

USG GOES GLOBAL **TIMELINE**

ITEM	DATE	DETAILS
<b>2023 STUDENT APPLICATION OPENS</b>	SEPTEMBER 14, 2022	Via TRM
<b>USGG SCIE SESSION</b>	SEPTEMBER 30, 2022	Program Directors introduce USGG 2023 programs
<b>COURSE BUILD TRAINING</b>	FEBRUARY 16, 2023	For Registrars (+ anyone involved with course build) ★ <b>COURSE RELEASE TO FOLLOW</b>
<b>CANCELLATION ROUND ONE</b>	FEBRUARY 24, 2023	Programs/courses without sufficient enrollment may be cancelled at this time
<b>2024 FACULTY APPLICATION OPENS</b>	MARCH 6, 2023	Access in Via TRM
<b>2023 STUDENT APPLICATION DEADLINE</b>	<b>MARCH 10, 2023</b>	Payment of <b>\$300</b> application deposit due ★ <i>Institutional Rep approvals due by <b>March 23</b></i>
<b>CANCELLATION ROUND TWO</b>	MARCH 21, 2023	Programs/courses without sufficient enrollment may be cancelled at this time
<b>USGG COURSE BUILD DEADLINE</b>	APRIL 5, 2023	All USGG participating schools should have courses built in Banner by this date
<b>FIRST PAYMENT DEADLINE</b>	APRIL 7, 2023	<b>50% of program fee less deposit due</b> ★ <i>Payment deferrals must be requested no later than <b>March 28</b> to be considered</i>
<b>LAST DAY FOR ALL COURSE CHANGES</b>	APRIL 14, 2023	<b><u>NO</u> course changes allowed after this date.</b> ★ <i>Exceptions must be requested to <a href="mailto:global@usg.edu">global@usg.edu</a> with institutional rep &amp; instructor approvals attached</i>
<b>2024 FACULTY APPLICATION DUE</b>	APRIL 21, 2023	All supporting documents, approvals, & endorsements must be included – no exceptions!
<b>FINAL PAYMENT DEADLINE</b>	APRIL 25, 2023	<b>Remaining 50% of program fee balance due</b> ★ <i>Students missing payments will be withdrawn on <b>April 28</b>, cancellation penalties apply</i>
<b>FACULTY ORIENTATION</b>	MAY 12, 2023*	<b>Format TBD</b>
<b>STUDENT ORIENTATION &amp; 1<sup>ST</sup> CLASS MEETINGS</b>	MAY 13, 2023*	<b>(Saturday Event) Middle Georgia State University</b> ★ <i>Students should plan to check-in by 9:00 AM</i>
<b>ATTENDANCE VERIFICATION DUE</b>	MAY 18, 2023	INGRESS
<b>ALL GRADES DUE</b>	AUGUST 9, 2023	INGRESS



\*date has not been confirmed

# USG GOES GLOBAL 2023

## STUDENT PAYMENT SCHEDULE

DUE DATE	WHAT'S DUE
<b>FRIDAY, MARCH 10</b>	<b>\$300 Non-Refundable Application Deposit Due</b> Required for acceptance, payment is applied to total program fee.
<b>TUESDAY, MARCH 28</b>	<b>Deadline for Payment Deferral Requests (Via TRM)</b> <b>ONLY</b> for students using financial aid that disburses after payments are due. Late or incomplete requests will not be considered.
<b>FRIDAY, APRIL 7</b>	<b>First Program Fee Installment Due</b> (50% of program fee less application deposit)
<b>TUESDAY, APRIL 25</b>	<b>Second Program Fee Installment Due</b> (remaining 50% of program fee balance due)
<b>FRIDAY, APRIL 28</b>	<b>Withdrawal of Applicants with Missing Payments</b> Applicants with unpaid balances or no intent to pay will be automatically withdrawn & cancellation penalties will apply.

ALL PAYMENTS ARE DUE BEFORE 5:00 PM EST!

### IMPORTANT REMINDERS REGARDING USGG PAYMENTS:

Program fees DO NOT include tuition or roundtrip airfare.

Students must pay tuition at the USGG rate (\$199/credit hour) directly to their home institution (or to the University of West Georgia for transient students) according to the institution's deadlines and procedures.

Payment Deferrals are for students planning to use excess financial aid or scholarship funds that will be disbursed after payment deadlines. These deferrals are for USGG program fees only and will not be approved for any date later than the program's scheduled departure. Applicants should be prepared to pay according to the regular payment schedule until notification of an approved request is received.

For programs with optional group airfare, instructions and deadlines for purchasing tickets will be communicated when available. Payments for a group airfare ticket will be collected separately.



# USG GOES GLOBAL 2023

## CANCELLATION POLICY

USG Goes Global reserves the right to alter or cancel programs at any time due to low enrollment or any other appropriate circumstance (including, but not limited to, situations that may endanger the health and/or safety of participants). If USG Goes Global cancels a program after program fee payments have been collected, only the funds that USG Goes Global is able to recover from the third-party service providers can be returned to participants. In the event of course cancellation by USG Goes Global after tuition payments have been made, participants are subject to the tuition refund policy of the institution at which they registered for the courses. USG Goes Global does not have the authority to override an institution's registration/payment policies. If a student withdraws from a program for any reason, the following cancellation schedule will be applied.

### Student Cancellation Schedule

- The application deposit becomes completely non-refundable as soon as a student's application is *Accepted* or the application deadline has passed, whichever occurs first. \*
- Students withdrawing **within 35 days** of the final program fee payment deadline will owe **50% of the program fee**.
- Students withdrawing **within 10 days** of the final program fee payment deadline will owe **100% of the program fee**.
- All group flight purchases are non-refundable and non-transferable.

The amounts specified in the cancellation schedule are due regardless of whether any program fee payments were made prior to the withdrawal. Any payments made directly to a third-party are subject to the vendor's refund policy.

*\*If USG Goes Global cancels the program, application deposits are automatically refunded. Students that paid a deposit but are not accepted to a program may request a refund by emailing [global@usg.edu](mailto:global@usg.edu) no later than 14 days after notification of rejection or cancellation. No exclusions apply, unless otherwise indicated by the USG Goes Global Program Office.*

