

Please email all forms to FinancialAid@clayton.edu from your student's CSU email account.



Federal Direct Graduate PLUS Loan Request Form

The William D. Ford Federal Graduate PLUS Loan is available to degree seeking graduate students needing additional funding for educational purposes. While the student borrower does not have to prove financial need, a credit check is required. Graduate students may borrow up to the cost of attendance less any other financial aid received. Graduate students are required to borrow their annual loan maximum in unsubsidized Stafford loans before applying for the Graduate PLUS loan. The student must be enrolled at least half time (5 credit hours) and maintain satisfactory academic progress. The Graduate PLUS loan will appear in an **offered (OFRD)** status until the following steps are completed by the student borrower:

1. Logs on to www.studentaid.gov using his/her [Federal Student Aid \(FSA\) ID](#) and under "Graduate/Professional Students", completes the following application requirements:
 - a. **Request a Direct PLUS Loan** at www.studentaid.gov. This must be completed by the borrowing student so the Department of Education can perform the credit check. Please note that credit checks are valid for 180 days.
 - b. **Sign the PLUS Master Promissory Note (MPN)** for a Graduate PLUS Loan.
 - c. **Complete Entrance Counseling** for the Graduate PLUS Loan. This is only required once while enrolled.
 - d. **Complete PLUS Counseling**, if necessary. This is only required when the borrowing student has an adverse credit history but qualifies for the Graduate PLUS Loan by documenting extenuating circumstances or obtaining an endorser. The U.S. Department of Education will inform the student if he or she must complete this counseling as part of the application process.
2. Complete and return **this form** (Graduate PLUS Loan Request Form) to the Office of Financial Aid.

Please complete form in its entirety. Incomplete forms will not be processed.

Student's Name:		Laker ID:	
Academic Year:		Term for Loan: The amount offered for the Plus loan may be adjusted based on the term(s) selected.	Please select one option below: Split between Fall and Spring <input type="checkbox"/> Split between Spring and Summer <input type="checkbox"/> Fall only <input type="checkbox"/> Spring only <input type="checkbox"/> Summer only <input type="checkbox"/>
Expected Graduation Date: (Month & Year)			
Citizenship:	US Citizen <input type="checkbox"/> Not a US Citizen <input type="checkbox"/>		
Each question below should be answered by the borrower to prevent delay in the loan being processed.			
<ol style="list-style-type: none"> 1. How much do you wish to borrow? _____ <i>Please enter an amount greater than \$0, whether your credit is approved or denied.</i> (The loan amount received will be minus the origination fee charged by the lender. The origination fee can be found on www.studentaid.gov) 2. Please check this box if you are requesting an increase to a previously processed Plus Loan for this academic year <input type="checkbox"/> 3. If your credit is denied, which option below is your preference? <i>Please select an option whether your credit is approved or denied.</i> <ul style="list-style-type: none"> <input type="checkbox"/> No action will be taken OR <input type="checkbox"/> I will appeal the credit decision or obtain an endorser. Contact the Department of Education Student Loan Support Center at 1-800-557-7394 for more information regarding this process. 			
Student's Signature:		Date:	

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