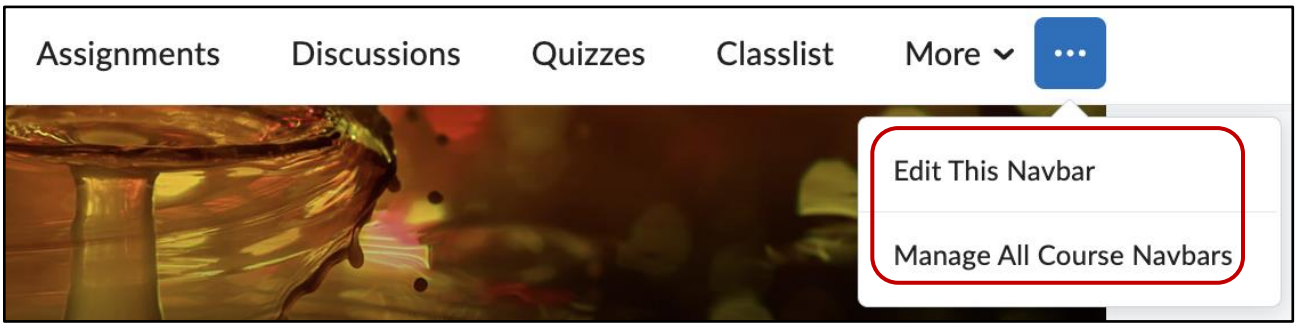
CLAYTON STATE UNIVERSITY

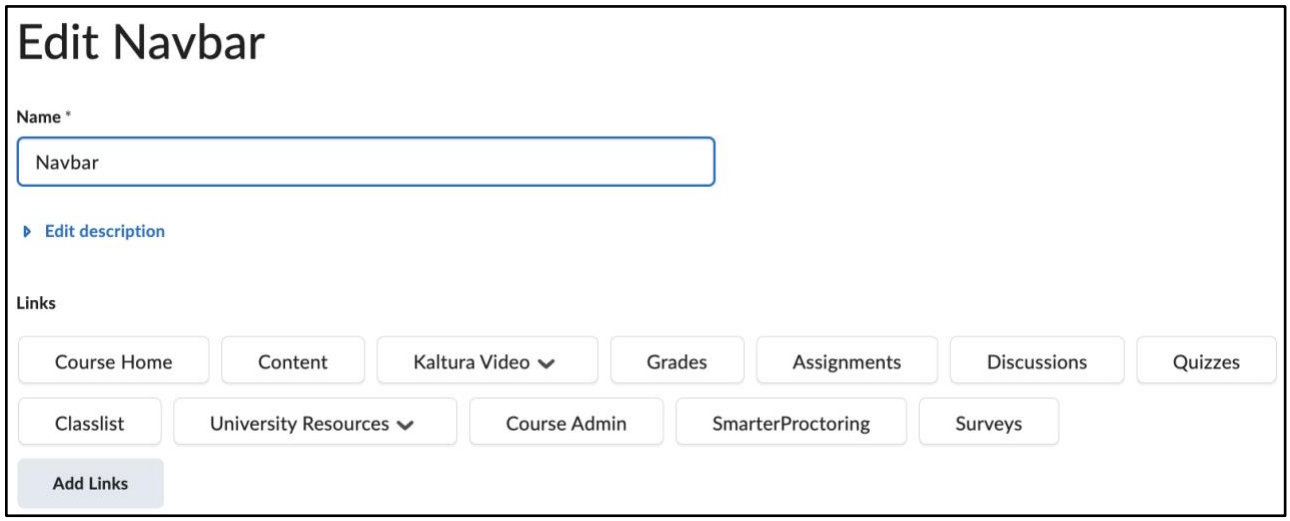
Center for Excellence in Learning and Teaching

Adding Simple Syllabus to the Navbar in D2L Brightspace

1. **Log in** to Clayton State's D2L Brightspace.
2. Open your D2L **course**
3. Look at the **top navigation bar** (Navbar).
4. **Select** the three dots on the far right.
5. You then have the choice to edit **the current navbar** or the **navbar for all of your courses.**

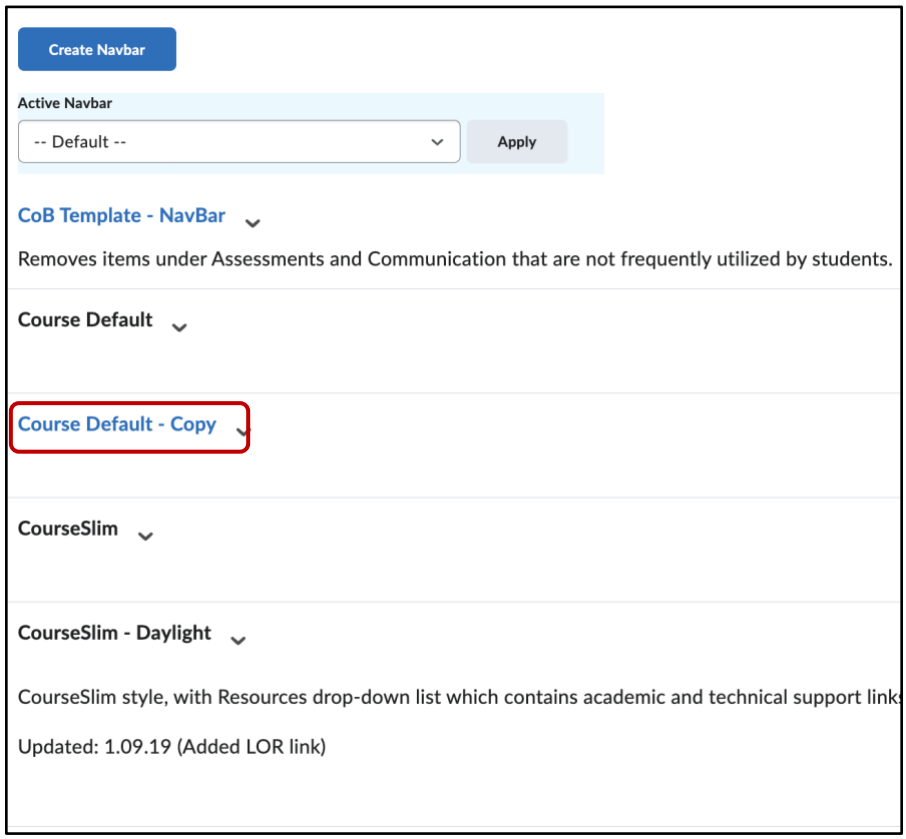


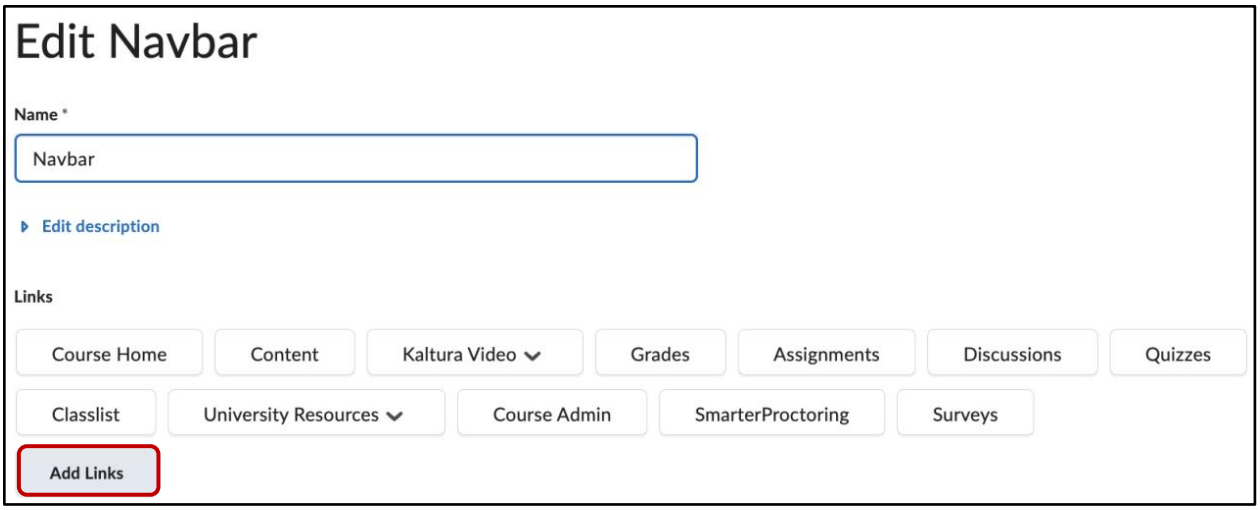
Option if you select **“Edit This Navbar”**



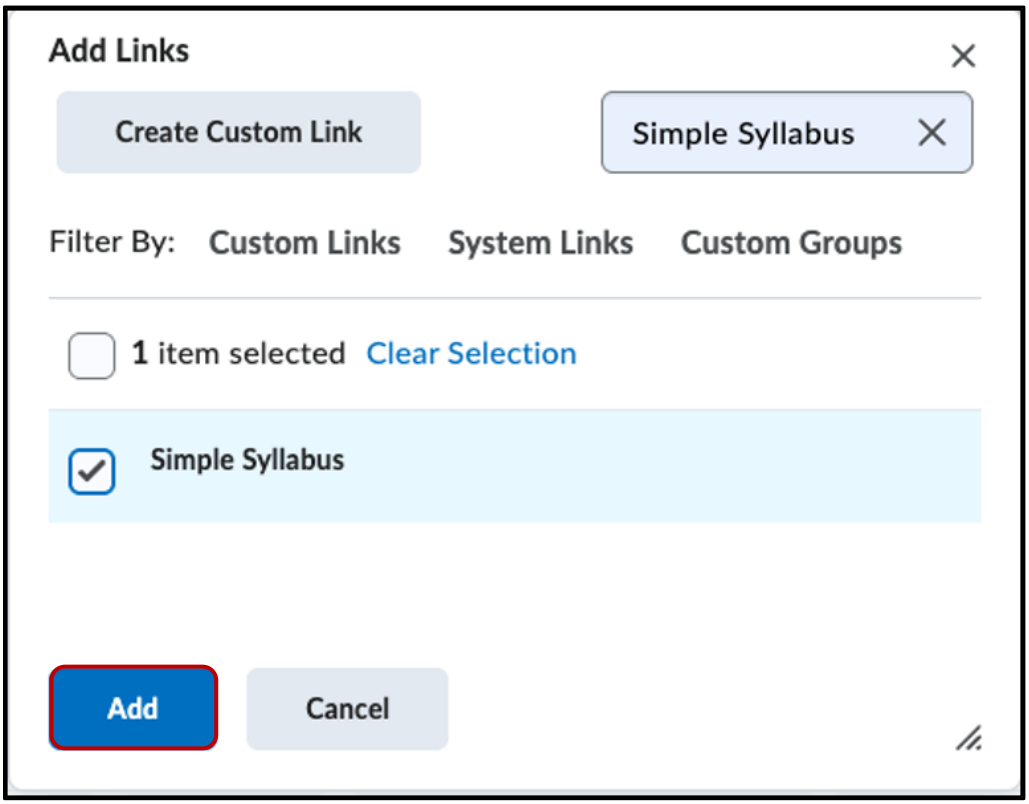
Option if you select **“Manage All Course Navbars”**

You will have to select the copy of the navbar that you want to edit

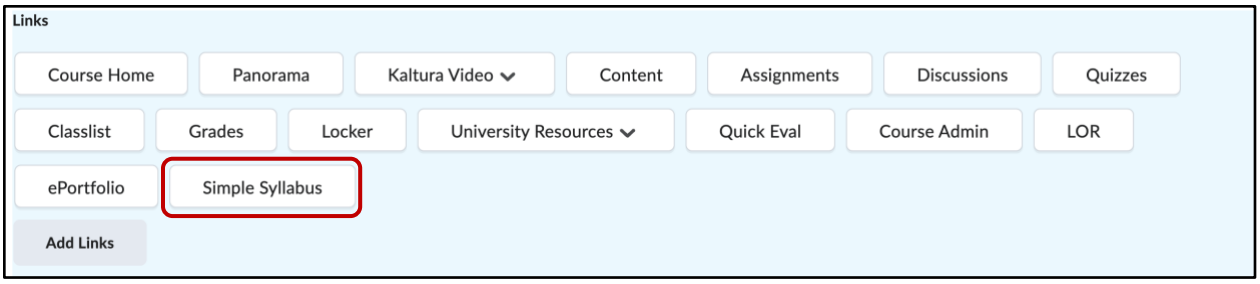




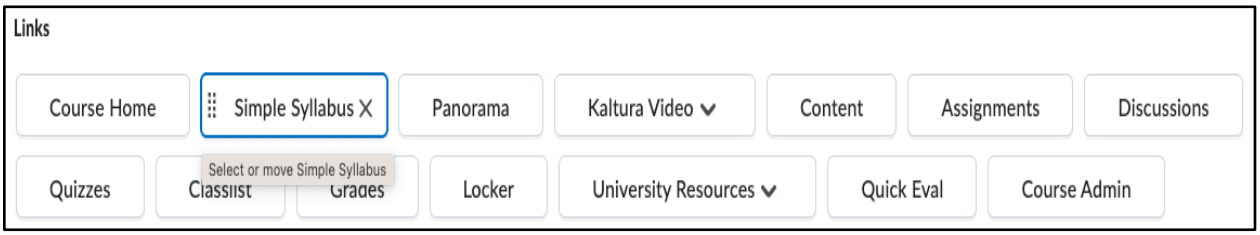
6. From there you will select "**Add Links**"



7. Search for "**Simple Syllabus**" and select "**Add**"

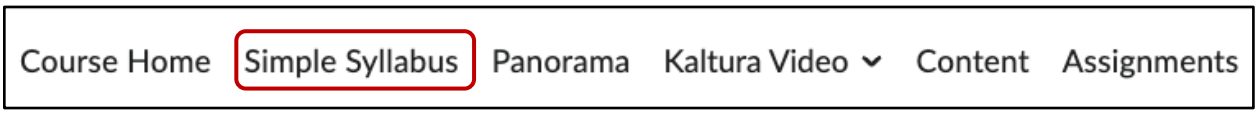


8. By default, the link will be added to the end of the list to move the link you can drag the link where you want it to be placed.



9. Select "**Save and Close**" when done.

10. **Simple Syllabus** is now in your Navbar



Need Help with Adding Simple Syllabus to your Navbar?
Support is available in a variety of ways. Our online help documents here are a great first step. If you need more assistance, we're happy to help by **email**, **phone**, or **in person**.

Contact us at **678-466-4190**, email **CELT@clayton.edu**, or **Book a Consultation** to get personalized support.