**International Student Services Office Department Goals for 2013-2014**

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|  | **Completion Deadline** |
| **Improve communications between ISSO and campus community** |  |
| 1. Migrate ISSO Newsletter to opt-in subscription format and increase recipients to 300 monthly | Spring 2014 |
| 1. Continually revise and update ISSO website | Spring 2014 |
| 1. In collaboration with Division of Student Affairs and with Marketing and Communication Department, design a logo for ISSO | Spring 2014 |
| **Enhance globalization efforts** |  |
| 1. Initiate and complete at least 5 extra-office visits to targeted audiences on campus to present on a topic relevant to ISSO | Spring 2014 |
| 1. Respond to informational needs regarding possibility of seeking additional authorizations to host ESL-only F1 and J1 visa students on campus | Spring 2014 |
| 1. Manage formal petition process regarding a decision to seek authorizations to host ESL-only F1 and J1 visa students on campus | Spring 2014 |