



2026 Payroll Schedule

MONTH	PAYROLL TYPE	PAY PERIOD		TIMECARD APPROVALS DUE	PAY CHECK DATE
		BEGIN DATE	END DATE		
JANUARY	1ST BW Jan	12/21/25	01/03/26	01/02/26	01/09/26
	2ND BW Jan	01/04/26	01/17/26	01/15/26	01/23/26
	FACULTY/MONTHLY	01/01/26	01/31/26	01/22/26	01/30/26
FEBRUARY	1ST BW Feb	01/18/26	01/31/26	01/30/26	02/06/26
	2ND BW Feb	02/01/26	02/14/26	02/13/26	02/20/26
	FACULTY/MONTHLY	02/01/26	02/28/26	02/19/26	02/27/26
MARCH	1ST BW Mar	02/15/26	02/28/26	02/27/26	03/06/26
	2ND BW Mar	03/01/26	03/14/26	03/13/26	03/20/26
	FACULTY/MONTHLY	03/01/26	03/31/26	03/23/26	03/31/26
APRIL	1ST BW Apr	03/15/26	03/28/26	03/27/26	04/03/26
	2ND BW Apr	03/29/26	04/11/26	04/10/26	04/17/26
	FACULTY/MONTHLY	04/01/26	04/30/26	04/21/26	04/30/26
MAY	1ST BW May	04/12/26	04/25/26	04/24/26	05/01/26
	2ND BW May	04/26/26	05/09/26	05/08/26	05/15/26
	3RD BW May	05/10/26	05/23/26	05/21/26	05/29/26
	FACULTY/MONTHLY	05/01/26	05/31/26	05/18/26	05/29/26
JUNE	1ST BW Jun	05/24/26	06/06/26	06/05/26	06/12/26
	2ND BW Jun	06/07/26	06/20/26	06/18/26	06/26/26
	MON/SUM/FAC	06/01/26	06/30/26	06/15/26	06/30/26

JULY	1ST BW July	06/21/26	07/04/26	07/03/26	07/10/26
	2ND BW July	07/05/26	07/18/26	07/17/26	07/24/26
	MON/SUM/FAC	07/01/26	07/31/26	07/23/26	07/31/26
AUGUST	1ST BW Aug	07/19/26	08/01/26	07/31/26	08/07/26
	2ND BW Aug	08/02/26	08/15/26	08/14/26	08/21/26
	FACULTY/MONTHLY	08/01/26	08/31/26	08/23/26	08/31/26
SEPTEMBER	1ST BW Sept	08/16/26	08/29/26	08/28/26	09/04/26
	2ND BW Sept	08/30/26	09/12/26	09/11/26	09/18/26
	FACULTY/MONTHLY	09/01/26	09/30/26	09/22/26	09/30/26
OCTOBER	1ST BW Oct	09/13/26	09/26/26	09/25/26	10/02/26
	2ND BW Oct	09/27/26	10/10/26	10/09/26	10/16/26
	3RD BW Oct	10/11/26	10/24/26	10/23/26	10/30/26
	FACULTY/MONTHLY	10/01/26	10/31/26	10/20/26	10/30/26
NOVEMBER	1ST BW Nov	10/25/26	11/07/26	11/05/26	11/13/26
	2ND BW Nov	11/08/26	11/21/26	11/19/26	11/27/26
	FACULTY/MONTHLY	11/01/26	11/30/26	11/16/26	11/30/26
DECEMBER	1ST BW Dec	11/22/26	12/05/26	12/04/26	12/11/26
	2ND BW Dec	12/06/26	12/19/26	12/17/26	12/24/26
	FACULTY/MONTHLY	12/01/26	12/31/26	12/21/26	12/31/26

*****Early Processing Due to Holiday*****

NOTE: For information regarding onboarding and offboarding process information and deadlines, please visit onboarding.clayton.edu or offboarding.clayton.edu