

Clayton State University – Faculty Senate Minutes

Monday October 7, 2013 (11:00 am-12:15 pm)

University Center Board Room UC260

**Members Present:** Barbara Musolf (Chair), John Mascaritolo, Jim Keebler, Katherine Kemp, Randy Gooden, Erin Nagel, Catherine Matos, Ken Nguyen, Muhammad Rahman, Ximena Zornosa, Jennell Charles (Secretary)

**Nonmembers Present:** Larry Menter, Carl McAloose, Joe Corrado, Antoinette Miller, Jill Lane, Gid Rowell, Robert Vaughan, President Hynes

**1.0 Call to Order.** The meeting was called to order at 11:05 am.

**2.0 Approval of Minutes from the September 23, 2013 meeting.** Minutes were unanimously approved as written.

### **3.0 Reports**

**3.1 President's Report.** The President once again thanked the Senate, as well as all CSU faculty, students, and staff, for their work on the university's behalf. There is an accelerated budget process this year for USG; therefore, CSU's planning and budget advisory council meets in approximately two weeks to review and process internal budget requests. There will be at least one open meeting for the CSU community. The BOR is advocating for salary increases in the coming year; however, it is not clear how much success they will have. Salary increases could be targeted for specific employee groups. There are ongoing discussions to shift the legislative USG budget requests from an enrollment-based formula to a performance-based funding formula. The new formula would be a system for budget request, but not for institutional allocations.

**3.2 Academic Affairs**—No report at this time.

### **4.0 New Business**

#### **4.1 Presentation: Carl McAloose on Athletic Program.**

CSU's athletic program involves a focus on both athletics and academics. Currently, there are a total of 12 sports on campus and 120 student athletes; athletes represent 14 states and 13 countries. The eight 2013 goals for the Athletic Department were shared with the Senate. These goals focus on increasing GPA's of students, community service, increased involvement in athletic events, and involvement of the students in the university campus life.

Questions were raised regarding the marketing of CSU's athletic programs and their successes. A suggestion was made to post information of the programs on the SWAN home page. New sports in the future may be potentially baseball and softball, not football. However, to increase the number of sports, CSU would need to increase enrollment to at least 7800. Questions also were raised regarding community service activities, and criteria for Hall of Fame. The criteria will be shared with the Senate. Faculty requested that notices regarding student absences related to required attendance at competitions be sent out earlier.

#### **4.2 Presentation: Joe Corrado on Carnegie Institute Application**

CSU is pursuing the Carnegie elective classification looking for profound institutional engagement of students with the community. The steering committee is busy drafting a plan for this classification with the final draft to be submitted April 2014. Dr. Corrado asked if

Senate members knew of any department that currently includes community engagement of students in its Promotion and Tenure guidelines that address teaching and scholarship. The President suggested that the Steering Committee draft some language for potential use by departments as they revise these guidelines.

## **5.0 Updates from Subcommittees**

**5.1 Academic Policy Committee (APC).** The APC presents for information the following recommendation: ONLINE class meetings and exams be scheduled on Fridays and/or Saturdays. If there is any conflict with these classes and seated classes, the conflict will be resolved at the departmental level. There will be another resolution coming forward from the Committee regarding MOOCs in the next several weeks.

**5.2 Faculty Affairs Committee (FAC).** The FAC met last week, and identified meeting dates for spring. The Committee has examined weight factors for faculty, administrators, and lecturers in their annual evaluations. For 0 credit courses, and classes with low enrollments, faculty evaluations should be different. Also, the Committee is looking at the Digital Measures system; when the Summary of Professional Activity is printed, the document is often not accurate. The Committee will present resolutions at a future meeting.

**5.3 Student Affairs Committee (SAC)** The SAC's next meeting will be Wednesday. Within the context of retention issues, the Committee will be examining programs on sex education in dorms, targeting freshman students. They are also examining possibilities for designated student study space given the loss of space with the ongoing library renovations. Issues have also been raised regarding smoking stations. These are currently located outside, 30 feet from the facility doors; currently, these stations are not covered; and therefore, it becomes problematic with inclement weather. Senate members discussed options for identifying smoking spaces that do not infringe on space for nonsmokers. B. Musolf will put staff members in touch with the Committee to discuss options.

**5.4 Undergraduate Curriculum Committee (UCC).** Meeting will be held this Friday.

**5.5 Graduate Affairs Committee (GAC).** Meets this afternoon. Will be examining graduate faculty workload, specially related to demands on faculty in directing student theses.

## **6.0 Suggestions for New Business**

**6.1** There was discussion of upcoming presentations. B. Musolf offered suggestions for future meetings, including Complete College Georgia, Advisement and Orientation, Student Internships, and Faculty workload. Other suggestions were made that included polling faculty/schools asking for an update on revisions of criteria for promotion and tenure, and best practices for use of student evaluations.

**7.0 Adjournment.** Motion was made to adjourn, seconded and approved unanimously. Meeting was adjourned at 12:12 pm.

**Respectfully Submitted,**

**Jennell Charles, PhD, RN, CNE  
Secretary**