**How to Use the 3D Printer or 3D Scanner**

**The CELT multimedia specialist will operate all the equipment for you. Please follow these steps to ensure a smooth experience:**

1. **Prepare Your Files or Object:**
   * For 3D printing, bring your design file (STL or OBJ format) on a USB drive or email it to us in advance.
   * For 3D scanning, bring the object you wish to scan. Make sure it is clean and fits within the scanner’s size limits.
2. **Book Your Session:**
   * Schedule a time to meet with our multimedia specialist (celt@clayton.edu). This ensures personalized assistance and equipment availability.
   * Let us know in advance if you have any special requirements or questions.
3. **Consultation and Setup:**
   * During your session, our multimedia specialist will review your design file or object with you and discuss your project goals.
   * The multimedia specialist will handle all aspects of setting up and operating the 3D printer or scanner.
4. **Printing or Scanning Process:**
   * The multimedia specialist will start and monitor the printing or scanning process. You are welcome to observe and ask questions.
5. **Finishing and Collection:**
   * Once your print or scan is complete, the multimedia specialist will handle any necessary post-processing (such as removing supports or cleaning up files).
   * You will be notified when your finished print or digital scan is ready for pickup.

**Questions?** Please contact our multimedia specialist before your visit for more information or to discuss your project needs. We look forward to helping you bring your ideas to life!

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