



## School of Nursing New Admit Check List

### DOCUMENTATION

- Gather documentation; write **Student Name** and **Laker ID** at top right corner of each page
- Upload instructions will be provided at mandatory **Jumpstart** meeting
- Submission deadline; Fall Admits—**July 1**; Spring Admits—**December 1**

<input type="checkbox"/>	Scholarship eligibility form at <a href="https://claytonstate.qualtrics.com/SE/?SID=SV_bJzISLxco0q4B81&amp;Q_JFE=0">https://claytonstate.qualtrics.com/SE/?SID=SV_bJzISLxco0q4B81&amp;Q_JFE=0</a>	<b>Print and upload confirmation</b>
<input type="checkbox"/>	Social Security card—required at clinical sites and to obtain professional licensure	<b>Upload front and back of card</b>
<input type="checkbox"/>	American Heart Association CPR card (BLS with AED)—valid through program completion (2 years)	<b>Upload front and back of card</b>
<input type="checkbox"/>	Health Insurance—adequate coverage required throughout program enrollment; details available at <a href="http://www.clayton.edu/health/insurance">http://www.clayton.edu/health/insurance</a>	<b>Upload front and back of card</b>
<input type="checkbox"/>	Health/Immunizations—contact University Health Services per attachment	<b>Print and upload records</b> from UHS portal
<input type="checkbox"/>	Background check/Drug screen—felony convictions and positive screens may bar you from clinical sites and obtaining professional licensure; instructions attached	<b>Print and upload verification</b> from AdvantageStudents
<input type="checkbox"/>	Student forms at <a href="http://www.clayton.edu/nursing/BSN-orientation/NSO%20Required%20Student%20Documents.pdf">www.clayton.edu/nursing/BSN-orientation/NSO%20Required%20Student%20Documents.pdf</a>	<b>Print, read, sign and upload</b>

### PURCHASES — All items should be purchased and available for student use prior to the first day of nursing classes

<input type="checkbox"/>	Two student name tags, four embroidered School of Nursing patches and Nursing Student Handbook—only available from the Loch Shop at <a href="http://www.clayton.edu/auxservices/the-loch-shop">http://www.clayton.edu/auxservices/the-loch-shop</a>
<input type="checkbox"/>	Uniforms—available from the Loch Shop or Uniform Advantage at Southlake Mall; detailed instructions attached
<input type="checkbox"/>	Stethoscope (Littman preferred), adult blood pressure cuff, watch with second hand—available from the Loch Shop or Uniform Advantage at Southlake Mall
<input type="checkbox"/>	Laptop with all Office 365 applications, D2L, and Respondus—contact the HUB for help at <a href="http://www.clayton.edu/hub">http://www.clayton.edu/hub</a>

### TASKS — Complete prior to program orientation

<input type="checkbox"/>	Read Nursing Student Handbook in its entirety and begin working on exercises in <i>Dosage Calculation</i> textbook
<input type="checkbox"/>	Read Clayton State University's Student Code of Conduct at <a href="http://www.clayton.edu/community-standards">http://www.clayton.edu/community-standards</a>
<input type="checkbox"/>	Read American Nurses Association Code of Ethic at <a href="http://www.nursingworld.org/codeofethics">http://www.nursingworld.org/codeofethics</a>



## School of Nursing CPR Certification

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### American Heart Association (AHA) BLS for Healthcare Providers - Classroom

The Basic Life Support (BLS) for Healthcare Providers Classroom Course is designed to provide a wide variety of healthcare professionals the ability to recognize several life-threatening emergencies, provide CPR, use an AED, and relieve choking in a safe, timely and effective manner.

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#### Providers

American Heart Association  
1.877.242.4277  
[www.heart.org](http://www.heart.org)

- A+ CPR Consulting & Training  
Walter Stowers  
903.445.3735
  - CPR Learning Concepts, LLC  
Marilyn Hack  
843-900-4277
  - Emergency Response & Training  
Support Services  
1040 Highway 54 East  
Fayetteville, GA 30214  
770.716.1404  
[www.ERTSS.com](http://www.ERTSS.com)
  - FAKS Allied Health Education Center  
Lasscelles Rochester  
404-763-0055
  - GA 1<sup>st</sup> Aid CPR Training Center  
250 Georgia Ave. SE # 305  
Atlanta, GA 30312-3000  
404-661-6644  
[www.ga1staid.com](http://www.ga1staid.com)
  - Hands to Heart Training  
Tamika Baugh-Allen  
954.240.3967
  - Katherine King, RN, BSN, MBA, CCRN  
404-500-8123  
[dpkhomehealthcare@gmail.com](mailto:dpkhomehealthcare@gmail.com)
  - Kathy Mattson  
Rockdale Medical Center  
770-918-3416
  - Med Prep South, LLC  
11 Pine Grove Road  
Locust Grove, GA 30248  
678-463-8206  
[www.medprepsouth.com](http://www.medprepsouth.com)
  - University Health Services  
Clayton Station, Building 1000  
678-466-4940
  - Local Hospitals & Fire Departments
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Note: American Red Cross is NOT acceptable.



## School of Nursing Health/Immunization Requirements

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- ☐ Health assessment including health history and physical exam (completed on Clayton State form; no exceptions; no faxed copies)
  - ☐ MMR (Measles, Mumps, Rubella) x2 and titer (to prove immunity)
  - ☐ Tetanus primary series (and booster within last ten years)
  - ☐ Hepatitis B series x3 or titer upon series completion (quantitative)
  - ☐ Varicella titer or proof of vaccine (or history of Chicken Pox)
  - ☐ PPD—tuberculin skin test (required *annually*; within 2 months of acceptance; must be read in mm)
  - ☐ Influenza (required *annually*; optimally October-November)
  - ☐ Extended Pertussis vaccine (TDAP)
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Health forms and services available on-campus; student discount applicable; call to schedule appointment:

### **University Health Services**

Clayton Station  
Building 1000  
5809 Northlake Drive  
Morrow, GA 30260  
678-466-4940

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### **Deadline for supporting documentation**

July 1<sup>st</sup> for fall admits

December 1<sup>st</sup> for spring admits



## GUIDELINES FOR STUDENTS

Before you begin your clinical rotation experience, you will be required to complete a satisfactory background check and drug test. For a fast and easy background and drug screening solution, turn to InfoMart's Advantage Students, the preferred screener for students in the healthcare field.

Student package: \$78.50 for all students	
Package includes:	Criminal History
	Multi-State Sex Offender Search
	National Social Security Search (NSSS)
	Patriot Act Search
	OIG List of Excluded Individuals/Entities
	GSA List of Parties Excluded from Federal Programs
	US Treasury Office of Foreign Asset Control (OFAC) Search
	11 Panel Drug Screening (includes Amphetamines, Cannabinoids, Cocaine Metabolites, Opiates, Phencyclidine, Barbiturates, Benzodiazepines, Methadone, Propoxyphene, Methaqualone and Oxycodone)
	Employment History ( <i>only required for students over 21 years of age</i> )

### To Place an Order:

- Log into **www.advantagestudents.com**
- Click on Students, and then select the school you're attending. If your school or hospital is not listed on the initial drop down menu, please select "Other Schools/Hospitals".
- Select the Student Package (unless instructed otherwise by your school or clinical site).
- Select method of payment (if paying by money order, the request with NOT be processed until the money order is received by InfoMart).
- Enter all required information (watch for error messages in red).
- Make a note of the email and password entered, as this will be your log in to access the website in the future.
- Select the school and hospital that will receive your results. **Note:** *Selecting a hospital is optional at the time of the order, but eventually must be selected in order for that hospital to view your results. You may select one hospital during your initial order, and later share with additional hospitals throughout your clinical education experience.*

**Drug Screening:** Once the order has been processed and payment has been received an email will be sent to you with a link that will direct you to a site to schedule your drug test. Once you are directed to the site, choose a collection facility (clinic) convenient to you. This will be where you must go for your drug test. If asked for an address, complete the appropriate fields, the search results will identify clinics in close proximity to the address you provide. From the clinics list, select the one you want to use. Then confirm your selection. Finally, print the "ePassport". Take this with you to the clinic along with a photo ID. It is imperative that you report to the clinic as soon as possible. This link will also be made available on the confirmation page and your Advantage Students account profile.

**Order Status:** After the request is underway, you can log into the site to view your profile progress. Simply click the status link to view the profile. You will be notified by email when your background check is complete.

**Sharing Results:** To select a hospital to share results with, simply click on the hospital, then click Share. You (or your school will follow this process each time you are placed for clinical rotation at a different hospital facility). **If a hospital is not listed as a user on the website, you can print your report from the website by clicking on the "completed" link and provide it to them in person.**

For further assistance, please contact:



**Natalie Ellington**, National Account Manager  
**InfoMart / Advantage Students**  
 770.984.2727 ext. 1376  
 natalie.ellington@infomart-usa.com  
[www.infomart-usa.com](http://www.infomart-usa.com)

# CK4728

## \$21.99

(PLUS SIZES PRICES DIFFER)

- ▶ Cherokee Workwear Premium Core Stretch Scrubs 4728 Mock Wrap scrub top
- ▶ two front patch pockets and a right side pocket with a sectional pocket and I.D. loop.
- ▶ The left pocket features an instrument loop holder across the pocket
- ▶ Stretch fabric is Twill 55/42/3 cotton/poly/spandex. The approximate length for size M is 28.75".



# CK4725

## \$20.99

(PLUS SIZES PRICES DIFFER)

- ▶ Double needle stitching adds durability to the Cherokee Workwear Premium Core Stretch 4725 unisex top.
- ▶ This v-neck scrub top features a chest pocket with instrument holder. There are also two lower pockets with an additional instrument/cell phone pocket on the right side. A back yoke and side slits complete this unisex top. Stretch fabric is Twill 55/42/3 cotton/poly/spandex. The approximate length for size M is 30".



# CK4043

## \$24.99

(Prices for plus size and tall differ)

- ▶ Cherokee Workwear 4043 Premium Core Stretch unisex straight leg cargo pant sports a natural rise and an adjustable drawstring with an elastic waist.
- ▶ Included are five pockets: two slash front pockets, one back pocket, a right side cargo pocket with an instrument loop just above and an extra instrument.
- ▶ Stretch fabric is Twill 55/42/3 cotton/poly/spandex. The approximate inseam for size M is 31".



# UA908C

## \$19.99

(PLUS SIZES PRICES DIFFER)

- ▶ This new elastic waist skirt from our Butter-Soft Scrubs collection features a flare hem and the latest in scrub design. There are two scoop pockets and an additional interior cell phone pocket for storage. The waistband features a flat front and an elastic back. Butter-Soft easy-care fabric is 65/35 poly/cotton.





# UA904C

## \$21.99

(PLUS SIZES PRICES DIFFER)

- ▶ This nurse's skirt from UA's Butter-Soft Scrubs collection is perfect for any medical professional searching for a more elegant, modest look. We keep your comfort foremost in mind with the durable side-to-back elastic. This flare skirt fits well on the body and is very slenderizing. For storage, there are two deep front pockets with additional interior pockets. Butter-Soft, easy care fabric is 65/35 poly/cotton.



15000  
\$24.99  
(PLUS SIZES PRICES DIFFER)

- ▶ Meta Fundamentals 33" ladies lab coat.
- ▶ This is the lab coat currently being used by the program



# Required Order

▶ Each student must get at least the following:

- ▶ 2 tops
- ▶ 2 bottoms
- ▶ 2 lab coat

\*\* Students will receive 20 % off of any regular priced merchandise throughout their duration in the CSU nursing program.

\*\*\* Only students on the class list will be eligible for the 20% discount \*\*\*

\*\*\*\*Discounts exclude embroidery, logos, and or name tags\*\*\*\*

# My contact information

- ▶ Charlmaine Bohannon, ASM Store 19
- ▶ Email: [cbohannon@uastores.com](mailto:cbohannon@uastores.com)
- ▶ Phone: 678-422-3955
- ▶ Fax: 678-422-7022
- ▶ Location: 2305 Southlake Mall  
Morrow, Ga, 30260