**Division of Student Affairs Goals for 2013-2016**

|  |  |
| --- | --- |
|  | **Completion Deadline** |
| **Enhance student learning experiences by providing quality programs, services, opportunities, and initiatives that promote overall student development** |  |
| 1. Develop and begin implementing details of departmental program review plan
 | 2014 and ongoing |
| 1. Develop and implement Division-wide schedule for communicating with students and staff at instructional sites (Fayette and Henry Co.) regarding programs, services, and opportunities
 | Develop fall 2013Implement spring 2014 |
| 1. *Campus Life*: Teach student leaders how to identify and document experiences and skills acquired as a result of program-specific experiences in such organizations as Student Leadership Involvement Council (SLIC), AmeriCorps, and Diversity Educational Experiences for Peers (DEEP)
 | Spring 2014 |
| 1. *Career Services* Collaborate with University departments, including Registrar, Alumni Relations, and Auxiliary Services, to implement Senior Career Day event to educate seniors about activities in which they should engage to seek career employment
 | Spring 2014 |
| 1. *Counseling and Psychological Services*: Explore options for expanding services related to sexual assault, including establishing sexual assault task force, exploring bystander intervention programs, and initiating application for grant from Office on Violence Against Women
 | Spring 2014 |
| *Disability Resource Center* Conduct a student survey to assess satisfaction and perceived effectiveness of University accommodations and services; evaluate data and develop strategies for addressing needs for improvement | Fall 2013Fall 2013Spring 2014 |
| 1. *Housing, Residence Life, and Community Standards*: Develop and implement a comprehensive assessment and evaluation plan for the expanded living/learning communities in Laker Hall
 | Spring 2014Fall 2013 |
| 1. *International Student Services*: Participate in University endeavors to develop English as Second Language (ESL) programs and services, including formal petition process to seek authorization to host “ESL only” F-1 and J-1 visa students on campus
 | Fall 2013 |
| 1. *Recreation and Wellness:* Implement a Personal Training Program utilizing students as personal fitness trainers to serve at least 20 new clients during 2013-2014; host Personal Trainer certification workshops for students
 | Spring 2014 |
| 1. *University Health Services*: Increase UHS efficiency and effectiveness through a) move to new location, b) review and needed revision of staff responsibilities, and c) implementation of self-scheduling and self-check-in for patients
 | Spring 2014 |
| 1. *Veterans Resource Center*: Explore feasibility of offering military/veteran-designated housing through research followed by consultation and collaboration with Housing and Residence Life
 | Spring 2014 |
| **Develop collaborations/partnerships throughout the University and across the Division to advance the mission of Clayton State** |  |
| 1. Collaborate with Academic Affairs to develop a comprehensive plan to increase number of internships and other experiential opportunities available to Clayton State students
 | Fall 2013 |
| 1. Collaborate with External Relations to improve data collection saved and used to promote parent partnerships and student/alumni involvement
 | Spring 2014 |
| 1. Implement a University-wide Task Force to address the campus’s status and needs related to the Campus Sexual Violence Act
 | Spring 2014 |
| 1. Develop a plan to enhance the athletic, intramural, and club sports field space on campus
 | 2014 |
| 1. Explore options and develop an implementation plan for a bystander intervention program led by Counseling & Psychological Services, Public Safety, Housing & Residence Life, and Campus Life
 | Fall 2014 |
| 1. Collaborate with an expanded Living Learning Communities Planning Committee to explore and promote L/LC’s within the STEM disciplines and Honors Program
 | 2015 |
| **Ensure that each department has resources to support its vision, mission, applicable standards, and Division effectiveness** |  |
| 1. Conduct an inventory of each department’s funding sources
 | 2014 |
| 1. Identify division and departmental budget needs and use the information in determining requests to submit to Planning and Budget Council
 | 2014 |
| 1. Work with the Office of Development to clarify and prioritize projects and initiatives that have potential for being addressed through external funding
 | 2015 |
| 1. Identify departmental staffing needs and priorities for the next 3 – 5 years, using such resources as professional standards, program review data, and aspirational institution benchmarking
 | 2016 |
| **Enhance communication efforts designed to further increase University awareness of the Division, its departments, and initiatives** |  |
| 1. Establish a Division-wide marketing and communications advisory committee with the following charge:
* Collaborate with Marketing and Communications Department to ensure consistency with University branding
* Identify methods to strategically market and promote the Division
* Review division and departmental websites to make suggestions for consistency and effectiveness
* Research ideas for incorporating DSA “tagline” within departments
 | 2014 |
| 1. Ensure that division and departmental assessment data is compiled at least annually and distributed throughout the University
 | 2014 and ongoing |
| **Promote and sustain a culture of inclusiveness throughout the Division and the University** |  |
| 1. Offer at least two staff professional development programs or events related to the topic of inclusiveness
 | 2014 |
| 1. After participating in the USG Diversity Summit, develop or continue diversity-focused initiatives consistent with topics and concerns addressed during the Summit
 | 2014 |
| 1. Collaborate throughout campus to obtain data related to University’s existing “campus climate” related to inclusiveness
 | 2016 |