Documentation Guidelines
Systemic Conditions

Please provide the following documentation:

☐ Documentation should be on a letterhead, dated and signed by a qualified professional or evaluator, e.g. identifying credentials with license number(s).

☐ The substantial limitation in a major life activity should be described.

☐ Recommendations of appropriate accommodations (e.g. extra time, frequent breaks).

☐ Documentation should reflect data collected within three years of the request for services unless the condition is of a permanent and non-varying nature. However, if additional accommodations are requested due to changes in functional limitations, updated documentation may be requested.

☐ A diagnosis consistent with the most recent DSM/ICD, if appropriate.

☐ Description of the history, current symptoms, and severity of the condition.

☐ Description of the expected progression or stability of the condition.

☐ Description of the current functional limitations impacting the student in the academic setting.

☐ Discuss any current medication and how it impacts the individual’s limitations.