

**CAPC Minutes for January 20, 2009**  
**11:30-12:30 University Center Room 268**

**Members Present:** Wendy Burns-Ardolino, Maria Bullen, John Burningham, Nikki Finlay, Rebecca Gmeiner, Cathy Jeffery, Titiana Krivosheev, Catherine Matos, Kelli Nipper, Charlene Romer, Manning Sabatier, Zi Wan, Ximena Zornosa

**Non-members Present:** Tom Barnett, Ethel Callen, Tom Eaves, Joe Johnson, Jillian Jones, Mary Lamb, Lila Roberts

Chair called the meeting to order at 11:29 a.m.

**Approval of Minutes**

A motion was made to approve of the Minutes from the meeting of December 2, 2008 by Burns-Ardolino, seconded by Finlay, Council approved. They are posted at <http://adminsivices.clayton.edu/provost/CAPC/minutesdefault.htm>

**Old Business**

None

**New Business**

1. B.A. in Theater, program revision  
Background on the course given by Barnett. Motion made to approve THEA 2990 as a new course by Burns-Ardolino, seconded by Finlay. Motion passes.  
Decision on THEA 4880 tabled until next meeting as there was no documentation received by Council.
2. Information Technology  
Burns-Ardolino made the motion to approve the prerequisite and subsequent catalog changes for ITFN 3314 and ITFN 3601. Seconded by Nipper. Motion passes.
3. WebBSIT  
Finlay made a motion to approve prerequisite changes to WBIT 2000, 2311, and 3200; seconded by Burns-Ardolino. Motion passes.
4. Course Description Change for ENGL 1102. Burns-Ardolino made the motion to approve the changes, Finlay seconded. Motion passes.

**Announcements**

**Looking Ahead**

February 3

Meeting adjourned at 11:36 a.m.

Submitted by: Jillian Jones

**CAPC Minutes for December 2, 2008**  
**11:30-12:30 University Center Room 268**

**Members Present:** Maria Bullen, John Burningham, Jennell Charles, Nikki Finlay, Rebecca Gmeiner, Todd Janke, Cathy Jeffrey, Cherie Long, John Mascaritolo, Catherine Matos, Kelli Nipper, Zi Wan, Ximena Zornosa

**Non-members Present:** Tom Barnett, Phillip DePoy, Tom Eaves, Jillian Jones, Doug Wheeler

Chair called the meeting to order at approximately 11:30 a.m.

**Approval of Minutes**

A motion was made to approve of the Minutes from the meeting of November 4, 2008 by Mascaritolo, seconded by Janke, Council approved. They are posted at <http://adminservices.clayton.edu/provost/CAPC/minutesdefault.htm>

**Old Business**

None

**New Business**

1. Deletion of restriction of music majors only
  - a. MUSC 1710
  - b. MUSC 3410

A motion was made by Mascaritolo, seconded by Wan to remove the restriction of music majors only, Council approved.

<http://adminservices.clayton.edu/provost/CAPC/120208/MEMORANDUMrestrictionmajensNov2008.pdf>

2. THEA 3990, revision to allow repeats of course for up to 9 credits.

Barnett explained the proposed changes. Concern was raised with changing the title of the course but keeping the course number the same. After discussion, a suggestion was made to change the course number and model it after a selected topics course. A motion was made by Jeffery to change the course number to 3991 with a title of Advanced Play Production which will be changed on the transcript to reflect the name of the play, seconded by Janke, Council approved.

<http://adminservices.clayton.edu/provost/CAPC/120208/THEA Memo. Changes to the Program and Existing Courses.pdf>

**Announcements**

Eaves announced that several minors have been formally approved.

**Looking Ahead**

January 20

Meeting adjourned at 12:15 p.m.

Submitted by: Jillian Jones

## MEMORANDUM

**To:** Dr. Tom Eaves, Associate Provost

**From:** Dr. Lila F. Roberts, Dean  
College of Information and Mathematical Sciences

**Date:** 2 December, 2008

**RE:** New items for next CAPC meeting

I have attached proposals for some prerequisite changes for several Information Technology courses. In addition, there are several proposed catalog description and prerequisite changes for many of the WebBSIT courses. The attached documents provide a rationale for each proposed change.

The proposed modifications have been approved at the department and college levels.

Please let me know if you need additional information prior to submitting to CAPC.

Attachments

## **Proposal to CAPC—Changes in IT Course Prerequisites**

These are corrections to prerequisites shown in the current catalog. One of the programming course options was inadvertently left out of previous revisions. Making this change will also require changing footnotes in the catalog.

### **1. EXISTING**

ITFN 3314 – Testing and Quality Assurance in Software Development (3-0-3)

A high-level class in testing and quality assurance emphasizing the planned development of software and the nature of test development and implementation. Topics include test strategies, test planning, functionality testing, stability testing and debugging techniques. Lab fee required.

Prerequisite(s): [CSCI 1302 ©, or WBIT 2311 ©, or ITFN 2313 ©] and ITFN 3112 ©.

### **PROPOSED CHANGE**

Change Prerequisites to: [CSCI 1302 (C), or WBIT 2311 (C), or ITFN 2313 (C), or ITFN 2314(C)]

**Reason for change:** ITFN 3112 was removed by CAPC action last year but catalog was not corrected. It is the IT Department's intent to allow ITFN 2314 to substitute for ITFN 2313 but that was not captured completely in previous changes to prerequisites for ITFN 3314.

### **2. EXISTING**

ITFN 3601 - Operating Systems (3-0-3)

A conceptual and hands-on study of operating systems. Major areas discussed include operating system design and theory, applications and management issues, microcomputer and multi-user systems, including networks and mini/mainframe systems. Also covered are files, I/O, memory and process/processor management, networking, evaluation, tuning and application execution. Elements of operating system resource security including process, memory, file systems, and device peripherals, will be studied.

Prerequisite(s): [CSCI 1302 (C), or WBIT 2311 (C), or ITFN 2313 (C)] and [MATH 1231 (C), or MATH 2020 (C), or MATH 2502 (C), or WBIT 2300 (C)].

### **PROPOSED CHANGE**

Change Prerequisites to: [CSCI 1302 (C), or WBIT 2311 (C), or ITFN 2313 (C), or ITFN 2314(C)] and [MATH 1231 (C), or MATH 2020 (C), or MATH 2502 (C), or WBIT 2300 (C)].

**Reason for change:** It is the IT Department's intent to allow ITFN 2314 to substitute for ITFN 2313 but that was not captured completely in previous changes to prerequisites for ITFN 3601.

### **3. EXISTING**

Footnote \*\* on page 180 of the catalog and footnote \*\*\* on page 181 of the catalog currently reads:

May choose CSCI 1301, 1302 in place of ITFN 1303, 2313

### **PROPOSED CHANGE**

Footnote \*\* on page 180 and footnote \*\*\* on page 181 of the catalog should be changed to:

Programming options are: ITFN 1303/ITFN 2313 or CSCI 1301/CSCI 1302 or WBIT 1310/WBIT 2311. ITFN 2314 may be taken in place of ITFN 2313 or CSCI 1302 or WBIT 2311.

## Proposed changes to BSIT courses

### WBIT 2311 Programming and Problem Solving II

#### Current Catalog Description

#### WBIT 2311 - Programming and Problem Solving II (3-0-3)

The emphasis of this course is on advanced programming techniques in Java including GUI's, software reuse through component libraries, recursion, event-driven programming, database processing, file processing, and exception handling. Students are able to create event-driven, graphical programs or text-based programs solving practical problems incorporating databases and external files.

Prerequisite(s): WBIT 1310, WBIT 2300.

#### Proposed Change to Catalog Description

#### WBIT 2311 - Programming and Problem Solving II (3-0-3)

The emphasis of this course is on advanced programming techniques in Java including GUI's, software reuse through component libraries, recursion, event-driven programming, database processing, file processing, and exception handling. Students are able to create event-driven, graphical programs or text-based programs solving practical problems incorporating databases and external files.

Prerequisite(s):

**(WBIT 1310 or ITFN 1303 or CSCI 1301) AND (WBIT 2300 or MATH 2020).**

**Rationale for change:** To allow students with equivalent BIT or CSCI courses to more easily register for WBIT 2311.

### WBIT 3200 Database Design, Development and Deployment

#### Current Catalog Description

#### WBIT 3200 - Database Design, Development and Deployment (3-0-3)

An advanced course in database design, development and deployment. Course emphasizes database design drawing distinctions between data modeling and process modeling using various modeling techniques including Entity-Relationship Modeling, Object Modeling and Data Flow Diagramming; database development using the relational model, normalization, and SQL; database deployment including control mechanisms, forms, reports, menus and web interfaces. Additional topics include procedures, functions, packages and triggers. Students will design, create and process a database to demonstrate competency in the course content.

Prerequisite(s): WBIT 2311.

#### Proposed Change to Catalog Description

#### WBIT 3200 - Database Design, Development and Deployment (3-0-3)

An advanced course in database design, development and deployment. Course emphasizes database design drawing distinctions between data modeling and process modeling using various modeling techniques including Entity-Relationship Modeling, Object Modeling and Data Flow Diagramming; database development using the relational model, normalization, and SQL; database deployment including control mechanisms, forms, reports, menus and

web interfaces. Additional topics include procedures, functions, packages and triggers. Students will design, create and process a database to demonstrate competency in the course content.

Prerequisite(s): **WBIT 2311 or ITFN 2313 or ITFN 2314 or CSCI 1302.**

**Rationale for change:** Banner incorrectly shows WBIT 2300 as an additional prerequisite. To allow students with equivalent BIT or CSCI courses to more easily register for WBIT 3200 and to correct the error in Banner, the prerequisites list should be revised.

## WBIT 2000

### Current Catalog Description

WBIT 2000 - The Enterprise and Information Technology (3-0-3)

This course will look at the structure and management of an information technology infrastructure. From the management aspect the course will touch on principles and practices of managing both people and technology to support an organization. The course will emphasize how to make an information technology infrastructure effective, efficient, and productive. The management of hardware, software, data, networks and other supporting IT functions will be studied.

Prerequisite(s): WBIT 1100.

### Proposed Change to Catalog Description

WBIT 2000 - The Enterprise and Information Technology (3-0-3)

This course will look at the structure and management of an information technology infrastructure. From the management aspect the course will touch on principles and practices of managing both people and technology to support an organization. The course will emphasize how to make an information technology infrastructure effective, efficient, and productive. The management of hardware, software, data, networks and other supporting IT functions will be studied.

Prerequisite(s): **None.**

**Rationale for change:** The Operating Board for the WebBSIT consortium met October 30<sup>th</sup> 2008 and discussed the need for the WBIT 1100 prerequisite. Content of WBIT 2000 does not depend on content from WBIT 1100. Removing the prerequisite will allow beginning students to take two courses in their first semester. The Operating Board voted to remove the prerequisite.



Memo

To: Dr. Nasser Momayezi  
 From: Dr. Joe Johnson  
 Date: November 17, 2008  
 Re.: Course Description Change: ENGL 1102

The Department of Language & Literature proposes the following course description change:

*Old course description:*

ENGL 1102-English Composition II (3-0-3)

A literature based composition course that develops writing skills beyond the levels of proficiency required by ENGL 1101, that emphasizes interpretation and evaluation, and that incorporates a variety of more advanced research skills.

*Proposed course description:*

ENGL 1102 - English Composition II (3-0-3): A composition course that develops writing skills beyond the levels of proficiency required by ENGL 1101, emphasizing interpretation and evaluation, and incorporating a variety of more advanced research skills. Prerequisite: Grade of C or higher in ENGL 1101.

**Rationale:**

The new course description, approved by the department's composition committee, will more accurately reflect the current content of the course (research and writing rather than literature). For example, increasing numbers of faculty teach writing-in-the disciplines and/or allow their students to choose a discipline for their research projects. Others have students read a blend of fiction and non-fiction as sources of ideas for papers and evidence in their arguments. Furthermore, the new course description is more in line with the USG learning outcomes for 1101 and 1102 and the USG core outcomes, communication and critical thinking (see page 2). Finally, it more closely matches other four-year institutions in the USG system (see table below).

Summary	1101	1102
CSU	Expository/argument	Literature-based composition
Kennesaw	Academic writing	Writing from sources
GSU	Expository/argument/research	Advanced argument/research
GPC	Expository/argument	Literature-based composition
UGA	Academic/wac/nonfiction	Expository/argument through literature
Georgia Southern	Expository/argument/research	Advanced expository/argument/research
Columbus State	Expository/argument/research	Advanced expository/argument/research

**USG's English Committee, Recommended Learning Outcomes 1101/1102 (Feb. 04):  
Learning Outcomes in 1101 and 1102**

- **Motion:** "We move adoption of the general learning outcomes as reflected in last year's minutes. These outcomes should be communicated to each institution."
- Students who complete ENGL 1101 and 1102 should:
- understand rhetorical contexts for their writing by establishing the writer's role, the audience, and the purpose of the project.
- use recursive processes that include collecting information, focusing, ordering, drafting, revising, and editing.
- approach writing as a way to think and communicate ideas to others.
- adjust writing to a variety of contexts, including electronic environments.
- demonstrate the techniques and skills of research, integration of source material, and documentation.
- read and respond to various texts for purposes of interpretation, analysis, synthesis, evaluation, and judgment.
- use conventions of writing mechanics, usage, and style to communicate effectively for the given audience, purpose, and format.

**USG's Core Curriculum Goals, "Communication:" NB: critical thinking and technology are part of the core, too, but weren't listed separately since these are considered to be part of the other outcomes.**

- I. **Communications: Oral and written communication will be characterized by clarity, critical analysis, logic, coherence, persuasion, precision, and rhetorical awareness.**

Competence within the context of collegiate general education is defined by the following outcomes:

- Ability to assimilate, analyze, and present in oral and written forms, a body of information;
- Ability to analyze arguments;
- Ability to adapt communication to circumstances and audience;
- Ability to consider and accommodate opposing points of view;
- Ability to interpret content of written materials on related topics from various disciplines;
- Ability to communicate in various modes and media, including the proper use of appropriate technology;
- Ability to produce communication that is stylistically appropriate and mature;
- Ability to communicate in standard English for academic and professional contexts;
- Ability to interpret inferences and develop subtleties of symbolic and indirect discourse;
- Ability to sustain a consistent purpose and point of view;
- Ability to compose effective written materials for various academic and professional contexts.

## THEA 2990: Play Production II

This form is used for new course approval.

Signatures are required before submitting to the next level for review.

(Note: This form is not required for each individual course that is included in the comprehensive proposal for a new program.)

Department: Communicative Arts & Integrative Studies

Degree Program: Theatre

\_\_\_\_\_  
Signature, Department Head

\_\_\_\_\_  
Date of Action **Action Taken**  
( ) Approved  
( ) Disapproved  
( ) Non-Applicable

School/College: Arts & Sciences

\_\_\_\_\_  
Signature, Dean of School/College originating proposal

\_\_\_\_\_  
Date of Action **Action Taken**  
( ) Approved  
( ) Disapproved  
( ) Non-Applicable

### Provost Office

\_\_\_\_\_  
Signature, Associate Provost

\_\_\_\_\_  
Date of Action **Action Taken**  
( ) Approved  
( ) Disapproved  
( ) Non-Applicable

### CAPC

\_\_\_\_\_  
Signature, Chairperson of CAPC

\_\_\_\_\_  
Date of Action **Action Taken**  
( ) Approved  
( ) Disapproved  
( ) Non-Applicable

### Provost

\_\_\_\_\_  
Signature, Provost

\_\_\_\_\_  
Date of Action **Action Taken**  
( ) Approved  
( ) Disapproved  
( ) Non-Applicable

## A: Catalog Information

**1. Subject prefix, number, and hours (SCH and contact) distribution:** (Number subject to Registrar's approval.)

**THEA 2990 (3-0-3)**

**2. Title: Play Production II**

**3. Restrictions** (if any):

- a. Prerequisite(s) **THEA 1100 (3-0-3) and THEA 1880 (3-0-3)**
- b. Co-requisite(s) (normal or absolute)
- c. Other restrictions: e.g. major, junior standing, permission, etc.
- d. Other comments: e.g. recommended sequencing, career course notice, etc.
- e. Fees: Explain!
- f. Grade mode [normal or pass/fail] **Normal**
- g. What course(s) are deleted as a consequence **N/A**

**4. Course description for catalog:** Intermediate application in the creation and development of a theatrical production from inception to completed presentation.

**5. Semester of Implementation:** Spring 2009

## B. Justification.

1. Where will the course fit in the curriculum and what students are likely to take it?

The course will fit in a revised Upper Division of the Theatre major. Students majoring or minoring in Theatre are likely to take the course.

2. Why is the course needed at CSU?

The course is instrumental in improving the Theatre major and in implementing a Theatre minor at Clayton. Under current program requirements, students can only receive credit for participating in two dramatic productions.

3. What similar courses (models) at other institutions have helped guide this proposal?

Kennesaw State University: TPS 2713—Theatre Production. (0-6-2): A Study of the creative process of theatrical production from concept to performance. This course features the analysis of selected scripts as well as individually-designed production and/or performance assignments. May be repeated for credit.

University of West Georgia: THEA 2111—Performance and Production. (3-0-3): An intermediate study of practical aspects of theatre production. (Univ. of West Ga. has two 1XXX, 2XXX, and 3XXX performance and production classes).

4. Why are the restrictions needed? (prerequisites, co-requisites, etc.)

The student would be required to have taken THEA 1100—Introduction to Theatre and THEA 1880—Introduction to Acting as a prerequisite.

5. What impact will the addition of this course have on *other* courses and/or *other* programs at CSU? (e.g. similar courses, enrollment shifts, faculty shifts, accreditation impact, adjusted curriculum, etc.)

THEA 2990—Play Production II will have no impact on other programs. For the Theatre program, it will allow students to receive appropriate academic credit for participation in production of dramatic works. It is not as if we are adding a course. The plays are produced every semester. This course allows academic credit for more than the current two possible courses and bring CSU's Theatre program in line with other USG programs.

### C. Course Content

1. What learning outcomes for the major will the course address?
- Demonstrate knowledge of the process of producing a play.
  - Demonstrate communication skills in acting or work on the technical aspects of the production.
  - Demonstrate critical thinking skills in effectively analyzing theatrical concepts and successfully applying those skills in decision-making and/or aesthetic judgments.
  - Exhibit a readiness to enter a career in theatre.
2. How will the course address the general education outcomes of Communication and Critical Thinking? (If not applicable to the proposed course, please explain.)

Communication will be addressed by how effectively the actors portray their characters or by how effectively the technical crew is able to support the acting through lighting, set design, and/or costuming.

Critical thinking will be addressed by how effectively the actors and crew apply their skills in communicating the concepts and aesthetics of the particular play that is performed.

3. Tentative course materials (textbooks, software, etc.)

None.

4. Expected method(s) of delivery (on-campus, on-line, hybrid, etc.)

Primarily on campus, but productions can, and have in the past, traveled to other venues.

5. Attach a tentative course outline (one page or less)

Attached.

### D. Faculty, Facilities and Expenses

1. Will the course be taught by existing faculty with existing qualifications or will new faculty or faculty development be needed?

Existing Faculty with existing qualifications

2. What impact will having faculty teach this course have on other courses?

None. As stated above, the productions are taking place. There is a faculty member involved in supervising the productions. This course will simply allow students to receive credit for participation.

3. What proportion of course sections are expected to be taught by full-time and part-time faculty?

All of the sections will be taught by full-time faculty.

4. What expenditures, if any, will be required beyond faculty salaries and routine clerical support? (e.g. new equipment, new facilities, new software, etc.)

N/A

5. Indicate several examples of (up-to-date) library resources currently held by the CSU Library that would support the curriculum of this course.

N/A

6. What additional library resources must be added to support the proposed course?

N/A

7. What is the initial funding amount for library resources? What annual amount should be added to future budgets to continue the support for the course?

N/A

### **Part E. Enrollment**

1. What is the estimated number of sections per year? 2

2. What is the estimated average enrollment per section? 12

3. What is the estimated total enrollment per year? 24

4. What is the estimated reduction in enrollment in other courses as a consequence of the new course? (explanation, if any) N/A

## **THEA 2990**

### **PLAY DEVELOPMENT SAMPLE SYLLBUS**

**DESCRIPTION:** This course is the rehearsal process for the play produced by the theatre program for each semester. Permission of the Instructor is required. Casting, rehearsal, technical and dress rehearsals, and performances are all required for the course. A degree of theatrical proficiency is also required.

Individuals with disabilities who need to request accommodations should contact the Disability Services Coordinator, Student Center 214, 770-961-3719, [disabilityservices@mail.clayton.edu](mailto:disabilityservices@mail.clayton.edu).

**Notebook Computer Requirement:** Each CCSU student is required to have ready access throughout the semester to a notebook computer that meets faculty-approved hardware and software requirements for the student's academic program. Students will sign a statement attesting to such access. For further information on CCSU's Official Notebook Computer Policy, please go to <http://itpchoice.clayton.edu/policy.htm>.

#### **Computer Skill Prerequisites:**

- ▶ Able to use the Windows™ operating system.
- ▶ Able to use the Microsoft Word™ word processing program.
- ▶ Able to send and receive e-mail using the Outlook™ or Outlook Express™ program
- ▶ Able to attach and retrieve attached files via email.
- ▶ Able to use a Web browser.

#### **In-class Use of Student Notebook Computers:**

Student notebook computers will not be used in the classroom in this course. Computers will be required to access course materials and to communicate with the instructor.

#### **Student Learning Outcomes**

##### **Students will:**

1. Demonstrate high-level performance skills in a variety of presentations including but not limited to acting, playwriting, and directing
2. Create new theatre work
3. Demonstrate high-level critical thinking skills in effectively analyzing theatrical concepts and successfully applying those skills in decision-making

4. Experience rehearsing and performing a play in a professional atmosphere.

General education outcomes: The following links provide tabular descriptions of the communications outcome and the critical thinking outcome components

[Communications outcomes components](#)

[Critical thinking outcomes components](#)

## STUDENT RESPONSIBILITIES

The student must attend **all** class/rehearsals, participate in discussions/collaborations; be present at EVERY technical and dress rehearsals and ALL Performances GRADING: (80%) attendance/demeanor (including timely memorization of lines as defined in class), 20% effectiveness of final performances as defined by instructor and audience. Standard grading points apply, 90-100=A; 80-89=B., etc.) The exams will not be made up without an excused absence (see below). Students may be expected to attend local theatrical events. The student is responsible for buying tickets (discount rates, show student id) and transportation.

Students are absolutely required to be in class on time every class date. Student is expected to take notes and be attentive in class. **ALL CELL PHONES, PAGERS, BEEPERS, TIMERS, AND OTHER ELECTRONIC DEVICES OF THIS SORT MUST BE TURNED OFF AT THE BEGINNING OF CLASS. If a student's cell phone rings in class, the student may be asked to leave class and be counted as absent.** Tardiness of more than 15 minutes will be considered an absence. Only an illness verified in writing by a doctor or proof of incarceration will be considered an excused absence. **NO PERFORMANCE IS EXCUSED NO MATTER WHAT THE CIRCUMSTANCE.** The student is allowed 2 unexcused absences from rehearsals. More than 2 unexcused absences will drop the student's grade by one letter; every subsequent absence drops the grade another letter. Classroom behavior can also have an effect on the student's grade. **STUDENTS MUST ASSUME THAT THE STAGE MANAGER IS EQUAL TO THE INSTRUCTOR IN THE COURSE.**

### Sources of Help:

1. The Center for Learning Enhancement (L Building, lower level through the double doors).
2. The College Library (L Building, Main level).
3. The Computer Lab (L Building, lower level).
4. Services provided through the Dean of Students' Office (Student Center, upper level):
  - a. Office of Counseling and Career Guidance

b. Lyceum and General Entertainment programs

### **Mid-term Progress Report**

The mid-term grade in this course which will be issued in a timely fashion and reflects approximately 30% of the entire course grade. Based on this grade, students may choose to withdraw from the course and receive a grade of "W." Students pursuing this option must fill out an official withdrawal form, available in the Office of the Registrar, by mid-term, which occurs on October 14.

### **Additional course Policies:**

Students must abide by policies in the [Clayton State University Student Handbook](#), and the [Basic Undergraduate Student Responsibilities](#).

Any type of activity that is considered dishonest by reasonable standards may constitute academic misconduct. The most common forms of academic misconduct are cheating and plagiarism. All instances of academic dishonesty will result in a grade of zero for the work involved. All instances of academic dishonesty will be reported to the Office of Student Life/Judicial Affairs. Judicial procedures are described at

[http://adminservices.clayton.edu/studentlife/judicial\\_affairs.htm](http://adminservices.clayton.edu/studentlife/judicial_affairs.htm).

The use of simple calculators is allowed for all quizzes and examinations. All examinations are closed book. No student-produced "memory sheets" or note cards are allowed. An instructor-produced reference data pamphlet will be provided for all quizzes and examinations.

No smoking, eating or drinking is permitted at any time in the classroom.

**Course Schedule:** Rehearsal schedules TBD for every production. See attached schedule for *Cabaret*, Fall 2008.

## MEMORANDUM

**TO:** Tom Barnett

**FROM:** Phillip DePoy, Director Clayton State University Theatre

**RE:** Proposal for Modifications to the Theatre program and to existing THEA courses

**DATE:** October 28, 2008

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After a year and a half experience with the Theatre program, we find it necessary to make changes to the program in order to improve and strengthen it. The current program only offers two acting courses and two non-repeatable courses to receive academic credit for participation in play productions. To remedy these deficiencies and to bring the program more in line with programs offered by our sister institutions (the University of West Georgia, for example, allows student to receive up to 18 hrs. of credit for play production), we propose to make the following changes to the Theatre program and to existing THEA courses (italics indicate new courses and/or where the changes occur):

### 1. Revise the Theatre Program Area F:

- |      |   |        |
|------|---|--------|
| F.1. | THEA 1100—Introduction to Theatre   | 3 hrs. |
| F.2. | THEA 1880—Introduction to Acting<br>THEA 1990—Play Development<br>THEA 2900—Directing | 9 hrs. |
| F.3. | THEA 1700—Introduction to Theatre Design  | 3 hrs. |
| F.4. | THEA 2100—Stagecraft<br><i>THEA 2990—Play Production II</i>                           | 3 hrs. |

Rationale: The change in Area F occurs as a result of a new course, THEA 2990 (attached). The addition of this course is to allow students to receive more than just 6 hrs. of academic credit for participation in play production. The addition of THEA 2990 allows students to receive 6 hrs. of credit for participation in play production at the lower division level. Grouping the course in a new Area F.4. allows students to begin to concentrate on the specific area in which they are interested.

### 2. Revise the Theatre Program Upper Division

<b>Upper Division Required Courses</b>	<b>18 hours</b>
THEA 3800—Playwriting	3 hours
THEA 3880—Acting II	3 hours

THEA 4101—Theatre Concepts	3 hours
THEA 4511—World Theatre	3 hours
THEA 4500—Capstone Project	3 hours
One of the following:	3 hours
THEA 4102—Lighting Design	
THEA 4103—Set Design	
THEA 4104—Costume Design	

<b>Internship Requirement</b>	<b>3-9 hours</b>
THEA 3901—Practicum/Internship	

<b><i>Production Requirement</i></b>	<b><i>3-9 hours</i></b>
<i>THEA 3990—Advanced Play Production</i>	

<b>Upper Division Major Electives</b>	<b>12-15 hours</b>
THEA 3101—Theatre, Cinema, and Society	
THEA 3900—Directing Project	
THEA 4520—African-American Theatre	
THEA 4530—Music Theatre	
THEA 4800—Selected Topics	
<i>THEA 4880—Acting Styles</i>	
THEA 4901—Theatre Collaboration	
Choose one or both not taken above:	
THEA 4102—Lighting Design	
THEA 4103—Set Design	
THEA 4104—Costume Design	

<b>Upper Division Major Related Courses</b>	<b>6-24 hours</b>
ART 3101—The Visual Arts and Society	
ART 3401—American Art Visions	
CMS 3500—Writing and Editing for Mass Media	
CMS 3502—New Media Design	
CMS 3810—Women and Popular Culture	
CMS 4310—Film Analysis and Criticism	
CMS 4320—Women and Film	
CMS 4410—Digital Video Production	
CMS 4810—Women and the Arts	
ENGL 3101—Literature and Society	
ENGL 3150—Shakespeare	
ENGL 3800—Introduction to Creative Writing	
ENGL 4011—Critical Theory	
ENGL 4210—Renaissance Literature	
ENGL 4220—Restoration and Neoclassical Literature	
ENGL 4250—Modern British Literature	
HIST 4100—Origins of the Western World	

HIST 4003—Women’s History  
HIST 4250—History of World Religions  
HUMN 3101—The Humanities, the Arts, and Society  
HUMN 3102—International Arts and Culture  
PHIL 3101—Philosophy and Society  
PHIL 3701—Contemporary Philosophy  
PSYC 3350—Abnormal Psychology

**Guided Electives**

**0-18 hours**

THEA majors may select appropriate electives in consultation with their advisor. All courses applied to this area must be courses offered by departments or programs within the School of Arts & Sciences. While some lower division courses may be used to satisfy requirements in the upper division, a maximum of 18 lower division hours can be used in the upper division.

**Other Program-Specific Graduation Requirements**

1. A minimum of 42 hours must be completed in upper-division courses.
2. A grade of C or higher is required in all THEA courses.

Rationale: Similar to the rationale for item 1 above, the change allows students to receive more than 3 hrs. of academic credit for participation in play production for their junior and senior years. As also mentioned above, the University of West Georgia allows up to 18 credit hrs. for participation in play production. Our proposal allows up to 15 hrs. of participation.

**3. Change THEA 3990—Play Production II to THEA 3990—Advanced Play Production and make it repeatable for credit up to 9 hrs.**

**Note: Existing course title is Play Development II [Burningham 12/01/2008]**

Rationale: The name change is necessary due to the creation of THEA 2990—Play Production II and its addition to Area F. Making it repeatable for up to 9 hrs. allows students to receive more than just 3 hrs. credit during their junior and senior years.