

Clayton State University

Office of Community Standards

ACADEMIC MISCONDUCT: REQUEST FOR INSTRUCTOR TO ADJUDICATE

I accept responsibility for the charge of Academic Misconduct that occurred in:

Course Title

Course Number

Date

I understand that by doing so, I waive my right to a formal hearing. I request that the instructor adjudicate the case. I also understand that this material will be referred to the Office of Community Standards and that I will receive the minimum sanction specified on the course syllabus and be placed on disciplinary probation for two (2) semesters of enrollment. This is my first offense of academic misconduct while a student at Clayton State University. All student conduct files will be held in the Office of Community Standards/Office of the Vice President of Student Affairs for 5 years after the student's graduation or last date of attendance.

I have read the section entitled, "Special Procedures for Adjudicating Cases of Academic Dishonesty" in the Clayton State University Disciplinary Procedures (pg.3) and understand my rights and options.

Student's Name (Please Print)

Student's Signature

Student's Laker ID Number

Date

To be completed by Instructor:

Specify the sanction issued for this violation

Instructor's Name and Title (Please Print)

Instructor's Signature

Date

Three (3) copies should be completed: One copy for the faculty member; One copy for the student; and One copy to be forwarded to the Office of Community Standards, University Center 250.