

Department of Campus Life
2015 – 2016 Student Organization Registration Application
Student Organization Off- Campus Advisor Contract

Drop off in Student Activities Center, Suite 223 or Fax to (678) 466-5470

I agree to serve as an Advisor for _____.
Chapter Name, Organization

I am aware that all social greek-letter organizations are required to have an Off-Campus Advisor in order to be recognized by the University. I am also aware that being an Advisor is voluntary. I also understand that my role is to serve the organization in an advisory capacity and any conduct that conflicts with such duties will result in my immediate removal.

I Understand and Agree to:

1. Have a firm understanding of all University and Campus Life policies and procedures.
2. Have a firm understanding of the organization's constitution and procedures.
3. Act as a liaison for the organization.
4. Provide advice and guidance. Serve as a resource and mentor for the members.
5. Not to make decisions on behalf of organization without consulting the members.
6. Help the students develop and learn how to function as a team.
7. When possible, attend events, meetings and programs.
8. Maintain consistent contact with the officers and campus Greek advisor. Share any pertinent information about the chapter's status immediately with the campus advisor.
9. Help with organization and officer transition. Encourage all members to share in the leadership responsibilities.
10. Attend periodic advisor meetings and events at the request Campus Life.

Important Notice: Advisors are required to attend all special and late-night events. Failure to do so may result in event cancellation. In addition, the campus Greek advisor reserves the right to recommend the remove an Advisor.

Name (Print): _____

Alumni Organization (if applicable): _____

Phone Number: _____

E-mail Address: _____

Signature: _____ **Date:** _____