

**CLAYTON STATE UNIVERSITY**  
**Application for Admission to the Middle Level Education Degree Program**  
**Application Term: Fall 20\_\_**

**Important:** Admission to the teacher education programs is *separate* from and in addition to admission to the University. Enrollment in the Bachelor of Arts degree program in Middle Level Education is limited, and students must meet certain eligibility standards (*see reverse*) to be considered for admission. The program will fill available slots with those eligible students who, in the judgment of the faculty, are most likely to be successful.  
**Application deadline for full consideration: May 31. (Applications can be turned in any time during spring semester.)**

-----PLEASE PRINT LEGIBLY-----

Full "Legal" Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Laker ID Number: \_\_\_\_\_ Gender: \_\_\_\_\_ Ethnicity: Circle one: Hispanic or Latino Not Hispanic or Latino

**Do you have an associate's degree? Yes  No**  Race: Please circle one:  
 If so, from what college? \_\_\_\_\_ **B-Black or African American** **W-White** **Z-Asian**

List other colleges attended \_\_\_\_\_ **I-American Indian or Alaska Native**

CSU E-Mail \_\_\_\_\_ **P-Native Hawaiian or Other Pacific Islander**

Personal E-Mail \_\_\_\_\_ **T or M-Two or more races** **U-Unknown**

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Indicate your **two** Content Concentration Areas: **Language Arts** \_\_\_\_\_ **Mathematics** \_\_\_\_\_ **Science** \_\_\_\_\_ **Social Science** \_\_\_\_\_

**Portfolio Admission Checklist** (Fill in appropriate GPAs, scores, dates and, if applicable, attach supporting documentation).

\_\_\_\_\_ Overall GPA (2.5 required) \_\_\_\_\_ Institutional GPA (2.5 required)  
 \_\_\_\_\_ Completed Georgia Educator Ethics Exam (documentation required)  
 \_\_\_\_\_ Date Passed All Program Admission GACE Reading \_\_\_\_\_ Writing \_\_\_\_\_ Math \_\_\_\_\_  
 \_\_\_\_\_ Exempt PAA based on SAT \_\_\_\_\_ ACT \_\_\_\_\_  
 (\*see criteria for exemption at the bottom of the page – documentation required)

- Admission to Clayton State University
- Met with an Advisor. Attach completed advisement sheet. *Advisor name:* \_\_\_\_\_
- Completion of at least 45 semester hours of college credit (minimum requirement to submit application)
- Students are required to complete all courses in Areas A-F with grades of A, B, C, or K before formal admission to program. This includes Grades of A, B, or C in EDUC 2110, EDUC 2120, and EDUC 2130.
- Attendance at Information Session (If an information session is not available, see Middle Level Coordinator for make-up)
- A one-page essay on why you want to be a middle level school teacher
- Recommendations from two professors, one in each area of the two chosen concentrations checked above. (Recommendation form can be found at [www.clayton.edu/teachered](http://www.clayton.edu/teachered) under the Middle Level Education Information tab.)
- Interview with Middle Level Program Coordinator. Someone from the department will call or email to set the interview day and time.

Once admitted into the Middle Level Program, you will apply for a Pre-Service Certificate. This includes completing Personal Affirmation Questions, a signed notarized Verification of Lawful Presence (VLP) with supporting documentation for VLP, and a signature authorizing a criminal background check. The application will be submitted by the Teacher Education Department to the Georgia Professional Standards Commission where they will verify the documents and Georgia Crime Information Center will conduct a criminal record check. **IN ORDER TO REMAIN IN OUR PROGRAM AT CLAYTON STATE AND GRADUATE WITH A DEGREE IN MIDDLE LEVEL EDUCATION, YOU MUST BE ISSUED A PRE-SERVICE CERTIFICATE.** If application for a Pre-Service Certificate is denied, you must withdraw from our program.

\* Passing scores on all sections (reading, writing, and mathematics) of GACE Program Admission Assessments (all sections must be passed no later than the end of the first semester of program admission). You may be exempt from the GACE Program Admission Assessment requirement if you have qualifying scores on any of these tests: **SAT:** minimum score of 1,000 or 1,080 if taken after 7/1/2019 (Evidenced-based Reading/Writing AND Math); **ACT:** minimum score 43 (English+Mathematics). **Documentation is REQUIRED.**

This program is designed to lead to licensure/certification in Middle Level Education. Majors will select 2 concentrations from four areas: mathematics, science, language arts, and social science to complement education components that are field-based. The Clayton State University teacher education program has maintained a partnership with surrounding school systems in the University's primary service area. Most on-site education experiences will be provided by these systems.

**PROFESSIONAL EDUCATION OUTCOMES** Students must satisfy the Professional Education Outcomes which have been specifically designed to produce graduates who are well prepared for teaching positions in middle level education: Diagnoses Learning Needs, Plans for Student Learning, Facilitates Student Learning, Demonstrates Appropriate Knowledge, Fosters Student well being to Support Learning, Assumes the Role of Professional Teacher.

**ATTENDANCE AND SCHEDULING EXPECTATIONS** Admission to the teacher education program is separate from and in addition to admission to the University. The program will fill available slots with those eligible students who, in the judgment of the faculty, are most likely to be successful. Meeting the minimum requirements for admission eligibility does NOT guarantee admission to the program. The upper division courses in Middle Level Education involve considerable on-site activity in authentic school settings. Students who enter the program must have scheduling flexibility. Students are responsible for providing their own transportation, at their own expense. Students must sign a waiver of liability form. Because courses are offered in sequence and are not available every semester, students must be willing to commit to full-time attendance in order to stay on track for graduation.

**APPLICATION AND ADMISSION ELIGIBILITY STANDARDS** Items below form the *minimum* eligibility requirements for admission to the Middle Level Education Program. All items must be complete to be considered for full admission.

1. Admission to Clayton State University.
2. Overall and institutional GPA of 2.5 or higher (State Requirement).
3. Pass all three areas of GACE Program Admission Assessment OR be exempt based on SAT or ACT scores (State Requirement).
4. Meet with the Middle Level Advisor.
5. Completion of at least 45 semester hours of college credit (minimum requirement to submit application)
6. Students are required to complete all courses in Areas A-F with grades of A, B, C, or K before formal admission to program. This includes Grades of A, B, or C in EDUC 2110, EDUC 2120, and EDUC 2130.
7. Attendance at Information Session (If an information session is not available, see Middle Grade Coordinator for make-up)
8. A one-page essay on why you want to be a middle level teacher.
9. You must be issued a Pre-Service Certificate to remain in the program (State Requirement).

*NOTE: Students who fail to sustain these criteria after notification, but before they actually begin taking courses in the teacher education program, will have their admission revoked. Upon written request, such students will be reconsidered when they again meet the eligibility criteria.*

Once admitted into the Middle Level Program, you will apply for a Pre-Service Certificate. This includes completing Personal Affirmation Questions, a signed notarized Verification of Lawful Presence (VLP) with supporting documentation for VLP, and a signature authorizing a criminal background check. The application will be submitted by the Teacher Education Department to the Georgia Professional Standards Commission where they will verify the documents and Georgia Crime Information Center will conduct a criminal record check.

IN ORDER TO REMAIN IN OUR PROGRAM AT CLAYTON

STATE AND GRADUATE WITH A DEGREE IN MIDDLE LEVEL, YOU MUST BE ISSUED A PRE-SERVICE CERTIFICATE. If application for a Pre-Service Certificate is denied, you must withdraw from our program. Teacher candidates must provide evidence of liability insurance prior to participation in specific field-based or clinical experiences by submitting documentation of SGAE or PAGE membership or evidence of liability insurance.

**APPLICATION and ADMISSION PROCEDURES**

1. Applications for fall semester admission should be submitted on or before the application deadline. Late applications will be considered if slots are available.
2. All eligible applications received by the published deadlines will be considered for the available positions in the programs for the appropriate semester. Complete applications must include *all* required documentation prior to full admission. The date that an application is completed is not a factor in the admission decision process for applications received by the deadline.
3. Applicants not admitted during a given admission cycle and individuals who fall below minimum standards after notification of admission may, upon written request to the Department of Teacher Education, have their applications reconsidered during the next admission cycle. Reconsideration is not automatic; written request is required, and additional information may be required.
4. Applicants selected for admission during each admission cycle will be notified in writing. The admission notice will indicate a date by which the individual must formally accept or decline admission; those who fail to respond within the allotted time will have their admission offers revoked, and their spaces will be allotted to other eligible applicants.

**CONDITIONAL ADMISSION POLICY** Conditional admission may be granted to students with no more than three core (Areas A-F) courses left to complete. Students granted conditional admission based on courses left to complete must complete all outstanding course requirements prior to graduation.

**READMISSION POLICY** Students who fail to maintain admission criteria after receiving written notification of program acceptance will have their admission revoked. Upon written request, such students will be reconsidered when they again meet the eligibility criteria.

**Return this application form and any required documentation to the Department of Teacher Education, Arts & Sciences G-205**

*Clayton State University is an equal employment, equal access, and equal educational opportunity and affirmative action institution. It is the policy of the University to recruit, hire, train, promote and educate persons without regard to race, color, national or ethnical origin, age, disability, gender, religion, sexual orientation, gender identity or veteran status as required by applicable state and federal laws (including Title VI, Title VII, Title IX, Sections 503, and 504, AREA, ADA, E.O. 11246, and Rev. Proc. 75-50). Clayton State University is an Affirmative Action/Equal Opportunity Institution.*

**I have read and understand all requirements for the Clayton State University Middle Level Education Program**

**Student Signature** \_\_\_\_\_

**Date** \_\_\_\_\_