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| **Major, Minor, Concentration, or Certificate (Masters)Banner Code Request** |
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| This form will be used to create or inactivate (discontinue) Banner codes for majors, minors, and concentrations. Please provide the applicable information below and forward to Academic Affairs.  |
|  |
| College: [ ]  College of Arts and Sciences [ ]  College of Business | [ ]  College of Health[ ]  College of Information & Mathematical Sciences |
| Academic Department:  |
| Requestor’s Name: Date: |
|  |
| **NEW** | **EFFECTIVE TERM** | **100% ONLINE, SEATED, or BOTH** | **DESCRIPTION** |
| [ ]  Degree  |  |  |  |
| [ ]  Major |  |  |  |
| [ ]  Minor |  |  |  |
| [ ]  Concentration\* |  |  |  |
| [ ]  Certificate (Post-Masters) |  |  |  |
| [ ]  Certificate (Post-Baccalaureate) |  |  |  |
| Major/Minor/ConcentrationCIP Code:  | [Find CIP Code](http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55) |  |
| \*Concentrationsmust be attached to a degree and major. Please indicate in this space the degree and major. |  |
| DEGREE: | MAJOR: |
| Graduate Tuition Rate (check one) | A&S [ ]  MHA [ ]  MBA [ ]  Online Majors [ ]  |
|   |  |
| **REMOVE/INACTIVATE** |
| **DEGREE/CERTIFICATE** | **MAJOR** | **BEGINNING TERM** | **ENDING TERM** |
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| **Approval Process**

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| Date Approved by UCC/GAC: |
| Date Approved by Faculty Senate: |
| Date Approved by USG (new majors only): |
| Posted to Degrees and Majors Authorized (new majors only, must be verified before moving on to next step): |
| Provost/Associate Provost: Date: |
| Registrar: Date: |
| Bursar Notification | Financial Aid Notification |

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