Graduate Studies at Clayton State

# CLAYTON STATE UNIVERSITY



## **PRESENTATION OVERVIEW**

Early Definition of Terms School of Graduate Studies = SoGS

- Overview
- Enrollment Data
- Why focus on graduate programs?
- Structure
- Opportunities
- Questions



#### **OVERVIEW**

#### **Graduate Degree Programs**

- Master of Archival Studies (Online)
- Master of Arts in Liberal Studies
- Master of Arts in Teaching
- Master of Business Administration (Online and Onsite)
  - Human Resource Leadership (Post M.B.A. Certificate)
  - International Business (Post M.B.A. Certificate)
  - Supply Chain Management (Post M.B.A. Certificate)
- Master of Health Administration
- Master of Public Administration (Fall 2019/Online)
- Master of Science in Criminal Justice (Teaching Out)
- Master of Science in Nursing (Online)
  - Family Nurse Practitioner (Post M.S.N. Certificate)
- Master of Science in Clinical/Counseling Psychology



### HEADCOUNT ENROLLMENT ACADEMIC YEAR

	2014	2015	2016	2017	2018
Fall	390	425	441	448	441
Spring	400	427	464	423	453
Summer	260	301	273	260	-
Total	1,050	1,153	1,178	1,131	-



### GRADUATING GRADUATE STUDENTS

	2014	2015	2016	2017
Fall	35	45	29	55
Spring	66	72	105	72
Summer	39	40	29	23
Total	140	157	163	150

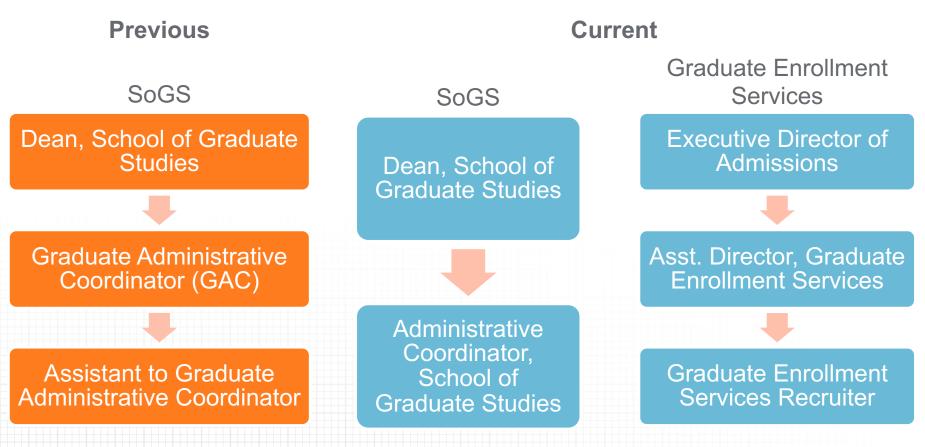


## WHY FOCUS ON GRADUATE?

- Demand and Opportunity
- Balanced Strategic Enrollment Management Plan



#### **STRUCTURE**



Each academic program maintains a graduate coordinator/director.



## **STRUCTURE**

Duties/Responsibility	Previous Responsible Partner	New Responsible Partner	
Manage admission process	SoGS	Graduate Enrollment Services	
Collect/maintain graduate data to produce dept./univ. reports	SoGS	Graduate Enrollment Services	
Promotion/recruitment of graduate programs	SoGS	SoGS/Academic Schools/Graduate Enrollment Services	
Graduation	SoGS	Registrar's Office	
Advise students, program directors/coordinators, depts., faculty/staff regarding SoGS rules, regulations, and procedures	SoGS	SoGS	
Coordination of SoGS processes	SoGS	SoGS	
Thesis Binding	SoGS/Library	SoGS	
Administrative liaison for Graduate Council and graduate program meetings	SoGS	SoGS	
Maintenance of student records/files	SoGS	SoGS, Graduate Enrollment Services, Registrar's Office	
Graduate catalog	SoGS	SoGS/Academic Affairs	
Maintenance of division web pages	SoGS	Academic schools/Specific programs	



# **OPPORTUNITIES**

#### SoGS

- Academic Standing/Course Repeat Policy
- Admission's Criteria
- Graduate Assistantships

#### Graduate Enrollment Services

- Aligned
  - Graduating Students
  - Catalog
  - Website
- Recruiting
- Communication
- Processing and Document Managing



#### **QUESTIONS?**

