

Graduate Affairs Committee Minutes
September 14, 2015

Members Present: Robert Vaughan (chair), Judith Ogden, Charlie Harris, Susan Copeland, Joshua Kitchens, Victoria Foster, Elliot Krop, Thomas McIlwain, Celeste Walley-Jean, Craig Hill, Reza Kheirandish, Chris Raridan, Melanie Poudevigne, JunFeng Qu,

Members Not Present: Patricia Smith, Charles Elfer, Samuel Maddox, Kelli Nipper, and Dennis Attick, Emily Harbet, Jason Davis, Erin Nagel, Mari Roberts.

Guests: Lila Roberts and Ali Dadpay

Meeting called to order at 1:00 p.m.

The minutes from August 10, 2015 Graduate Affairs Committee meeting were reviewed. A motion to approve the minutes was made by Foster and approved by the Committee.

The Committee reviewed the Graduate Faculty applications listed below:

- Andrea Allen (Ph.D.), College of Arts and Sciences (Full) – recommendation to approve was made by Walley-Jean, seconded by McIlwain, approved by the Committee.
- Lisa Holland-Davis (Ph.D.), College of Arts and Sciences (Full) – recommendation to approve was made by McIlwain, seconded by Harris, approved by the Committee.
- Abigail Kolb (Ph.D.), College of Arts and Sciences (Associate) – recommendation to approve was made by Krop, seconded by McIlwain, approved by the Committee
- Nichelle Gause (Ph.D.), College of Arts and Sciences (Affiliate) – recommendation to approve was made by McIlwain, seconded by Kheirandish, approved by the Committee.
- Stella Michael-Makri (Ph.D.), College of Arts and Sciences (Full) – recommendation to approve was made of Foster, seconded by McIlwain, and approved by the Committee.
- Scott Bailey (Ph.D.), College of Information and Mathematical Sciences (Full) – recommendation to approve was made by Copeland, seconded by Kitchens, and approved by the Committee.

Dr. Lila Roberts and Mr. Josh Kitchens presented the Master of Archival Studies proposal to reduce the number of hours to complete the degree program. Generally it takes three to three and a half years for students to complete the program. Other competing programs are 36-39 hours. Some of the courses in the program contain duplicate information, which will be consolidated if the completion hours are reduced. By reducing the hours students can specialize in a particular area. A recommendation to approve the proposed changes was made by McIlwain, seconded by Copeland, and approved by the Committee.

Dr. Ali Dadpay reported on the recruitment opportunities available from the Saudi Arabian Cultural Mission (SACM). Currently all of the graduate degree programs and 16

undergraduate degree programs are approved by SACM to accept students. SACM provides students with full tuition and stipend support while they are in the degree program. Everyone is encouraged to recruit these students.

Dr. Vaughan briefly reviewed the Graduate Director Responsibilities document with the committee. He asked that any revisions be sent to him no later than September 24. He indicated that any remaining changes to the Graduate Catalog should be sent to the School of Graduate Studies by the end of the week. The graduate faculty database is available for review on the z: drive and asked members who are responsible for ensuring the membership for individuals teaching graduate courses to ensure everything is current.

Meeting adjourned at 1:45 p.m.
Submitted by Elizabeth Taylor