**Disability Resource Center Department Goals for 2013-2014**

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|  | **Completion Deadline** |
| **Maximize existing resources and acquire additional resources to support legal compliance and the department’s vision and mission** |  |
| 1. Facilitate and support staff development to include professional coaching certification, assistive technology training, webinars, conferences and contributions to the profession. | December 2013 |
| 1. Seek continued funding for student assistant (FY14/15) | May/June 2014 |
| 1. Continue efforts to secure graduate counseling intern | October 2013 |
| 1. Occupy and organize renovated office space; evaluate logistical function | December 2013 |
| 1. Continue to develop criteria for academic, diagnostic evaluation, and technology scholarships funded by the proceeds of the Land Endowment in collaboration with the Development Office | December 2013 |
| 1. Select recipients for Land Endowment Scholarships, as funds are available | May 2014 & ongoing |
| 1. Investigate fund-raising opportunities through collaboration with the Development Office | June 2013 |
| **Promote campus awareness of disability services, legal compliance standards and related information and resources** |  |
| 1. Identify opportunities for training on disability awareness, institutional responsibilities, DRC services and functions | December 2013 |
| 1. Evaluate current web design and content for accuracy, relevance and completeness; develop a plan to update and enhance | December 2013 |
| 1. Develop job description, hire and begin training a new professional staff member | December 2013 |
| 1. Continue to update, compile and organize the DRC manual of policies and procedures and update DRC website accordingly | December 2013 & ongoing |
| 1. Examine office functions for maximum efficiency, considering addition of new personnel and reassign/reapportion tasks as needed | December 2013 & ongoing |
| **Provide comprehensive services, including physical and programmatic access, to students, faculty and staff with disabilities** |  |
| 1. Continue to develop and update online faculty/staff training and resources addressing disability awareness and sensitivity, legal obligations and universal design | December 2013 & ongoing |
| 1. Collaborate in new student recruitment efforts of the Division as well as Academic Affairs and Admissions, and the office of Orientation and New Student Programs | December 2013 |
| 1. Collaborate with ADA Coordinator to enhance university compliance with Section 508 of the Rehabilitation Act and the Americans with Disabilities Act. | December 2013 & ongoing |
| **Assess service delivery, student satisfaction, program effectiveness and student demographics for strategic planning** |  |
| 1. Assess types of data currently collected and determine usefulness, implementing any needed changes | June 2014 |
| 1. Conduct student survey to assess satisfaction and perceived effectiveness of University accommodations and services | January 2014 & ongoing |
| 1. Twice a year, conduct a strategic planning staff retreat to review and assess attainment of previous goals, to develop future departmental strategies and goals based on these findings, and to address issues resulting from changing environmental conditions | January 2014 & ongoing |
| 1. Proceed with integration of SAM and Banner systems to enhance and expand data collection | June 2014 |