

Graduate Affairs Committee Minutes
September 16, 2013

Members Present: Robert A. Vaughan, Jr. (Chair), Deborah Deckner, Elliot Krop, Craig Hill, Victoria Foster, Ali Dadpay, Mari Roberts, R. B. Rosenberg, Susan Ashford, Richard Pearce-Moses, Celeste Walley-Jean, Linda Nash, Tom McIlwain, Dennis Attick, Jennell Charles, and Patricia Smith.

Members Not Present: Susan Copeland and Linda Nash

Meeting called to order at 2:00 p.m.

Motion to approve the agenda was made by Pearce-Moses, seconded by McIlwain, and approved by the Committee.

The minutes from August 12, 2013 Graduate Affairs Committee meeting were reviewed. A motion to approve the minutes was made by and approved by the Committee.

Dr. Deckner began the discussion on graduate faculty workload. She indicated some of the trends occurring in Psychology in regard to graduate faculty workload. She asked everyone to send information to her so she can compile the information into one chart. It is important to have an agreed upon standard. The information will be presented at the October meeting.

The committee members were reminded to make sure a student is accepted before he/she is registered. This problem occurs mainly with Clayton State students who transition to a graduate program. If the permissions are overridden the School of Graduate Studies has to have OITS clean up the data so the acceptance can appear.

The committee members were reminded the graduate graduation application deadline for spring semester was September 16; however we could extend it through Friday so the Graduate Directors could ensure eligible students are able to submit the application.

A list of the upcoming recruitment fairs was reviewed. Dr. Vaughan asked each member to find a fair to attend and let the Graduate School know as soon as possible. Dr. Charles indicated she might have grant monies available to help pay for transportation and lodging for long trips.

Meeting adjourned at 2:40 p.m.
Submitted by Elizabeth Taylor