

# MASTER OF SCIENCE IN CLINICAL/COUNSELING PSYCHOLOGY (MCCP)

Recruitment Day  
October 30, 2020



DREAMS. MADE REAL.

1

## WELCOME TO THE MCCP RECRUITMENT DAY

### SCHEDULE OF EVENTS

Please join us for one or all of these events on Microsoft Teams.

**2–2:30 p.m. > GRADUATE FACULTY MEET AND GREET**

Meet the faculty who teach classes in the Clinical/Counseling Psychology Program. Hear about the courses they teach, their research areas, and their other interests.

**2:30–3:30 p.m. > GRADUATE SCHOOL: HOW DO I GET STARTED?**

Learn about all the steps involved in preparing for, applying to, and financing your graduate program. Speakers will represent the Clinical/Counseling Psychology Program, Office of Graduate Admissions, and Office of Financial Aid.

**3:45–4:45 p.m. > A DAY IN THE LIFE OF A GRADUATE STUDENT**

Meet current graduate students and hear about their experiences in the program as well as what it's like to conduct therapy, including telemental health, at their practicum site during this time of COVID-19.

**4:45–5:30 p.m. > QUESTIONS AND ANSWERS WITH STUDENTS AND FACULTY**

Current graduate students and faculty will be available in different chat rooms to talk with you and answer any of your questions.



DREAMS. MADE REAL.

2

## MISSION & PHILOSOPHY

Accredited master's degree program that prepares students to be competent, ethical, and multiculturally aware practitioners of counseling and psychological services in the community.

- Experiential
- Evidence-Based
- Children and Adults

The program is accredited by the Masters in Psychology and Counseling Accreditation Council (MPCAC)



DREAMS. MADE REAL.

3

## FULL LIST OF GRADUATE FACULTY

- |  |                             |
|--|-----------------------------|
| • Dr. Nichelle Jackson-Gause, Graduate Director    | • Dr. Pearl Chang           |
| • Dr. Mark Daddona, Clinical Practicum Coordinator | • Dr. Catherine Deering     |
| • Dr. Antoinette Miller, Department Chair          | • Dr. Christina Grange      |
| • Dr. Samuel J. Maddox                             | • Dr. Pinar Gurkas          |
|  | • Dr. Charlie Harris        |
|  | • Dr. Deborah Deckner-Davis |
|  | • Dr. Brian Goldman         |
|  | • Dr. Chizara Jones         |



DREAMS. MADE REAL.

4

## MCCP ACADEMIC & TRAINING GOAL

- The Master of Science in Clinical/Counseling Psychology degree program prepares students to be competent, ethical practitioners of psychological services in the community.
  - We emphasize multiculturalism as not just a course in our program but as a major component of competent practice.
  - We have faculty with a wide variety of training, research, and applied experiences
  - Every course and/or component in our program is meant to contribute to one's development of a counselor identity.
  - We do not tell you who you are as a counselor, but we give you the tools to support your self-exploration and growth as a professional.



DREAMS. MADE REAL.

5

## WHAT DO OUR STUDENTS GO ON TO DO?

- Further Graduate Education (i.e. doctoral programs in psychology)
- Licensure in the State of Georgia as Associate Professional Counselors (APC)
  - After meeting state practicing requirements, students are eligible for full licensure as a Licensed Professional Counselor (LPC).
- Work in Mental Health Settings (Clinical/Counseling)




DREAMS. MADE REAL.

6



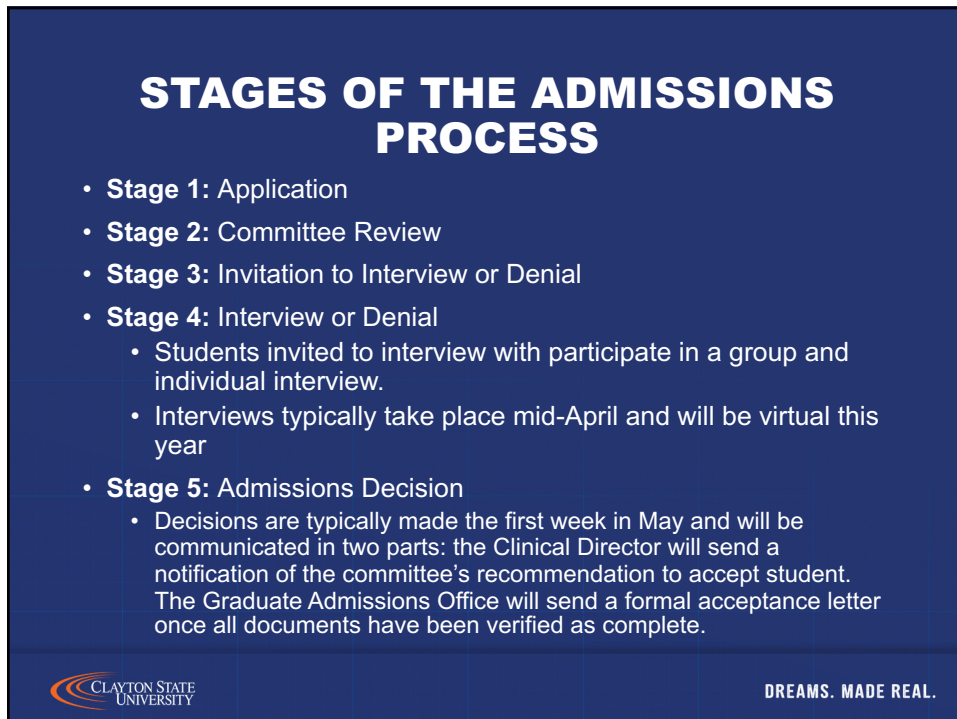
# MCCP ADMISSIONS

*Accurate for Fall 2021 Applicants*




DREAMS. MADE REAL.

7



## STAGES OF THE ADMISSIONS PROCESS

- **Stage 1:** Application
- **Stage 2:** Committee Review
- **Stage 3:** Invitation to Interview or Denial
- **Stage 4:** Interview or Denial
  - Students invited to interview with participate in a group and individual interview.
  - Interviews typically take place mid-April and will be virtual this year
- **Stage 5:** Admissions Decision
  - Decisions are typically made the first week in May and will be communicated in two parts: the Clinical Director will send a notification of the committee's recommendation to accept student. The Graduate Admissions Office will send a formal acceptance letter once all documents have been verified as complete.



DREAMS. MADE REAL.

8

## ADMISSIONS PACKET REQUIREMENTS

- ✓ **Completed Application** (Application needs to have the following hyperlink: <https://apps.clayton.edu/qsapp/login>) for Admission to the Master of Science in Clinical/Counseling Psychology.

✓ **\$50 non-refundable application fee.**

- ✓ **One (1) Official copy of transcripts from all undergraduate and graduate work previously undertaken. Baccalaureate degree from an accredited college or university. Foundational Coursework: Introduction to Psychology, Human Development, Psychological Statistics, Research Methods, & Abnormal Psychology.**



DREAMS. MADE REAL.

9

## ADMISSIONS PACKET REQUIREMENTS CONT.

- ✓ **Scores from General Test of the Graduate Record Examination (GRE).** For applicants with a cumulative 3.0 or higher GPA from the applicant's undergraduate degree-granting institution, submission of GRE scores is optional. **For applicants whose cumulative GPA is 2.5-2.99 from the applicant's undergraduate degree granting institution, submission of GRE scores is required. The GRE institution code for Clayton State University is 5145.** The GRE requirement may be waived for applicants who have earned an advanced degree in the past ten years.

□ **Average GRE scores (combined Verbal & Quantitative) of previous cohorts: 284 (2017), 286 (2016), 293 (2015)**



DREAMS. MADE REAL.

10

## ADMISSIONS PACKET REQUIREMENTS CONT.

- ✓ **Three letters of recommendation.** Note: Letters should comment on the applicant's potential for success in a graduate academic program. ***At least one letter should be from a previous professor or someone who can comment on the applicant's academic performance and/or ability.***
- ✓ **A Statement of Purpose** that is no more than two (2) typewritten pages, single-spaced. The statement should describe the applicant's pertinent and professional experience and education, as well as their interests and goals in pursuing the Master of Science in Clinical/Counseling Psychology degree.



DREAMS. MADE REAL.

11

## INTERNATIONAL APPLICANTS

- ✓ If an applicant has completed any coursework, degree, or degrees from institutions outside of the United States, he or she **must request an official course-by-course evaluation with GPA from Josef Siney and Associates or World Education Services.**
- ✓ **English Proficiency Exam:**
  - ☐ TOEFL Scores(International applicants):  
Test of English as a Foreign Language (TOEFL): 78 total on the internet- based TOEFL (ibT) or 550+ on the paper-based TOEFL
  - ☐ International English Language Testing System (IELTS): Minimum scores of 6 total
  - ☐ Duolingo English Test: Minimum score of 100



DREAMS. MADE REAL.

12



## ADMISSIONS NEXT STEPS

- ✓ Required on-campus interview for selected candidates with members of admissions committee on second Friday in April.
- ✓ Criminal Background Check (if admitted). For residents of Georgia: Georgia Criminal Information Center. For residents outside of Georgia: the appropriate state criminal background check.
- ✓ Completion and submission of the Immunization Form (upon acceptance). For more information, please contact University Health Services at (678) 466-4940.



DREAMS. MADE REAL.

13

## APPLICATION DEADLINES

☐ MS in Clinical/Counseling: **March 1**

✓ Submit required application documentation to [graduate@clayton.edu](mailto:graduate@clayton.edu).

☐ Prospective International Students: **February 1**



DREAMS. MADE REAL.

14

## CONTACT INFORMATION

If you have questions about the graduate admission process, please send an e-mail to [graduate@clayton.edu](mailto:graduate@clayton.edu) or contact Graduate Enrollment Services at (678) 466-4113.



DREAMS. MADE REAL.

15

## FINANCIAL AID

General Overview



DREAMS. MADE REAL.

16



## APPLYING FOR FINANCIAL AID

- **STEP 1** Register for your PIN (if you do not already have one), and a PIN for a parent if you have to provide parent information on your FAFSA. The PIN serves as an electronic signature. You will also use your PIN to electronically sign your promissory note for student loans. If you do not have a PIN, or forgot your PIN, go to [FAFSA PIN Registration site](#).
- **STEP 2** Visit the website for completing the [Free Application for Federal Student Aid \(FAFSA\)](#) for the appropriate academic year. This is where the [FAFSA on the Web Worksheet](#) is most helpful. Be sure to enter Clayton State University's school code, **008976**. This way we will receive your application and information electronically. If you do not use a PIN, print the signature page, provide all required signatures and mail it to the address indicated on the signature page. Processing of the online application by the Department of Education may take approximately 5-10 days from the date you provide the requested PIN(s).



DREAMS. MADE REAL.

17

## APPLYING FOR FINANCIAL AID CONT'D

- **STEP 3** We will then receive the results of your FAFSA, and will contact by you mail and/or your Clayton State email account if we need additional documents. It may take approximately 2-3 weeks to receive your information after it has been processed by the processing center.
- **STEP 4** Read all mail that you receive from the Financial Aid Office and emails sent to your Clayton State email account and respond promptly so that you can [complete your file](#) quickly. We will do everything we can to keep you informed, but it is your responsibility to stay aware of where you stand in the application process.



DREAMS. MADE REAL.

18

## IMPORTANT LINKS

- Free Application for Federal Student Aid (FAFSA)
  - <https://studentaid.gov/h/apply-for-aid/fafsa>
- Clayton State Office of Financial Aid
  - <https://www.clayton.edu/financial-aid/>
  - Site provides a number of great resources such as an application checklist, cost of attendance calculator, and aid for summer semester.
  - Office of Financial Aid  
Clayton State University  
2000 Clayton State Boulevard  
Edgewater Hall Room 102  
Morrow, GA 30260 (678) 466-4185



DREAMS. MADE REAL.

19

## PROSPECTIVE STUDENTS & FINANCIAL AID

- Can make appointments with the Office of Financial Aid on Tuesdays between 9:00 am and 4:00 pm.
- You must book the appointment at least 3 days prior to receive confirmation.
- All appoints are virtual and held via Microsoft Teams
- A link for accessing virtual appointments will be in your packet.



DREAMS. MADE REAL.

20

## **A DAY IN THE LIFE OF A GRADUATE STUDENT**

Panel Discussion with Current M CCP Students



DREAMS. MADE REAL.

21

## **A LITTLE MORE INFO ABOUT THE PROGRAM...**

- In order to be awarded the Master of Science (MS) in Clinical/Counseling Psychology, a student will complete a minimum of 60 hours of coursework, including completion of a professional paper or thesis capstone experience.
- Additionally, all students awarded the MS in Clinical/Counseling degree must successfully pass the comprehensive exam and complete 600 supervised clinical hours.
  - Modifications to the suggested plan of study may result in an increase in the length of time to graduation.
  - A copy of the plan of study can be found on our website but will also be included in your recruitment packet,



DREAMS. MADE REAL.

22

## CLINICAL PRACTICUM

- Successful completion of the clinical practicum experience, including the practicum course that is taken concurrently during the year of practicum training is required for the degree.
- The clinical practicum is a 9-month clinical training experience that commences at the beginning of the second year in the program.
  - The practicum provides students with supervised clinical training experiences at outpatient or residential mental health treatment sites. The program requires completion of 600 supervised hours of clinical work experience, which corresponds to an average of 20 hours a week.



DREAMS. MADE REAL.

23

## CAPSTONE REQUIREMENTS

- Students completing the MS in Clinical/Counseling degree must complete 2 major capstone requirements: Professional Paper and the Comprehensive Exam.
- The goal of these capstone experiences is for the student to demonstrate competency in the major programmatic outcomes.
- Students must have completed a minimum of 30 hours and have a 3.0 GPA to engage in the capstone experiences.



DREAMS. MADE REAL.

24

## COMPREHENSIVE EXAM

- The MS in Clinical/Counseling program administers the Counselor Preparation Comprehensive Exam (CPCE) to assess students' knowledge gained from matriculation in the program.
- The exam is administered twice annually, spring and summer semesters. Eligible students must register in Clinical Comprehensive Exam (PSYC 6900) and take the exam at the first available testing date after becoming eligible.



DREAMS. MADE REAL.

25

## PROFESSIONAL PAPER

- The Professional Paper is a mentored project where students are paired with program faculty to complete an in-depth case analysis of a client the student is treating on his/her practicum site.
- Students will complete a manuscript in APA format detailing the treatment process, diagnostic criteria, ethical and multicultural concerns, and prognosis for their case.
- The assigned faculty will provide feedback and guidance around successful completion of each section of the paper.

**So what does this all look like as a student?**



DREAMS. MADE REAL.

26

# FINANCIAL AID OUTREACH PROGRAM

---

The Financial Aid Outreach program at Claytons State University (CSU) is designed to raise awareness about Federal and State programs and scholarship resources to help make education beyond high school more attainable and education during college attainable and retainable.

The CSU Outreach Team is committed to providing the community with access to necessary resources to understand the complexities of financial aid. To uphold this commitment, we provide a number of services to varied attendees.

## Outreach Services:

- Financial Aid 101
- How to access the Duck and accept my award?
- Guidance with the financial aid application process (FAFSA)
- Supportive Financial Aid advisement
- Financial Aid Limits/CAPS
- General Loans Questions (Federal Stafford's, Parent Plus, Private and the Student Access Loan)
- Satisfactory Academic Progress: Questions and Guidance
- Transfer/Transient Financial Aid eligibility

### To Schedule an Appointment:

To schedule a virtual appointment with an Outreach TEAM member, please review the Outreach Services offered at this time and submit the request via the appointment scheduler and any special accommodation.

#### **Prospective Students Tuesday's**

**Hours: 9am - 4pm**

**[Click Here to Schedule an Appointment](#)**

#### **Current/Returning Students Thursday's**

**Hours: 9am - 4pm**

**[Click Here to Schedule an Appointment](#)**

**Note:** All appointments are via Microsoft TEAMS Audio or Video at this time and must be submitted at least 24 hours in advance (no same day appointment). Please allow 1-2 days for processing and confirmation of the outreach appointment. If someone other than the student is scheduling an appointment, you must make a note of your relationship to the student in the Notes Box above. Also, make sure your student completes the FERPA form linked below and submit it to the Financial Aid Office before scheduling this appointment. For the FERPA authorization form, please visit: [https://www.clayton.edu/registrar/docs/FERPA%20Release\\_Student\\_2019\\_F1\\_1.pdf](https://www.clayton.edu/registrar/docs/FERPA%20Release_Student_2019_F1_1.pdf)







# 2020-2021 Financial Aid Checklist

**Directions:** Please complete all applicable items.

	Item	Where to go? How do I do that?	Helpful Hints....	Complete Y/N or N/A
ALL STUDENTS	<b>1 2020-2021 FAFSA</b>	<a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a> - Clayton State University School Code: <b>008976</b> Click <b>START HERE</b> (for new applicants) Click <b>LOG IN</b> (for returning applicants)	You will need your 2018 Tax Return Data. Students AND Parent(s) (if applicable): Please use the <b>IRS DRT</b> and transfer your income directly from the IRS.	
	<b>2 Verification</b> <i>If applicable, check your SAR on FAFSA.gov</i>	<a href="https://clayton.verifymyfafsa.com">https://clayton.verifymyfafsa.com</a>  Enter your CSU email and password and upload required docs.	Once all docs are e-signed and uploaded, click SUBMIT, then click FINISH. You must see <b>CONGRATULATIONS!!</b> If you don't, we don't have the submission. (Verification can take up to 30 days to complete during peak time).	
	<b>3 Accept/Decline Awards</b>	<a href="http://www.clayton.edu">www.clayton.edu</a> Log into your <b>SWAN</b> Account, Click <b>DUCK</b> Click <b>Financial Aid</b> , Click <b>Award</b> , Click <b>Award by Aid Year</b> , Select the correct <b>aid year</b> At the very top, Click <b>Accept Award Offer</b> tab <i>Accept/Decline/Modify your loans.</i> Once you have decided, Click <b>Submit Decision</b>	You will <b>ONLY</b> be able to accept once all items above are complete. If you are offered Subsidized and Unsubsidized loans, to receive the Unsubsidized loan, you must accept the Subsidized loan first.	
	<b>4 Entrance Counseling</b>	<a href="http://www.studentaid.gov">www.studentaid.gov</a> Click <b>Log In</b> - enter your FSA ID and Password, Click <b>Log In - Accept</b> Click <b>Loan Counseling</b> (Entrance, Financial Awareness, Exit) Click <b>Entrance (Required)</b> --> <b>START</b>	It takes 24 hours for the school to receive. Students who are taking out loans for the 1st time <b>MUST</b> complete. After completing this step, you will not have to complete it for future Subsidized and Unsubsidized loans.	
	<b>5 Master Promissory Note</b>	<a href="http://www.studentaid.gov">www.studentaid.gov</a> Click <b>Log In</b> - enter your FSA ID and Password, Click <b>Log In - Accept</b> Click <b>Complete Loan Agreement</b> (Master Promissory Note) Click <b>MPN for Subsidized/Unsubsidized Loans</b> --> <b>START</b>	It takes 24 hours for the school to receive. If you are a <i>returning student and received loans</i> at CSU within last 10 years, you DO NOT need to complete. Otherwise, students who are taking out loans for the 1st time <b>MUST</b> complete.	
Dependent Students If you used Parents on the FAFSA.	<b>6 PLUS Credit Check</b>	<a href="http://www.studentaid.gov">www.studentaid.gov</a> Click <b>Apply for a Direct PLUS</b> Click <b>Direct PLUS Loan Application for Parents</b> (the option at the bottom) --> <b>START</b>	It takes 24 hours for the school to receive. However, parent will know credit decision <i>immediately</i> after parent click <b>SUBMIT</b> .	
	<b>7 PLUS MPN</b> (if approved)	<a href="http://www.studentaid.gov">www.studentaid.gov</a> Click <b>Complete Loan Agreement</b> (Master Promissory Note) Click <b>PLUS MPN for Parents</b> (the option at the bottom) --> <b>START</b>	It takes 24 hours for the school to receive.	
	<b>8 Parent PLUS Loan Application Request Form</b>	<a href="http://www.clayton.edu/financial-aid">www.clayton.edu/financial-aid</a> Click <b>Students</b> (at the very top) Click <b>Financial Aid</b>  Click <b>Loan Forms 20-21</b> , scroll down and Click <b>Parent PLUS Loan Application (PDF)</b>	Parent(s) must submit the Plus Loan Application Request form back to the Financial Aid Office whether <b>approved or denied</b> . If parent(s) credit is <b>denied</b> , the parent can indicate on the form for the student to be reviewed for a potential additional Unsubsidized Loan based on classification and remaining eligibility.	

## Need Help?

<b>Filing out the FAFSA?</b>	800-433-3243	M-F 8am - 11pm: Sat-Sun 11am - 5pm
<b>Verification, Loan?</b>	678-466-4185	M-Tues 8am - 7pm: Weds - Thur 8am - 5pm: Fri 9am to 2pm
<b>Entrance, MPN, PLUS Credit?</b>	800-557-7394	M-F 8am -11pm

**MS in Clinical/Counseling Psychology**  
**Plan of Study**  
**(PROFESSIONAL PAPER)**

<b>Courses</b>	<b>Credit Hours</b>
<b>YEAR 1 (Fall)</b>	
PSYC 5160 The Helping Relationship	3
PSYC 5040 Advanced Research Methods and Statistics I	3
PSYC 5350 Advanced Psychopathology & Diagnosis	3
PSYC 5000 Advanced Development	3
<b>Total Hours</b>	<b>12</b>
<b>YEAR 1 (Spring)</b>	
PSYC 5020 Cultural Issues in Applied Settings	3
PSYC 5170 Theories and Practice of Psychotherapy	3
PSYC 5190 Theories and Practice of Psychotherapy with Youth	3
PSYC 5280 Developmental Disorders	3
<b>Total Hours</b>	<b>12</b>
<b>YEAR 1 (Summer)</b>	
PSYC 5010 Ethics in Clinical Settings	3
PSYC 6520 Career Development Theory & Practice	3
<b>Total Hours</b>	<b>6</b>
<b>YEAR 2 (Fall)</b>	
PSYC 5150 Group Therapy	3
PSYC 6590 Clinical Practicum	3
PSYC 6500 Psychopharmacology & Drugs of Abuse	3
PSYC 6510 Grief & Crisis Intervention	3
PSYC 6890 Professional Paper	1
<b>Total Hours</b>	<b>13</b>
<b>YEAR 2 (Spring)</b>	
PSYC 6591 Clinical Practicum	3
PSYC 6900 Clinical Comprehensive Exam	0
PSYC 5180 Advanced Theories & Practice of Psychotherapy	3
PSYC 6891 Professional Paper	3
PSYC 6120 Intro to Psychological Assessment	3
<b>Total Hours</b>	<b>12</b>

<b>YEAR 2 (Summer)</b>	
PSYC 5200 Family & Couples Therapy	3
PSYC 6885 Professional Identity & Practice	2
<b>Total Hours</b>	<b>5</b>
<b>TOTAL HOURS: 60</b>	



## **Master of Clinical/Counseling Psychology Professional Paper Guidelines**

The professional paper in clinical psychology involves a theoretically driven conceptualization and critical investigation of a clinical case study. The written product resulting from this effort is a professionally written manuscript providing a comprehensive discussion of a selected case study. To successfully pass the Professional Paper requirement students must receive passing evaluations in both fall and spring semester. To be eligible to complete the Professional Paper, students must have completed 30 hours of coursework and be enrolled in PSYC 6590 fall semester and PSYC 6591 spring semester concurrently. Students must have a minimum GPA of 3.0.

### **Chair Selection:**

Professional Paper is designed to be a mentored project. Students will be randomly assigned to work with a full-time Clinical Faculty Member. It is the student's responsibility to define the contents of the final manuscript with her/his chair. Students should discuss their ideas for the professional paper with their chairperson in advance of preparing the paper. The role of the chair is to provide guidance and clarification regarding the content areas and organization of the paper.

### **Case Selection:**

Students will select the case for which they will complete their professional paper by no later than the first day of classes, spring semester of their second year. Selected cases should include individual clients who students have seen a minimum of three (3) sessions. One of the sessions can be the clinical intake (if applicable).

### **Written Paper:**

In consultation with their chair, students will prepare a written document. The written manuscript will provide a case summary which addresses the chief complaint and pertinent history of their client. The written manuscript should include, but is not limited to, information concerning etiology, differential diagnosis, diagnostic impression using the DSM 5 system, ethical considerations, and multicultural issues. Further the paper should discuss the primary and secondary treatment issues and goals as well as treatment strategies and prognosis based upon a critical analysis and implementation of their personal theoretical orientation and conceptualization of the case taking into consideration any identified ethical

and multicultural issues. The rationale for treatment should be explained within the context of the theoretical framework, and empirical comparisons of treatment approaches/strategies should be addressed.

The professional paper requires students to demonstrate their skills in case conceptualization using either their personal theoretical framework or the framework being used at their practicum site. Also, students are expected to demonstrate their knowledge and application of advanced psychopathology as it pertains to etiology and diagnosis, and their ability to critically use their theoretical perspective pertaining to the issues presented in the case and justify their proposed treatment approach/strategies based upon their appraisal and synthesis of the relevant information.

Students are required to identify their preferred case and submit a written case summary to their chair no later than January 1st of their second year. It is in the best interest of the student to submit as many drafts as possible; however, the chairperson will review and comment on drafts, often resulting in the student having to make revisions as appropriate.

The range of topics addressed in the cases that will be covered by the professional papers is diverse. The length of the manuscript will vary and does not have to conform to any specific requirement, but as a guideline the professional paper will normally range from 25-30 pages, including references. The paper must be typed with double-spaced text lines, one-inch margins all around, and 12-point font. The paper should be properly numbered and written using the guidelines provided in the latest edition of the Publication Manual of the American Psychological Association.

### **MCCP Professional Paper Student Timeline**

#### **Fall Semester (1 credit hour):**

- A. Professional Paper Meeting with assigned Faculty Chair
  - a. Students should reach out to chair to setup a meeting.
  - b. Minimum of 2 meetings required for the semester
- B. Case Summary due November 9th to Chair
  - a. Must be based on a client from practicum site
    - i. Student is not required to have seen this client 3x
    - ii. Client is not required to be the student's final case selection
  - b. Summary Requirements
    - i. Approximately 2-3 pages in length

- ii. Summarize clinical information such as (demographic information, medical and mental health history, current treatment considerations, and conceptualization of a treatment plan.
- iii. Chair will determine any additional expectations for Case Summary content

**Spring Semester (3 credit hours):**

- A. Case Selection
  - a. Send confirmation to chair no later than January 15<sup>th</sup>
- B. Students should reach out to chair to setup a meeting.
- C. Minimum of 4 meetings and 2 drafts required for the semester

**Paper Components:**

- D. Case Conceptualization (2-5 pages)
  - a. This can be an extension of the case summary submitted in fall semester, but it is not required to be the same case
- E. Diagnostic Impression (2-4 pages total)
  - a. Differential Diagnosis (1-2 pages)
- F. Etiology- all students must have a minimum of two etiological factors in reference to their case leading to justification of diagnosis. (3-5 pages)
- G. Therapeutic Framework (5-7 pages)
  - a. Multicultural Considerations specific to case (2 pages as part of Therapeutic Framework)
- H. Primary/Secondary Treatment Issues & Goals (1-2 pages)
- I. Treatment Strategies and Prognosis (6-8 pages)
  - a. Ethical Considerations specific to case (2 pages as part of Treatment Strategies)
- J. Future Considerations (2 pages)
- K. Due by April 20th**
  - a. Submission must be made to chair.
  - b. Scheduled as a full semester course (3-credit hours)
  - c. Students are expected to meet with the chair throughout the semester.
  - d. Number of drafts and due dates will be set by chair

**Grading Criteria:**

The Professional Paper grading scale is Satisfactory/Unsatisfactory for both semesters. The chair will utilize a faculty reader to provide a critical review of APA formatting and areas where information could be expounded upon to add depth to



the student's final document. The chair, however, is responsible for student grading for both semesters.

In fall semester, students are required to meet with their chair a minimum of two (2) times and provide a minimum of one (1) draft of the case summary. In spring semester, students are required to meet with their chair a minimum of four (4) times throughout the semester and submit a minimum of two (2) drafts prior to the final iteration of the paper. The chair will determine, in conjunction with the student, what sections of the paper count as drafts and the deadlines for submitting drafts. In addition, the chair can request more than two drafts and more than 4 meetings should the student require more faculty input for successful completion.

During the required meetings and review of drafts, the chair will provide substantive feedback to the student, that the student should take into consideration while revising their paper. Requirements for meetings and drafts are mandatory. Failure to participate in meetings and/or provide drafts can negatively impact the student's academic progression in the course.

Students who earn a grade of Unsatisfactory in fall semester (Professional Paper I) will not be allowed to enroll in the spring semester Professional Paper II course. Students who earn a grade of U in either semester will be required to enroll in a professional paper completion course summer semester. Students who do not pass both sections of Professional Paper will not be cleared for graduation. This is considered a Capstone Project and therefore students are required to earn a passing grade to successfully complete the graduate program.

### **Student Concerns:**

If the student has concerns regarding his/her professional paper progress or grade, this should first be brought to the attention of the paper chair. If the student and chair cannot come to a resolution, the next step is to report the concerns to the Graduate Program Director. If a resolution still cannot be reached, the Department Chair and possibly the Dean of Arts of Sciences are next to become involved in finding a solution for the student.