

**CENTER FOR WOMEN IN LEADERSHIP (CWIL) CONFERENCE 2023
SPONSORSHIP INSTRUCTIONS - HOW TO DONATE FUNDS TO THE FOUNDATION ACCOUNT**

To contribute to our Foundation account, go to this link: <https://clayton.edu/give-now> and follow these steps as seen on the Screen Shots (on next page and attached to the email):

1. DONATION AMOUNT.
 - a. Pick a donation amount OR click on “Other Amount.”
 - b. Add the desired amount (for example, \$250).
 - c. Always scroll down and choose “Other Fund”
 - d. Type in “CWIL.”
2. RECURRING. Most of you will choose One Time.” (Of course you can choose recurring if you like, either here or in a new donation window.)
3. COMMENTS or INSTRUCTIONS. Write in your choice here from the following items:
 - a. Morning Coffee & Tea
 - b. Break with snacks
 - c. Lunch
 - d. Afternoon Coffee & Tea
 - e. Break with snacks
 - f. Student Registration Sponsor
 - g. General Contribution
 - h. Professional Headshots for students
4. AFFILIATION TO CLAYTON STATE (this MUST be completed) – most of you will enter “friend” or “Business”
5. BILLING – straightforward

Please see screen shots on next page for more information.

To contribute to our Foundation account, go to this link to see the "Give Now" screen:
<https://clayton.edu/give-now>

Home > Give Now

Donation Amount *

\$25
 \$50
 \$100
 \$250
 \$500
 \$1,000
 Other Amount

\$ 250

Other Fund ▼

CWIL

Recurring *

One Time
 Weekly
 Bi-Weekly
 Monthly
 Quarterly
 Yearly

Comments or Instructions

ADD your choice here
For example: Morning Coffee and Tea

[Add Another Gift](#)

Total
\$250.00

This gift is an Honor/Memorial Gift?
 In Honor Of
 In Memory Of

AFFILIATION TO CLAYTON STATE (REQUIRED) *

Friend ▼

Friend of Clayton State

Billing Information





Name *

First ▲ Last ▲

I am representing an organization

Payment Method
 Credit Card ACH

Card Number *

Card Number ▲    

Expiration Date *

Month ▲▼ Year ▲▼ CVV ▲

Country *

United States ▼

Address *

Street Address ▲


City, State and ZIP Code *

City ▲ State ▲▼ ZIP Code ▲

Email *

Email Address ▲

Mobile Phone Number *

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SUBMIT