

Graduate Affairs Committee Minutes
October 14, 2013

Members Present: Robert A. Vaughan, Jr. (Chair), Deborah Deckner, Elliot Krop, Craig Hill, Victoria Foster, Ali Dadpay, Mari Roberts, R. B. Rosenberg, Richard Pearce-Moses, Linda Nash, Tom McIlwain, Jennell Charles, Susan Copeland, Christopher Raridan, and Patricia Smith.

Members Not Present: Dennis Attick, Susan Ashford, and Celeste Walley-Jean

Meeting called to order at 2:00 p.m.

Motion to approve the agenda was made by McIlwain, seconded by Roberts, and approved by the Committee.

The minutes from September 16, 2013 Graduate Affairs Committee meeting were reviewed. A motion to approve the minutes was made by and approved by the Committee.

The Committee reviewed the Graduate Faculty applications listed below:

- Christopher Raridan (Ph.D.), College of Information and Mathematical Sciences (Full) – recommendation to approve was made by Nash, seconded by McIlwain, approved by the Committee.
- Mary Thompson (Ph.D.), College of Arts and Sciences (Associate) – recommendation to approve was made by McIlwain, seconded by Krop, approved by the Committee. The application was amended from Affiliate to Associate status by the committee.
- Amy Sanford (Ph.D.), College of Arts and Sciences (Affiliate) – recommendation to approve was made by Roberts, seconded by Nash, approved by the Committee.

Dr. Deckner began the discussion on graduate faculty workload. She indicated the subcommittee examined approximately 15 institutions and will prepare a matrix of the results for members to review. She indicated the vast majority of the institutions do not have differing teaching load structures. A majority of them grant credit for committee work. There does not seem to be very liberal policies; however that does not necessarily negate the necessity for developing a structured policy for Clayton State. Additional discussions will continue at the next Graduate Affairs committee meeting. The subcommittee will review the minutes from prior Graduate Council/Graduate Affairs meetings to determine what policies if any have been previously reviewed, discussed and/or voted on. The subcommittee members are Deborah Deckner (chair), Elliott Krop, and Patricia Smith.

Dr. Dadpay remarked the ESL Director search is progressing and that committee is currently interviewing candidates and anticipates the position being filled by January 2014. He also indicated he was serving on the University Marketing committee and would be happy to help anyone with preparing a marketing plan. He indicated pulling together and recruiting more was important since there are a number of new higher education institutions in our immediate service area.

A list of the upcoming recruitment fairs was reviewed. Dr. Vaughan asked each member to find a fair to attend and let the Graduate School know as soon as possible.

Dr. Vaughan indicated there were approximately 86 students on the list to participate in the December Graduate Hooding Ceremony. The ceremonies seem to be filling to capacity the last couple of semester so we may have to consider ticketing the event in the future.

The Suspension/Termination/Grades of "C" agenda item was tabled until the November meeting.

Meeting adjourned at 3:10 p.m.
Submitted by Elizabeth Taylor