

Clayton State University Graduate Affairs Committee

Meeting Minutes

DATE: October 14, 2019

**Committee Members Present:** J. Celeste Walley-Jean (Presiding), D. Attick, S. Copeland, J. Hain, J. Kitchens, S. Maddox, C. Magnant (by phone), E. Nagel, K. Nipper (non-voting), G. Nteff, M. Stegall (proxy for T. McIlwain)

**Committee Members Absent:** K. Campbell, R. Fuqua, A. Kurt, T. McIlwain, R. Gmeiner, D. Wells, T. Womack

**Guests:** C. Wise

Agenda Item	Discussion	GAC Action/Resolution/Tasks
1) Called to order at 2:06		
2) Reading & Approval of September Minutes	There is a small typo on the September minutes towards the end.	Move to approve minutes, with the typo correction. Motion seconded and carried.
3) Old Business a) None  4) New Business a) Graduate Faculty Applications (Note: Please ensure applications are complete before submission) i) New: None  b) CIMS Curriculum Changes	3) None  4) New Business a) None  b) Mathematics course MAED 6400: Add variable credits. Currently shows, in Banner, as a “repeatable course” which will only replace credits and not add to them  MAED 6400 needs to be made into sequential courses to be counted as an added credit course and not a replaceable credit course. (Example: MAED 6400-1	b) GAC Committee approved CIMS Curriculum changes for MAED 6400  The course needs to be changed in Banner as sequential courses for student to receive proper number of credits  Only department level approval needed for this Banner Action Form change

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<p>c) HIST Curriculum Changes</p> <p>d) Graduate Commencement Speaker Nomination(s)-Fall 2019 Ceremony</p>	<p>credit, MAED 6401- 2 credits, and MAED 6402- 3 credits.)</p> <p><u>Note for all Graduate Curriculum:</u>  “Repeat Course Policy” overrides previously earned course credits and replaces them with current course credits. All “variable credits” and/or “multiple attempt courses”, that are used to <u>add</u> to students’ credits, should be broken down into different courses in Banner. (If a student needs X amount of credits to complete a course, there should be different versions of the course that add up to the X amount, and/or create one course that provides the full X amount of credits. Keeping in mind, student’s total credit hours should not violate the department’s Course Overload Policy.)</p> <p>c) HIST approval curriculum changes involve changes to sequential courses starting with 6950, <u>not</u> new content courses</p> <p>d) Dr. Beverly Wright nomination was originally for Fall 2020. She was nominated for her previous faculty experience at CSU, starting her own AI company, and strong passion and energy for her work and ties to the community.</p> <p>Dr. Peter Fitzpatrick was nominated for his speaking ability, academic and</p>	<p>c) Unanimous approval</p> <p>d) Dr. Walley-Jean will send both candidates’ names to the President’s office as Fall 2019/2020 Commencement Speaker recommendations.</p>



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<p>g) December/January Meeting Dates?</p>	<p>process/requirement or be guaranteed an interview.</p> <p>Archival Studies may create a minor, called Information Studies, as a pipeline to the MAS program.</p> <p>MBA director meets with undergrad students in their classrooms to promote their program.</p> <p>g) Will there be GAC meetings in December and January? December meeting was original scheduled for the week of finals.</p> <p>January meeting was scheduled for the first weekday of Spring 2020 classes.</p>	<p>g) December 9<sup>th</sup> meeting is cancelled, but all members must be available, that week, (via email or other forms of communication) for emergency committee discussions.</p> <p>Colleges will encourage their divisions to gather as much GAC business together for the November meeting to limit concerns in December.</p> <p>January 13<sup>th</sup> meeting date will not change.</p>
<p>5) Announcements</p>	<p>a) Current status on Bridge Program? Currently there is no committee for the program and/or official policy.</p> <p>One concern- For Graduate level issues, not tied to a particular program, who is in charge of making decisions?</p>	

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	<p>b) Request for Summer Commencement ceremony. Proposal suggestion- Combine graduating graduate and undergraduate Summer students in to one ceremony</p> <p>c) MAS is thinking of creating a tech based “skills workshop” with self-guided materials and monthly check-ins. Potentially, a low cost/low effort way to help students gain resume worthy skills. This may be something to try on the graduate level.</p> <p>d) Program brochures are ready for printing. The email from Aise Cannon, regarding the need for new brochures, was a request solely for Admissions. Admissions wants recruiting brochures, that are different from the Programs’ brochures. The only action required from individual programs may be verifying the program information.</p> <p>Over 500 students are enrolled in graduate programs term. This is the highest enrollment number to date. Congratulations!</p>	<p>b) Psychology, and other programs, will send Dr. Walley-Jean a count of potential Summer 2020 graduates</p>
Questions	None	
6) Adjournment		Adjourned at 2:47