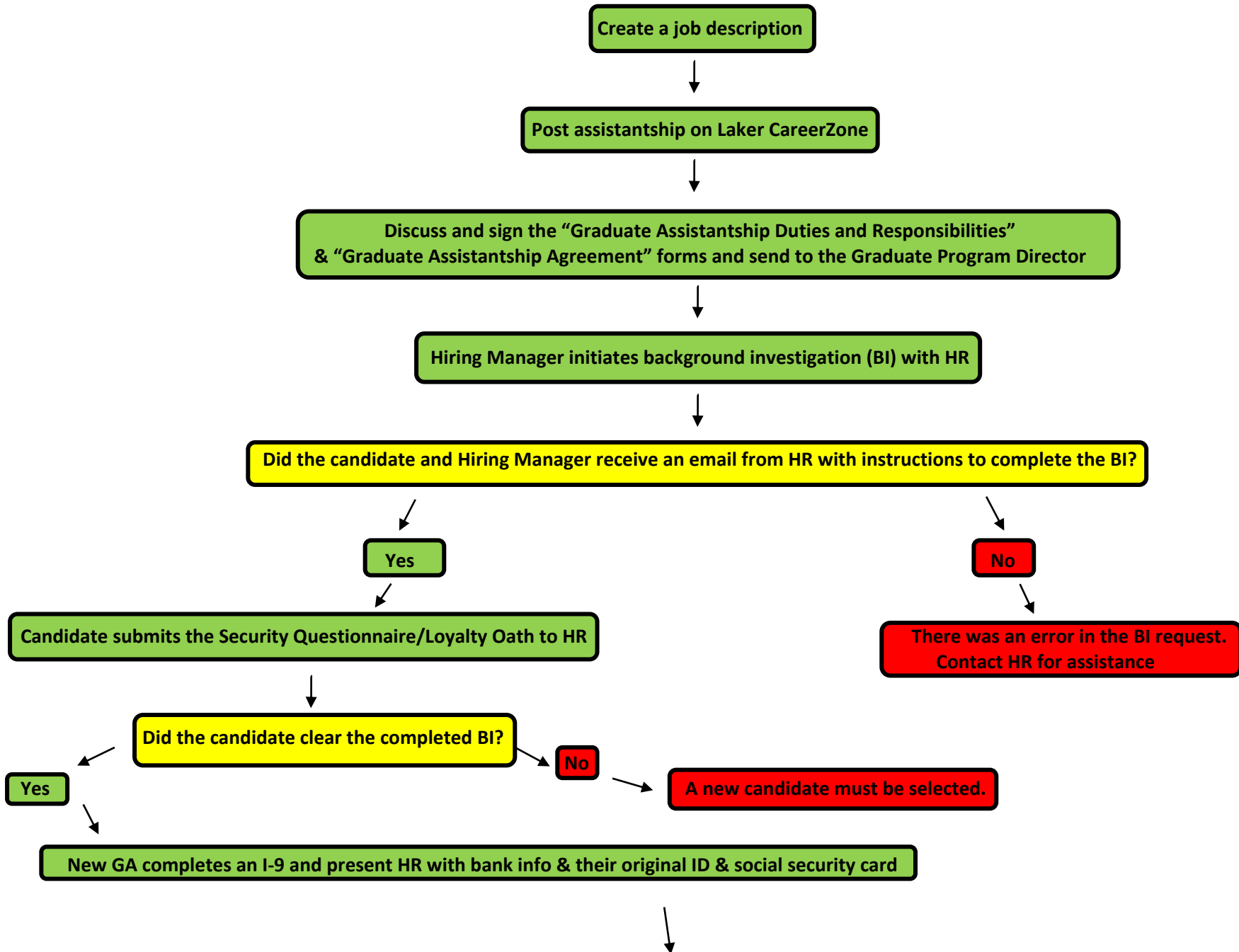


**Graduate Assistantship Hiring Process Flow Chart for GA
WITH STIPENDS**



The Hiring Manager completes the Personnel Action Form (PAF) & forward to HR for processing



Once PAF is approved, HR will email the New Hire packet indicating the official start date



New GA completes the New Hire packet



The School of Graduate Studies receives the BI clearance and completed "Graduate Assistantship Agreement" & "Graduate Assistantship Duties and Responsibilities"

Congratulations on hiring a new Graduate Assistant!!