



**Clayton State University**  
**School of Graduate Studies**  
**Application for Transfer of Graduate Credits**

**Note:** Official transcripts must be on file with the School of Graduate Studies before transfer credits can be approved. Credits taken after admission to CSU should be cleared with the Graduate Program Director in advance.

Transfer credits will be limited to a maximum of six (6) semester hours in degree programs requiring *less than 39* total credit hours of coursework.  
 Programs requiring *more than 39* total credit hours of course work may allow up to nine (9) credits to transfer.

**Each course must have earned a grade of no less than a “B” and may not be older than six (6) years, at the time of degree completion.**

Name: \_\_\_\_\_ Identification Number: \_\_\_\_\_

Degree: MALS \_\_\_\_\_ MHA \_\_\_\_\_ MBA \_\_\_\_\_ MSCA \_\_\_\_\_ MSN \_\_\_\_\_  
 MAS \_\_\_\_\_ MAT \_\_\_\_\_ MSLS \_\_\_\_\_ MPA \_\_\_\_\_ MSCCP \_\_\_\_\_

Field of Study: \_\_\_\_\_

Complete this section when requesting transfer of graduate credit earned at a regionally accredited college or university.

Name of institution requesting credit be transferred from: \_\_\_\_\_

Course ID Number	Course Title	Grade (“B” minimum)	Semester Completed	Semester Credit Hours	Comparable CSU course

\_\_\_\_\_  
 Student’s Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Graduate Program Director

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Dean, School of Graduate Studies

\_\_\_\_\_  
 Date