

2023 Payroll Schedule*

| MONTH | PAYROLL TYPE | PAY PERIOD | | PAF & Hiring | TIMECARD | |
|----------|-----------------|------------|-----------|------------------------|-------------------------|----------------|
| | | BEGIN DATE | END DATE | Documents due to HR | APPROVALS DUE By 6pm | PAY CHECK DATE |
| | | 10107100 | 1 15 10 0 | 1010100 | 11112 | 1 11 2 12 2 |
| JANUARY | 1ST BW Jan | 12/25/22 | 1/7/23 | 12/9/22 | 1/6/23 | 1/13/23 |
| | 2ND BW Jan | 1/8/23 | 1/21/23 | 1/3/23 | 1/20/23 | 1/27/23 |
| | FACULTY/MONTHLY | 1/1/23 | 1/31/23 | 1/13/23 | 1/17/23 | 1/31/23 |
| FEBRUARY | 1ST BW Feb | 1/22/23 | 2/4/23 | 1/13/23 | 2/3/23 | 2/10/23 |
| | 2ND BW Feb | 2/5/23 | 2/18/23 | 1/27/23 | 2/17/23 | 2/24/23 |
| | FACULTY/MONTHLY | 2/1/23 | 2/28/23 | 2/13/23 | 2/14/23 | 2/28/23 |
| MARCH | 1ST BW Mar | 2/19/23 | 3/4/23 | 2/10/23 | 3/3/23 | 3/10/23 |
| | 2ND BW Mar | 3/5/23 | 3/18/23 | 2/24/23 | 3/17/23 | 3/24/23 |
| | FACULTY/MONTHLY | 3/1/23 | 3/31/23 | 3/15/23 | 3/23/23 | 3/31/23 |
| APRIL | 1ST BW Apr | 3/19/23 | 4/1/23 | 3/10/23 | 3/31/23 | 4/7/23 |
| | 2ND BW Apr | 4/2/23 | 4/15/23 | 3/24/23 | 4/14/23 | 4/21/23 |
| | FACULTY/MONTHLY | 4/1/23 | 4/30/23 | 4/14/23 | 4/20/23 | 4/28/23 |
| MAY | 1ST BW May | 4/16/23 | 4/29/23 | 4/7/23 | 4/28/23 | 5/5/23 |
| | 2ND BW May | 4/30/23 | 5/13/23 | 4/21/23 | 5/12/23 | 5/19/23 |
| | FACULTY/MONTHLY | 5/1/23 | 5/31/23 | 5/18/23 | 5/22/23 | 5/31/23 |
| JUNE | 1ST BW Jun | 5/14/23 | 5/27/23 | 5/5/23 | 5/26/23 | 6/2/23 |
| | 2ND BW Jun | 5/28/23 | 6/10/23 | 5/19/23 | 6/9/23 | 6/16/23 |
| | 3RD BW July | 6/11/23 | 6/24/23 | 6/2/23 | 6/23/23 | 6/30/23 |
| | MON/SUM/FAC | 6/1/23 | 6/30/23 | 6/15/23 | 6/20/23 | 6/30/23 |



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| MONTH | PAYROLL TYPE | PAY PERIOD | | PAF & Hiring | TIMECARD | |
|-----------|-----------------|--------------|-----------|--------------|---------------|----------------|
| | | BEGIN DATE | END DATE | Documents | APPROVALS DUE | PAY CHECK DATE |
| | | DEGII (DATE | END DATE | due to HR | Ву брт | |
| | | | | | | |
| | 1ST BW July | 6/25/23 | 7/8/23 | 6/16/23 | 7/7/23 | 7/14/23 |
| | 2ND BW July | 7/9/23 | 7/22/23 | 7/10/23 | 7/21/23 | 7/28/23 |
| | MON/SUM/FAC | 7/1/23 | 7/31/23 | 7/14/23 | 7/18/23 | 7/31/23 |
| AUGUST | 1ST BW Aug | 7/23/23 | 8/5/23 | 7/14/23 | 8/4/23 | 8/11/23 |
| | 2ND BW Aug | 8/6/23 | 8/19/23 | 7/28/23 | 8/18/23 | 8/25/23 |
| | FACULTY/MONTHLY | 8/1/23 | 8/31/23 | 8/14/23 | 8/23/23 | 8/31/23 |
| | | 0.40.0.40.0 | 0.40.40.0 | 0/44/90 | 0.11.10.0 | 0.40.40.0 |
| SEPTEMBER | 1ST BW Sept | 8/20/23 | 9/2/23 | 8/11/23 | 9/1/23 | 9/8/23 |
| | 2ND BW Sept | 9/3/23 | 9/16/23 | 8/25/23 | 9/15/23 | 9/22/23 |
| | FACULTY/MONTHLY | 9/1/23 | 9/30/23 | 9/15/23 | 9/21/23 | 9/30/23 |
| OCTOBER | 1ST BW Oct | 9/17/23 | 9/30/23 | 9/8/23 | 9/29/23 | 10/6/23 |
| | 2ND BW Oct | 10/1/23 | 10/14/23 | 9/22/23 | 10/13/23 | 10/20/23 |
| | FACULTY/MONTHLY | 10/1/23 | 10/31/23 | 10/16/23 | 10/23/23 | 10/29/23 |
| | | 10/15/00 | 10/00/00 | 1015100 | 10.40-10.0 | |
| NOVEMBER | 1ST BW Nov | 10/15/23 | 10/28/23 | 10/6/23 | 10/27/23 | 11/3/23 |
| | 2ND BW Nov | 10/29/23 | 11/11/23 | 10/20/23 | 11/10/23 | 11/17/23 |
| | FACULTY/MONTHLY | 11/1/23 | 11/30/23 | 11/10/23 | 11/17/23 | 11/30/23 |
| DECEMBER | 1ST BW Dec | 11/12/23 | 11/25/23 | 11/3/23 | 11/24/23 | 12/1/23 |
| | 2ND BW Dec | 11/26/23 | 12/9/23 | 11/17/23 | 12/8/23 | 12/15/23 |
| | 3RD BW Dec | 12/10/23 | 12/23/23 | 12/1/23 | 12/20/23 | 12/29/23 |
| | FACULTY/MONTHLY | 12/1/23 | 12/31/23 | 12/8/23 | 12/15/23 | 12/31/23 |

Early Processing Due to Holiday