



## Recommendation Form for Middle Level Education School of Education Clayton State University

Note: It is important for the student to supply the professor(s) with this form. A stamped envelope addressed to: **Dr. LaTasha Adams, School of Education, G205C, 2000 Clayton State Blvd., Morrow, GA 30260** should be included for professors not teaching on the Clayton State campus. Those teaching on campus may return the form to the student in a sealed/signed envelope or send it through campus mail. (This form can be found at <http://www.clayton.edu/teachered/Application-info>).

### STUDENT COMPLETES TOP PORTION

Student's Full Name: \_\_\_\_\_

Student's Laker No.: \_\_\_\_\_ Semester/Year Professor Taught You: \_\_\_\_\_

Concentrations (2 – list both): \_\_\_\_\_



### FACULTY MEMBER COMPLETES PORTION BELOW

(The content of this section must be completed by professors who have taught general content courses of selected concentrations normally taken in the student's freshman/sophomore years. The areas of concentration are listed above.)

Faculty Member: This recommendation is for admission to the Undergraduate Middle Level Teacher Education Program at Clayton State University. Based on your knowledge of this applicant's professional potential and his/her knowledge of content matter in the chosen concentration areas, please complete the table by placing a ✓ for your selected response.

| Student Attribute   | Below Average | Average | Above Average | Superior | N/A |
|---|---------------|---------|---------------|----------|-----|
| 1. Student takes responsibility for own actions and consequences of those actions. Student directs own life in positive ways...has confident presence.            |               |         |               |          |     |
| 2. Oral communication skills – correct standard English – usage & socially appropriate skills.  |               |         |               |          |     |
| 3. Written communication skills – correct standard English usage  |               |         |               |          |     |
| 4. Knows and practices socially appropriate interpersonal skills; interacts well with peers.  |               |         |               |          |     |
| 5. Initiative and Industriousness – takes responsibility for work; works hard but efficiently; uses time efficiently; meets deadlines; has organizational skills. |               |         |               |          |     |
| 6. Attendance – is punctual and has regular attendance.   |               |         |               |          |     |
| 7. Honest, has integrity  |               |         |               |          |     |
| 8. Knowledge of content   |               |         |               |          |     |

Please indicate your overall recommendation for this potential teacher candidate.

- I strongly recommend                      Comments: \_\_\_\_\_
- I recommend    \_\_\_\_\_
- I recommend with reservations                      \_\_\_\_\_
- I do not recommend                                      \_\_\_\_\_

How well do you know the candidate (circle one):    Not Well    Well    Very Well

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Institution: \_\_\_\_\_ Department: \_\_\_\_\_ Date: \_\_\_\_\_