Combined Degree:
Application Process and Form

Students should first consult with their undergraduate advisor about the program and application forms; this should happen in the first or second year of study. The application process works like this:

1. It is the student’s responsibility to complete the Declaration of Intent and obtain the approval and signatures of
   a. the Chair of the Department of undergraduate study/major,
   b. the Director of Master’s degree, and
   c. the Dean of the School of Graduate Studies.
2. The student will then complete the necessary requirements to apply to the School of Graduate Studies in his/her senior year. Please note: the acceptance of the Declaration of Intent and beginning graduate courses in the senior year does not guarantee acceptance into Graduate School. A student must meet Graduate School requirements.
3. Once the student has been accepted to the School of Graduate Studies and begins registering as a graduate student, the Chair of the Department of undergraduate study/major and Director of Master’s degree will maintain a copy of the application forms until the student graduates.
DECLARATION OF INTENT

COMBINED B.A. in ENGLISH/M.A. in LIBERAL STUDIES (ENGLISH CONCENTRATION) DEGREE PROGRAM

Intended Graduation Dates:  Bachelor’s Degree ___________ Master’s Degree _____________

NAME ___________________________________________

LAKER I.D. ______________________________

CLAYTON STATE E-MAIL ________________________________

PHONE _______________________________________

Please fill in the term in which you have completed or will complete the following:

__________ Finish the undergraduate core curriculum (recommended: end of sophomore yr.)

__________ Meet with the departmental undergraduate advisor and the Chair of department to discuss your proposed plan of study (recommended: end of sophomore yr.)

__________ Begin undergraduate major course work (recommended: end of sophomore yr.)

__________ Meet with the Director of Master’s degree to discuss Master’s requirements and program of study (recommended: end of sophomore yr.)

__________ Submit this Declaration of Intent to the Department of undergraduate study/major and Director of Masters (prior to enrolling in your first graduate course; recommended: in sophomore or junior yr.)

__________ Submit necessary Applications for Admission of an Undergraduate or Postgraduate Student to take a Graduate Course forms (recommended: end of junior and during senior yrs.)

__________ Apply to the School (submit application, application fee, transcripts) and request recommendation letters from three references (recommended: during senior year)

__________ Complete your undergraduate course work

ACADEMIC ADVISOR APPROVAL ___________________________ Date __________

DEPT. CHAIR APPROVAL ___________________________ Date __________

MASTER’S DIRECTOR APPROVAL ___________________________ Date __________