

CLAYTON STATE UNIVERSITY
Undergraduate Curriculum Committee (UCC)
MEETING MINUTES

Date: December 9, 2016 **KEY: C = Comment; R = Response; Q = Question**
Presiding: Jocelyn Steward, Chair
Present: Andrea Allen, Pearl Chang, Anthony Giovannitti, Rebecca Gmeiner, Byron Jeff, Jill Lane, Joshua Meddaugh, George Nakos, Adel Novin, Christopher Ritter, Richard Singiser, Joan Taylor, David Williams,
Not Present: Larry Booth, Keith Driscoll, David Greenebaum, Joanna Harris-Worelds, Judith Ruvalcaba, Catherine Matos, Dina Swearngin,
Recorder: Ron Fuqua (Secretary)
Guest(s): Jason Davis – Interdisciplinary Studies, Michelle Furlong - Biology

TOPIC	DISCUSSION	ACTION
CALL TO ORDER	J. Steward called meeting to order at 12:00 p.m.	Prior meeting minutes approved.
OLD BUSINESS	None	
COLLEGE OF ARTS AND SCIENCES	<p>Department of Biology:</p> <p>BIOL 4160 – Course modification to remove BIOL 3100 as a prerequisite. Replace with BIOL 1107/L and BIOL 1108/L.</p> <p>Department of English:</p> <p>ENGL 4800 – Selected topics in English. A student can repeat a special topics course from 6 hours to 12 hours. We changed the course description to include both literary and writing studies as the special topics course embraces both concentrations.</p> <p>ENGL 4015 – Cultural rhetorics. New course - The course will enrich existing English course offerings, especially those in the writing emphasis with specific exploration of diverse purposes, contexts, and tools for writing that extend beyond traditional academic discourse. It is designed to appeal to all English majors as well as other majors.</p> <p>ENGL 3230 – Practical grammar. New course - This course is designed for students across degree programs who want to enhance their workplace and academic writing with a focus on structure. It will especially appeal to students in paralegal studies, business, and</p>	<ul style="list-style-type: none"> • Changes for Biology unanimously approved and the required second readings were waived. • Changes for English unanimously approved and the required second readings were waived.

marketing, students for whom English is a second language or dialect, and students who currently take the Advanced Grammar course but want more practice using the language pattern they've learned. The Advanced Grammar course currently focuses on theories of teaching English.

ENGL 3750 – Digital and multimedia writing. The course addresses 21st-century trends in both the academic field of English and multiple professional fields. The course will help students become effective and responsible communicators in multiple modes.

Department of Interdisciplinary Studies:

OFFC 4098 – Internship. Deactivate the course. Course is no longer offered by Interdisciplinary studies.

OFFC 4800 – Special topics in Admin management. Deactivate the course. Course is no longer offered by Interdisciplinary studies.

OFFC 3810 – Role of the executive assistant. Deactivate the course. Course is no longer offered by Interdisciplinary studies.

BAS Administrative Management major – Applied Criminal Justice concentration: Revise Applied Criminal Justice Concentration Requirements by removing CRJU 3400 – Judicial Process and replacing it with CRJU 4244 – Courts in the United States. CRJU 3400 has been deactivated by Social Sciences and will no longer be offered.

BAS Administrative Management major – Applied Criminal Justice concentration: Revise Applied Criminal Justice Concentration Requirements by removing CRJU 3220 – Domestic Security and replacing it with CRJU 3200 – Law Enforcement. CRJU 3220 has been deactivated by Social Sciences and will no longer be offered.

BAS Administrative Management major – Applied Criminal Justice concentration: Replace the courses listed in the current the Upper Division Related Electives with the following: Any 3000 or 4000 level CRJU 3-hour course, Any 3000 or 4000 level HSEM 3-hour course, POLS 4425 – Constitutional Law I, POLS 4426 –

- Changes for OFFC 4098, 4800, and 3810 unanimously approved and the required second readings were waived.

- Changes for BAS were tabled.

Constitutional Law II, Any 3000 or 4000 level TECH 3-hour course.

General studies option proposal for BAS Administration

management major - Add a General Studies option to the AM degree with the following Upper Division requirements (no changes to core/lower division requirements):

BAS Homeland Security/Emergency Management Major -

Remove TECH 3111 (Applied Economic) from the Upper Division Related Electives and move it to the B.A.S Foundation Requirements course list. This change will result in a consistent (and identical) set of BAS Foundation Requirements across all BAS majors, totaling 16 hours. The Upper Division Related Electives will then only require two selections in lieu of the current three required

BAS Homeland Security/Emergency Management Major - Revise

the Upper Division HSEM Foundation Requirements by specifying HSEM 3000 (Homeland Security) and HSEM 3003 (Emergency Management) as required and fulfilling the remaining 12 hours in the HSEM Upper Division Requirements as “Choose 4 of any 3000 or 4000 level HSEM courses”.

BAS Homeland Security/Emergency Management Major -

Remove the following courses from the HSEM Upper Division Related Electives listing: POLS 3350, POLS 4451, POLS 4452, POLS 4453, POLS 4454, POLS 4455 (these course are either no longer offered or offered with limited frequency). Replace with the following: Any 3000 or 4000 level AVIA 3-hour course, Any 3000 or 4000 level HSEM 3-hour course, Any 3000 or 4000 level POLS 3-hour course, Any 3000 or 4000 level TECH 3-hour course.

BAS Homeland Security/Emergency Management Major - Revise

the Upper Division Related Electives from selecting three 3-hour courses to selecting two 3-hour courses.

Associate in Arts and Associate in Science Degree Programs:

Amend the AS curriculum guide and academic catalog to include specific AREA F prefixes. MATH, IFTN, ECON, CSCI, ACCT, BIOL, CHEM, PHYS

- All changes to the AA/AS programs were tabled.

<p><i>COLLEGE OF BUSINESS</i></p> <p><i>COLLEGE OF HEALTH</i></p> <p><i>COLLEGE OF INFORMATION AND MATHEMATICAL SCIENCES</i></p>	<p>INTE 2500 – Professional development. INTE 2500 is designed for students pursuing an Associate of Arts (AA) or Associate of Science (AS) degree in Integrative Studies. Specifically, this class will be a required course that satisfies an AREA F prerequisite. The intent of the class is to expose AA/AS students to career tools that will enhance their career readiness once they earn their degree. The course will also be available for students pursuing a Bachelor of Science in Integrative Studies or a Bachelor of Arts in Liberal Studies. If taken by either major, the class would count as a lower division credit that will satisfy AREA F.</p> <p>Changes to COB admission requirement:</p> <p>The College of Business is proposing the elimination of the Pre-business designation. Students admitted to Clayton State University intending to pursue a Bachelor of Business Administration will need to select a major. Students that are uncertain of their major, should select the General Business BBA. Later on after they have been exposed to various business courses should be able to easily switch to another BBA major.</p> <p>Program modification: ACCT 4210 and ACCT 4210 can count either as a Business elective or an Accounting elective</p> <p>No New Business</p> <p>No New Business</p>	<ul style="list-style-type: none"> • Changes for COB were unanimously approved and the required second readings were waived.
<p><i>Upcoming Meeting Reminder</i></p>	<ul style="list-style-type: none"> • Next Meeting: Friday, February 10, subject to change in date and location, @ 12:00 PM 	
<p>ADJOURN</p>	<ul style="list-style-type: none"> • Meeting adjourned at 1:25 p.m. 	