

Elementary Education

Requirements for Placement in the Practicum and Internship

(You will **not be registered** for the Practicum and Internship unless all of these elements are complete.)

- ✓ Must be admitted to the program.
- ✓ Minimum GPA of 2.5 (Overall)
- ✓ Completed Elementary Application for Practicum and Internship Form (turned in to program coordinator by the second Monday in February prior to Fall practicum)
- ✓ CSU Background check (no more than 30 days old)
- ✓ No more than 6 hours of remaining course work
- ✓ Passed GACE Content Test I or II (one test must be passed by November 1 of Junior year, during your Fall practicum and the other Content Test by March 1 during your Spring student teaching/internship) year.

Requirements and Expectations during the Practicum and Internship

- Interns are to attend the full days of pre-planning at their assigned schools and the first week of school. Interns will participate in meetings, workshops, assist the mentor teacher in the classroom, etc.
- Interns completing the practicum will attend their school on Tuesday and Thursday in the fall.
- Interns are to attend their schools during the entire spring semester (everyday, all day) until one week before graduation.
- Interns will gradually assume teaching responsibilities in January (teaching one class for one/two weeks) and increase those responsibilities until they assume the responsibility for teaching all classes. plus, additional responsibilities of the mentor teacher. Full time teaching will include six (consecutive) weeks of teaching. Interns are expected to continue teaching one or more classes until the end of the Clayton State semester. The actual schedule will be determined by the mentor teacher, the intern, and the Director of Field Experiences and Partnerships.
- Lesson Plans must be completed in the CSU lesson plan format. If the school or mentor requires additional plans, then you must complete those for them.
- During the spring semester, the intern will be observed by education faculty, and the mentor teacher. School administrators and lead mentors may also conduct observations.
- **Interns are required to attend and participate in the weekly seminar on campus after school.**

Contact Information:

Elementary Coordinator: Dr. Sharren Thomas
Field Experiences Director: Dr. Mesa Davis
Field Supervisor: Ms. Marsha Hood
Field Supervisor: Dr. Latasha Adams

email: sharrenthomas@clayton.edu
email: romesadavis@clayton.edu
email: marshahood@clayton.edu
email: latashaadams@clayton.edu