**Clayton State University**

**Undergraduate Curriculum Committee (UCC)**

**MInutes: OCTOBER 11, 2019**

Members Attending: Professors White, May (secretary), Vickery, LaBrecque (serving as chair in this meeting), Bilbeisi, Narayanaswamy, Fuqua (by proxy--DG), Gritzmacher, McAlister (by proxy--DG), Harris-Worelds, Akhtar, Plaxo, Dancs, Driscoll (by proxy--DP), Parker, Greenbaum, Williams

Administrative Support: Ms. Gmeiner

Guests: Dean Roberts, Chair Matos

Professor LaBrecque assumed the role of chair in the absence of Prof. Driscoll, who was attending a meeting in Macon. He called the meeting to order at 12:02.

**1. The minutes from the previous UCC meeting, held on September 13, 2019 were approved unanimously without modification.**

**2. New Business**

 **a. Proposals**

|  |  |  |
| --- | --- | --- |
| **CIMS** |  |  |
| *Type of Proposal* | *Course/Program* | *Decisions* |
| New Course | Math3050 | Dr. Matos advocated for the approval of MATH 3050, noting it was only intended to be taken by elementary education majors. After a brief discussion, a motion was made and seconded to approve the course as written. The course was approved unanimously. Subsequently (see Handbook Revision discussion below), the second reading was waived by unanimous vote. |
| New Concentration | Security for Fintech (in BIT) | Dr. Roberts spoke on behalf of the Fin Tech concentration (in BIT). This concentration involves three of the five online courses (9 hours) that were proposed. These courses are part of a USG initiative for online courses offered by GSU professors. Concerns were expressed about the lack of prerequisites (especially for the two more advanced courses), the need to ensure financial aid is applicable, the limited number of hours in the concentration, the potentially limited allocation of seats to CSU, the burden on advisors, and the problems that could arise if a course was not available when it was needed to graduate. After discussion of the individual FTA courses, the committee returned to consider the concentration. There was a motion to approve the concentration as proposed. A second.to the motion occurred. No further discussion followed, The vote was called and the results were 14 in favor and 2 opposed. After conducting some other business, a motion was made and approved to waive the second reading. The vote was 15 in favor and one opposed, so there will be a second reading at the November meeting. |
| Course Modification | FTA-4001 | Dr. Roberts also spoke on behalf of the course proposals. All of the 5 FTA courses were discussed individually, but voted on collectively after a motion was approved to do so. Concerns were expressed about first and second year students taking these course. They may lack sufficient understanding about the nature of these courses, how they would fit into their studies and what prior knowledge was necessary to be successful. After discussion, the committee recommended that all of these FTA courses be restricted to students with Junior and Senior standing unless permission was granted by the Department Chair. This amendment was received favorably. A motion was made and seconded to approve all of the FTA courses restricted to Juniors and Seniors. Fourteen voted in favor of the revised courses; two were opposed.  |
| Course Modification | FTA-4002 |
| Course Modification | FTA-4003 |
| Course Modification | FTA-4005 |
| Course Modification | FTA-4100 |

 **b. Proposed Handbook Revision (Dr. White)**

 Decision: The committee discussed the issue of second readings in its procedures. In the past, the UCC held second readings for many items that were approved by the UCC. At the last UCC meeting, this issue was discussed, and the committee learned that these second readings were not required by the Faculty Senate as is in evidence in the language in the Faculty Handbook. At this meeting, two different interpretations of the Faculty Handbook were discussed relating to the procedures regarding second readings. Following a discussion about the merits of having second readings, even if the vote is not unanimous, the committee voted unanimously on how to proceed in the future with second readings. The language Dr. LaBrecque described was approved: the committee may vote on whether or not to have a second reading on the proposals. When the vote on the second reading is unanimous, the second reading is waived.

The meeting adjourned at 1:10.

Respectfully Submitted.

Mark May, Secretary, UCC

November Meeting: Friday, November 8, 12-1 PM in UC260.