

**CLAYTON STATE UNIVERSITY**  
**Undergraduate Curriculum Committee (UCC)**  
**MEETING MINUTES**

**Date:** April 15, 2016 **KEY: C = Comment; R = Response; Q = Question**  
**Presiding:** Richard Singiser (Chair)  
**Present:** Andrea Allen, Augustine Ayuk, Larry Booth, Pearl Change, Ron Fuqua, Anthony Giovannitti, Rebecca Gmeiner, David Greenbaum  
 Kathryn Kemp, Jill Lane, Josh Meddaugh, George Nakos, David Williams, Kara Mullen  
**Recorder:** Dee Tanner (Secretary)  
**Guest(s):** Susan Tusing, Mara Mooney

TOPIC	DISCUSSION	ACTION
<b>CALL TO ORDER</b>	Rich called meeting to order at 12:02 p.m.	<ul style="list-style-type: none"> <li>Last scheduled meeting of the semester</li> </ul>
<b>OLD BUSINESS</b>  <b>NEW BUSINESS</b> <i>College of A&amp;S- Interdisciplinary Studies</i>	<ul style="list-style-type: none"> <li>April 8th 2016 meeting minutes approved.</li> <li><u>Proposed Changes to African-American (AA) Studies Minor:</u> Proposal is to make changes that reflect the interdisciplinary nature of the minor, and remove obstacles that could potentially prevent students for completing a minor in African American Studies.</li> <li>Routinely substitute HIST 3230 (History of Sub Sahara Africa) with POLS 4453 (Politics of Africa--soon to be POLS 3328), would like to give students an opportunity to choose which course they would like to take to fulfill the requirement. Students may choose to take HIST 3220 or POLS 4453 (POLS 3328) to fulfill one the requirements for the minor.</li> <li>POLS 4422 (African American Political Thought) and POLS 4427 (Equal Rights in America) will be removed from the Political Science curriculum by the Department of Social Sciences, and that removal will have an impact on the African American Studies Minor. As a result, we would like to remove both classes from our list of potential classes.</li> <li>HIST 4001 (African American History) will be deactivated by the Department of Humanities, and that deactivation will impact the African American Studies Minor. The course will be replaced with two new courses-- HIST 4040 (African</li> </ul>	<ul style="list-style-type: none"> <li>Minutes were unanimously approved no changes.</li> </ul> <p>C= POLS 3328 didn't change this course number, so this needs to be corrected.  R= Will make that change.  C= Sophomores cannot register for 3,000 level classes.  R= Faculty understand this and when we spoke with the advisors, this does not come up that often as being an issue.  C= Registration is opening up earlier by trend. Students may need a manual override and yet they may not know they need that to register.  R=Will change action form to add sophomores if Int. St. approves</p> <ul style="list-style-type: none"> <li>Motion approved unanimously with the understanding that the number for POLS 3328 will be edited.</li> <li>Second reading waived.</li> </ul>

<p><i>Social Sciences- Mara Mooney</i></p>	<p>American History to 1877) and HIST 4050 (African American History since 1877). Would like to remove HIST 4001 from the list of potential classes, and add HIST 4040 and HIST 4050 to the list of potential classes for the minor.</p> <ul style="list-style-type: none"> <li>• <u>Proposal changes to the Social Justice Minor:</u> In light of new hires in the Department of Social Sciences with graduate degrees in social work and in an effort to develop programs with clear applicability to the workforce, we propose changing the current minor in Social and Community Justice to a minor in Social Work. The spirit of the minor will remain unchanged, but the curriculum and two of the required courses will be updated to focus explicitly on the profession of social work. Proposal is to: Modify the Name of the Minor and the curriculum. Propose removing the MATH 3210 Statistics for Social Justice class from the list of required classes for the minor. While this class provides important skills that are useful for social advocacy, we feel that adding classes that allow students to explore community and government-based human service agencies is more beneficial for those seeking a minor in the field. Since the proposed curriculum consists of four required classes, students will only be required to choose two elective courses.</li> </ul>	<p>Q= So when you create this in degree works, will you specifically list the courses and the prefix? R= yes we will. Q= The problem lies in the fact that when you are deleting one minor and essentially replacing it, it has to be reprogrammed. And what will happen to MATH 3210? R= It will be an elective. Q= So the content of the courses be changing? R= The courses will have the same objectives, but the focus will be on social work and not social justice. Q= How many students are currently enrolled in the social justice minor? R= None currently. C= These courses seem to be different courses and need to have new numbers. R= SOSOC 1101 has been offered before but for only 2 students and SOCS 4091 has never been offered. Q= Will this require approval from the BOR? R= We will send the minor to the BOR, but we do not need permission.</p> <ul style="list-style-type: none"> <li>• All motions approved unanimously.</li> <li>• Second reading waived</li> </ul>
<p><i>Social Sciences Con'd HSEM Pre-req changes- Mara Mooney</i></p>	<ul style="list-style-type: none"> <li>• <u>Proposal to remove the Jr/Sr standing restriction from the HSEM courses listed below:</u></li> <li>• HSEM 3003 - Emergency Management HSEM 3500 - Counter Terrorism HSEM</li> </ul>	<p>C= We get transfer students whose classes may or may not have any courses related and therefore, not</p>

<p><i>Political Science</i></p>	<ul style="list-style-type: none"> <li>• 3850 - Medical Mgmt-Mass Emergencies</li> <li>• HSEM 4000 - Research in Homeland Security</li> <li>• HSEM 4098 - Internship in HSEM</li> <li>• HSEM 4500 - Disaster Planning &amp; Response</li> <li>• HSEM 4600 - Intelligence &amp; Analysis</li> <li>• HSEM 4700 - Legal Issues in HSEM</li> <li>• HSEM 4710 - BioDefense</li> <li>• Not able to offer a full menu of HSEM courses every semester, so students who major in HSEM, or who use it as a concentration within the BAS degree, or who minor in HSEM have trouble completing the degree requirements within a short time frame. End up doing a lot of manual overrides for students every registration period because the standing restriction prevents them from registering for the courses on their own.</li> <li>• <u>Proposal for Course Description &amp; Name Change:</u> 1. Rename the program to Political Science &amp; Government Studies. 2. The Political Science and Government Studies program includes a core of courses essential for all public sector-related careers, plus a systematic study of political and governmental institutions and behavior. It focuses on governmental services, political theory, American and international law, political parties and interest groups, public opinion, and research methods. This degree seeks to prepare students for careers, advancement, or graduate studies in government, politics, law, and other political science-related fields.</li> <li>• <u>Internship Requirement:</u> Remove POLS 4490 Internship from the list of courses in the Upper Division Major Requirements and move it to the Upper Division Major Electives section of the curriculum. Students in the major often experience financial and/or scheduling hardship when trying to complete an internship outside of their normal full-time work week. Advisors and faculty will continue to strongly recommend that students do an internship if at all possible. However, it will not</li> </ul>	<p>have the background they need to do this.  R= Courses aren't offered every semester.  Q= Can full time, first time freshman take this course?  R= None of these courses are linked to each other and students can get a manual override to take them.  C= Doesn't make sense that 3,000 and 4,000 level courses have no pre-req.  Q= Is there a gatekeeper to be sure that students who register are ready to take this course?  R= No, we will withdraw this proposal.</p> <ul style="list-style-type: none"> <li>• No action- after discussion, proposal withdrawn.</li> </ul> <p>Q= The new description includes research methods, is MATH 1231 required?  R= Yes, MATH 1231 is required and they must take stats as a pre-req.  C= I know programs do not want to offer courses in math, students won't like it, but it will be beneficial to them.</p> <ul style="list-style-type: none"> <li>• Both motions approved unanimously.</li> <li>• Second reading waived</li> </ul> <p>• After discussion, proposal withdrawn.</p>
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<p><i>Humanities- History Secondary Education</i></p>	<p>serve as an impediment to graduation if a student cannot complete an internship.</p> <ul style="list-style-type: none"> <li>• <u>Proposal for revision of the History and Secondary Education curriculum.</u> The professors in the history program think that all students receiving history degrees from Clayton State University should write a thesis. Beginning in 2017, the department will begin to require that all history theses contain a component of archival research. History faculty will guide this process closely. Clayton State University borders two impressive archival facilities, the Georgia Archives and the National Archives. Our students would benefit from using these facilities. Currently, history majors are encouraged to use these facilities in performing research for their senior theses. The history faculty believes that an archival experience for future teachers would benefit them greatly. We have consulted with Dr. Charles Elfer, who oversees the HSTE majors, on this change. He supports it. Beginning in the fall 2017, the thesis course will be offered each fall semester. This will allow HSTE majors to complete their senior thesis before their final semester (in which they do their student teaching).</li> </ul>	<ul style="list-style-type: none"> <li>• Motion passes unanimously.</li> <li>• Second reading waived.</li> </ul>
<p><i>College of Information and Mathematical Sciences-</i></p>	<ul style="list-style-type: none"> <li>• <u>Proposals from Computer Science and Information Technology re: Catalog cleanup for the following courses to be sure that Banner, catalog and are consistent:</u> In addition, there are several courses that need to be removed from the BANNER online catalog because they are no longer part of the curriculum and/or are duplicate courses due to changes in course numbering. <ul style="list-style-type: none"> <li>• CSCI 1100</li> <li>• CSCI 1371</li> <li>• CSCI 2101</li> <li>• CSCI 2102</li> <li>• CSCI 2302</li> <li>• CSCI 2305</li> <li>• CSCI 3301</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Motions passed (as a block) unanimously.</li> <li>• Second reading waived.</li> </ul>

- CSCI 3303
- CSCI 3305
- CSCI 3306
- CSCI 3310
- CSCI 3320
- CSCI 3333
- CSCI 3503
- CSCI 4301
- CSCI 4304
- CSCI 4305
- CSCI 4306
- CSCI 4307
- CSCI 4310
- CSCI 4314
- CSCI 4315
- CSCI 4316
- CSCI 4320
- CSCI 4333
- CSCI 4334
- CSCI 4360
- CSCI 4450
- CSCI 4550
- CSCI 4800
- CSCI 4898

Proposed changes to CS and IT Professional Development/Ethics courses and Internships: ITFN 3003; CSCI 3300. Propose to change the course description and level change for the ITFN 3003 Professional Development and Ethics course. Proposed to change the title and course description of the CSCI 3300 Computer Ethics course to align with the professional development and ethics training for the Information Technology program.

The rationale for these changes are as follows:1. Students in IT and CS programs are expected to have training in professional ethics related to computing and computing environments. (ACM curriculum guidelines and ABET accreditation guidelines). 2. Students in IT and CS fields need to gain skills that are required for the success in the

- Motions passed (as a block) unanimously.
- Second reading waived.

	<p>workplace and in their career development. The changes will align with the goals of the EDGE initiative and program objectives. 3. Employers often have an interest in seeing examples of a student's work products; the digital portfolio can be a repository of the students' projects and can be used as a tool in program assessment.4. Students in computing fields, whether IT or CS, need similar skills and ethics training for success in the professional workplace. Aligning content of this course for both IT and CS majors allow for co-listing and co-locating the courses when there is not sufficient enrollment to offer multiple sections.</p> <p>The faculty have also recommended to change the ITFN 4014 Internship Cooperative catalog description, prerequisites, and remove the variable credit option. In the BIT program an internship experience is the required capstone experience.</p> <p>The rationale for these changes are to: 1. Better express the purpose of the internship and the diverse types of internships students may explore (for example, out of state opportunities).2. Since this course is the capstone experience for computer science, the revised prerequisites ensure that student preparation is consistent with the internship deliverables and for working in a professional environment.3. The change in credit hours is due to the fact that it is very difficult for a student to accumulate the required number of hours for a six hour internship. Since the internship is the capstone experience, there is no need for it to be eligible for repeat credit. Similar changes are proposed for the CSCI 4370 Internship in Computer Science. Although the internship is not a requirement for the Bachelor of Science in Computer Science, many students are taking advantage of internship opportunities as a means to becoming more marketable in their career search. Currently there is no prerequisite and the faculty believes that the upper division internship experience should require sufficient computer science background and professional ethics training prior to a student's engagement in this type of experience.</p>	
<b><i>Upcoming Meeting Reminder</i></b>	<ul style="list-style-type: none"> <li>• Next Meeting: Fall Semester 2016 TBA</li> </ul>	
<b>ADJOURN</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 1:06 p.m. by Chair</li> </ul>	

<b>Extra Summer Business</b>	<ul style="list-style-type: none"><li>• PSYC Course sequencing changes (6/10/16)</li><li>• PSYC 3801 (new)</li><li>• PSYC 3802 (new)</li><li>• PSYC 4801 (new)</li><li>• PSYC 4802 (new)</li><li>• PSYC 4999 (new)</li><li>• PSYC 4999a (deactivate)</li><li>• PSYC 4999b (deactivate)</li></ul>	No vote necessary due to passage of under 4-08-16 meeting blanket approval for course sequencing changes.
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