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Clayton State University Graduate Affairs Committee

Meeting Minutes

DATE: March 2, 2020

Committee Members Present: J. Celeste Walley-Jean (Presiding), D. Attick, K. Campbell, S. Copeland, N. Gause, J. Hain, J. Kitchens, S. Maddox, C. Magnant (by phone), M. Stegall, T. Womack

Committee Members Absent: R. Fuqua (M. Stegall as proxy), A. Kurt, T. McIlwain (M. Stegall as proxy), E. Nagel, K. Nipper (non-voting), G. Nteff (K. Campbell as proxy), D. Wells (student M. Trice as proxy)

Guests: M. Trice (proxy for D. Wells), C. Wise

Agenda Item	Discussion	GAC Action/Resolution/Tasks
1) Called to order at 2:05 p.m.		
2) Reading & Approval of the Minutes a) February 10 Meeting	2a) Question: Are revisions needed since Dr. Pinar Gurkas' status was not renewed? Answer: No revisions necessary, since approval was noted as "contingent on second publication".	2a) Unanimous approval of February minutes
3) Old Business a) Readmission Appeal Process	3a) Discussion: Clarification regarding re-admittance in to a different program, following academic suspension. Note: Students suspended from their program must submit the Remediation Plan before reentering in to their original program. Suspended students, entering in to a different program, must apply for that	3a) Dr. Walley-Jean will revise the Readmission Appeal Process document to correct some information in the "Readmission Appeal Committee" section regarding readmission in to a different program. As well as, distribute the final document. GAC members will review said documents, for a vote in April.

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Agenda Item	Discussion	GAC Action/Resolution/Tasks
<p>4) New Business</p> <ul style="list-style-type: none">a) Graduate Faculty Applications (Note: Please ensure applications are complete before submission)<ul style="list-style-type: none">i) New: Noneii) Renewals:<ul style="list-style-type: none">(1) Deborah Deckner-Davis (CAS)	<p>program and follow a different process.</p> <p>Discussion: Currently, there is no appeals process for students who are denied admissions.</p> <p>There will be further discussions and decisions made on admission criteria in future GAC meetings.</p> <p>4) New Business</p> <ul style="list-style-type: none">a) Graduate Faculty Applications<ul style="list-style-type: none">i) New: Noneii) Renewals<ul style="list-style-type: none">(1) Deborah Deckner-Davis (CAS) <u>Concern:</u> Dr. Deckner-Davis only has one publication, and needs two to meet the requirement. <p><u>Address:</u> In 2019 alone, Dr. Deckner-Davis has received over \$200,000 in grant funding due to her proposal efforts.</p> <p>Note: GAC may want to formalize other criteria options, such as grant writing or other scholarly activities, to substitute</p>	<p>4) New Business</p> <ul style="list-style-type: none">ii) Renewals<ul style="list-style-type: none">(1) Deborah Deckner-Davis (CAS) GAC committee agreed Dr. Deckner-Davis' grant proposals and funding is equivalent to a second publication. <p>Unanimous approval for Full status of Dr. Deckner-Davis.</p>

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<p>(2) Susan Copeland (CAS)</p> <p>b) Admissions Appeal Process (https://catalog.clayton.edu/admissions-information/undergraduate-admissions/denial-admission/)</p> <p>c) Spring Hooding Needs</p>	<p>additional publication requirements.</p> <p>(2) Susan Copeland (CAS) Dr. Copeland was asked to leave the room and did not participate in the voting process.</p> <p>b) Admissions Appeal Process</p> <p>Questioned the best process to creating a policy. Create an Ad Hoc committee, draft a policy, or review and adjust the CSU Undergraduate Appeal policy?</p> <p>The appeal process will only contain concrete, accessible, identifiable and objective criteria. (i.e. GPA, test scores, etc.)</p> <p>c) Spring Hooding Needs In two weeks, Commencement committee needs names for: Speakers, Banner Carrier, Reader(s), and Hooders.</p>	<p>(2) Susan Copeland (CAS) approved for Full status</p> <p>b) Dr. Walley-Jean will draft Admissions Appeal Process policy and obtain the feedback from all GAC members.</p> <p>GAC members are asked to send any suggestions, questions, or concerns about an appeals process to Dr. Walley- Jean.</p> <p>c) As the CSU staff member with the most seniority, Tom McIlwain will be asked to be Banner Carrier.</p> <p>Dr. Walley-Jean will email the rotating Commencement Committee members for their list of names for Speaker, Reader(s), and Hooders. Pay close attention to the deadline.</p>

