *future* F-1 status to document their ability to fund the first full year of study in the amount of \$36,648 USD for undergraduates, \$48,248 USD for MBA, \$40,148 USD for MHA and \$36,266 USD for all other graduates (USD = U.S. Dollar). These amounts reflect the *estimated* full cost of attendance for 1 year; including tuition and fees, room and board, health insurance, books, and other living expenses. Each amount is only an estimate for 2024-2025 school year and all figures are subject to change without notice.

Supporting Document Requirements:

- Financial documentation on the bank’s letterhead showing you or your sponsor currently have the necessary amount of funding to support your education at Clayton State University.
- Sponsor Commitment Form or Sponsor Letter (only required if you are sponsored by someone else).
- Copy of your passport biographical/photo page
- F-2 Dependent I-20 Request Form (only if you are bringing your dependents with you to CSU).
- SEVIS Transfer Form (only applicable if you are transferring your I-20 to CSU from another university).

PLEASE WRITE VERY CLEARLY TO AVOID PROCESSING DELAYS

Section I – Applicant Information

Applicant’s Family Name: _____ First Name: _____

Gender: Male Female Other

Personal Email Address: _____

Expected Visa Type: F-1 Other (specify) _____

Country of Birth: _____ Citizenship: _____

Date of Birth: Month _____ Day _____ Year _____

Major of interest: _____

Home Country Address - Fill in the information as applicable.

Street or Road Name: _____

House / Villa / Name: _____ House/Villa/Apt #: _____

City/Town/Village Name: _____ Province / State: _____

Postal Code: _____ Country: _____

Phone # in Home Country: _____ Phone # in USA: _____

Dependent (Spouse & Children) Information:

Will a spouse and/or children accompany you to Clayton State University on your visa? No Yes

****If yes, you must also complete and submit the “F-2 Dependent I-20 Request Form” with this form (page 6). An additional amount of \$5,000 for a spouse or \$3,000 for each child must be documented by a financial document, such as a bank statement.**

Section II – Current Immigration Information

Read Carefully. Check the appropriate status and related steps you plan to take. If you have questions about this section, please contact ISS for advice.

I am currently in F-1 status in the U.S.

- Current or most recent school in the U.S. _____
- Last date of attendance or last date of OPT approval (MM-DD-YYYY): _____
- Date my SEVIS record and I-20 will be transferred to Clayton State (MM-DD-YYYY): _____

Please Note: You are considered a transfer student for immigration purposes. Federal regulations require that you complete the immigration transfer process within 15 days of the semester start date, or your I-20 will be terminated.

I am NOT currently in F-1 status.

- Current US visa status: None J1 H1-B Out of Status Other: _____
- I intend to obtain or change to F-1 status: YES NO

▪ If **YES**, I plan to (check one):

- Request an F-1 Visa in my home country, or travel to my home country to do so.
- Travel to a 3rd country to request an F-1 Visa
- Remain in the US and file a change of status application (USCIS Form I-539)

▪ If **NO**, be aware of the following:

- B-1, B-2, F-2, E-1, E-2 Status? Understand that you may not be able to legally enroll as a student at Clayton State University or obtain employment.
- Other Statuses? Contact the ISS for advisement on option

▪ If I am “out of status”, I plan to (check one):

- Remain in the US and file a reinstatement request (USCIS Form I-539)
- Travel home, obtain a new I-20, and request a new F-1 visa.

Section III – Financial Support Chart & Documentation

The chart below must reflect a summary of ALL funding sources and a total of at least \$36,648 USD for undergraduates, \$48,248 USD for MBA, \$40,148 USD for MHA and \$36,748 USD for all other graduates (USD = U.S. Dollar). For a detailed breakdown of the above estimated total cost, see the *Estimated Cost of Attendance* below. Failure to complete this chart will delay processing of your I-20. Sources must then be documented as specified under the “Financial Document Requirements” on page 4 of this form.

INDICATE SOURCE OF SUPPORT	WRITE SPECIFIC AMOUNT IN USD (\$)
Personal Funds	
Personal Sponsor (parents, relatives, friend). Provide name, relation or relationship to you <u>in this space</u> .	
Government, Organization, Scholarship or Grant Funds. Please specify full written name of source <u>in this space</u> .	
If other, please specify <u>in this space</u> .	
WRITE TOTAL AMOUNT OF SOURCES IN USD (\$)	

Estimated Cost of Attendance

The charts below represent the minimal costs of studying and living in Georgia. Your personal experience may differ significantly based on the number of credit hours taken, lifestyle, or other factors. The tuition and fee amounts below reflect the 2024-25 rates and may change for the 2024-25 academic year. For the most accurate rates, please see the Clayton State University website. If applicable, remember to add any dependent costs to the total amount shown to determine the total amount required for issuance of the I-20.

ALL UNDERGRADUATE PROGRAMS		MBA	
Tuition & Fees (Minimum of 12 Credit Hours)	\$16,900	Tuition & Fees (Minimum of 9 Credit Hours)	\$26,800
Room	\$7,392	Room	\$7,392
Board (Meals, Food)	\$5,000	Board (Meals, Food)	\$5,000
Health Insurance	\$2,856	Health Insurance	\$2,856
Books & Supplies	\$800	Books & Supplies	\$2,500
Transportation/Misc.	\$3,700	Transportation/Misc.	\$3,700
TOTAL	\$36,648	TOTAL	\$48,248

MHA		ALL OTHER GRADUATE PROGRAMS	
Tuition & Fees (Minimum of 9 Credit Hours)	\$18,700	Tuition & Fees (Minimum of 9 Credit Hours)	\$15,100
Room	\$7,392	Room	\$7,392
Board (Meals, Food)	\$5,000	Board (Meals, Food)	\$5,000
Health Insurance	\$2,856	Health Insurance	\$2,856
Books & Supplies	\$2,500	Books & Supplies	\$2,700
Transportation/Misc.	\$3,700	Transportation/Misc.	\$3,700
TOTAL	\$40,148	TOTAL	\$36,748

*Students with dependents must add an additional \$5,000 (Spouse) or \$3,000 (per Child)

Section IV: Financial Document Requirements

Please read section carefully and follow accordingly

Bank Account Statement

- Must be **written in English** on **official letterhead** or accompanied by an official translation.
- Bank document must show **current balance** in the account(s). If funds are in a foreign currency, indicate what type. Amounts will be converted to US dollars (\$) based on the exchange rate in effect on the date the financial information is processed by CSU. ISS recommends submitting documentation of approximately \$1000 more than required in case of value fluctuations.
- Financial document must not be more than 6 months old on the date received by Clayton State.
- Shows:
 - Full name on account
 - Account number
 - Date (MM-DD-YYYY) account established
- Show funding in liquid, accessible form such as checking or savings accounts. If funding is in another form, such as investments or accounts with penalties for early withdrawal, the bank must state the terms of such and whether or not the funds are accessible to pay for direct costs of your education and living expenses in the United States.
- Business accounts will not be accepted as proof of financial verification
- Show additional funding for spouse (\$5,000) and dependents (\$3,000 each) if accompanying you.

Sponsorship Letter

- Sponsoring **Banks, Governments, Organizations, and Departments** must provide an original support letter on official letterhead, including organization's address, telephone & fax numbers, website, email, and the original signature + title of the responsible person(s). This letter must also reference the student's full name, the \$US dollar amount of support and duration.
- If you are a Graduate Student with a graduate assistantship, your department will submit your scholarship documentation to ISS.
- If you are a Student Athlete with a scholarship award, the athletic department will submit your scholarship documentation to ISS.
- Sponsor Commitment Form: Family or other types of Sponsors must submit this form.
- All documents can be scanned and emailed or physically mailed to the addresses below.

ATTESTATION: I hereby certify that the total amount of money available for my 1st year of study at Clayton State University as indicated in Section III (including funds for dependents, if applicable) and all information represented in this form is true and accurate to the best of my knowledge. I also understand that by submitting this form as part of the international process to obtain a form I-20, Clayton State University cannot be held responsible for my financial situation should it change at any point during my program of study. If any part of this form is deemed fraudulent, my application may be rejected.

Signature: _____ Date: _____ MM/DD/YYYY

Mailing Addresses

Undergraduate Int'l Students	Graduate Int'l Students	Re-Admitted Int'l Students
Clayton State University Office of Recruitment & Admissions 2000 Clayton State Boulevard Morrow, GA 30260 USA	Clayton State University Office of Recruitment & Admissions 2000 Clayton State Boulevard Morrow, GA 30260 USA	Clayton State University International Student Services Edgewater Hall, second floor, Suite 237 2000 Clayton State Boulevard Morrow, GA 30260 USA
T: 678-466-5021 E: brianskrzypek@clayton.edu	T: 678-466-5021 E: brianskrzypek@clayton.edu	T: 678-466-4076 E: ISS@clayton.edu

SPONSOR COMMITMENT FORM

All students who have a sponsor must use this Sponsor Commitment Form or provide a written "Sponsor Letter" from the sponsor containing all the information on this form. *If you have more than one sponsor, each sponsor needs to fill out this form or submit individual "Sponsor Letters" for the student*

Student Information

Clayton State ID Number (If Known): _____

Last Name (Family Name): _____ First Name: _____

Phone Number: _____

Relationship to Sponsor (Daughter, Son, Spouse, etc.): _____

Street Address: _____

City _____ State/Province: _____ Country: _____

Postal Code: _____

Sponsor Information

Last Name (Family Name): _____ First Name: _____

Phone Number: _____

Relationship to Sponsor (Father, Mother, Spouse, etc.): _____

Street Address: _____

City _____ State/Province: _____ Country: _____

Postal Code: _____

Commitment:

I make this affidavit for the purpose of assuring the United States Government that I am willing and able to maintain and support the student mentioned above. I intend to make specific financial contribution for the support of this student in the amount of USD (\$) _____ per year for the period of _____ years. I am providing proof of the said funds to support this affidavit.

Sponsor Signature: _____ Date: _____ (MM/DD/YYYY)

F-2 DEPENDENT I-20 REQUEST FORM

Submit this form if your spouse or children plan to accompany you during your studies on an F-2 Dependent Visa. You must also submit a copy of each dependent's passport biographical photo page and proof of additional finances for each dependent in order to obtain your I-20: \$5,000 (Spouse) and \$3,000 (per Child).

Dependent Information

Last Name (Family Name): _____ First Name: _____

Relationship to Sponsor (Father, Mother, Spouse, etc.): _____

Dependent's Email: _____

(* *Attach passport biographical page*)

Dependent Information

Last Name (Family Name): _____ First Name: _____

Relationship to Sponsor (Father, Mother, Spouse, etc.): _____

Dependent's Email: _____

(* *Attach passport biographical page*)

Dependent Information

Last Name (Family Name): _____ First Name: _____

Relationship to Sponsor (Father, Mother, Spouse, etc.): _____

Dependent's Email: _____

(* *Attach passport biographical page*)

Dependent Information

Last Name (Family Name): _____ First Name: _____

Relationship to Sponsor (Father, Mother, Spouse, etc.): _____

Dependent's Email: _____

(* *Attach passport biographical page*)